



MEMBERSHIP DEVELOPMENT GRANT MILEAGE CLAIM FORM

Expenses submitted for reimbursement must be incurred after grant is approved by the MDC.

All Membership Development Grant expenses must be accompanied by a [Progress](#) [Final Report](#).

All Membership Development Grant expenses must be accompanied by an event sign-in sheet.

Starting & Ending Locations should be the Lions home address and the event location address.

For round trip travel enter each way on a separate line.

Make sure to mark if the distance traveled is in miles or km.

Please do not calculate the mileage. LCI staff will calculate and convert total to the correct currency.

Line	Date of Travel	Lions Name	Lions Title	Starting Location	Ending Location	Miles / km	US\$.50/mile US\$.31/km	Totals
1	11-Apr-23	Mary Smith	District Governor	Oakbrook, Illinois USA	Lansing, Michigan USA	230.90		
2	11-Apr-23	Mary Smith	District Governor	Lansing, Michigan USA	Oakbrook, Illinois USA	230.90		
3								
4								
5								
6								
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10								
11								
12								
						461.80	0.00	

For round trip travel enter each way on a separate line.

Do not calculate amount or total. LCI will calculate and convert to correct currency.

Approved expenses will be reimbursed at the rate of 75% of the total approved expenses incurred unless other expenses are reported that equate to the 25% funding match requirement.

Expense Total	0.00
Total Reimbursable (75% Of Total)	0.00

Type of Currency

Notes:

I represent to the best of my knowledge and belief that all expenses listed were actually incurred and conform to the association's Membership Development Grant Rules of Expense Reimbursement. I understand that by virtue of signing this expense claim, it becomes a part of the association's official records and may be subject to review by parties normally allowed to make such inspections.

District/MD

Form W-9 submitted: Yes No

Grant Administrator Signature

Date

EIN#:

District Governor/Council Chairperson Signature

Date

IRC#:

FOR LCI USE ONLY			
USD Total	New Currency	Rate	Total
0.00			0