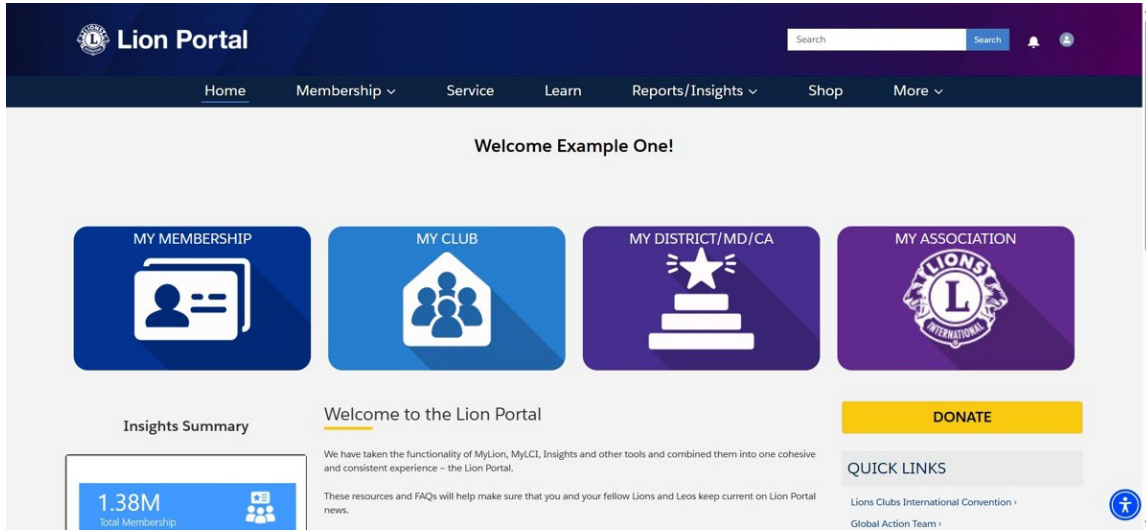


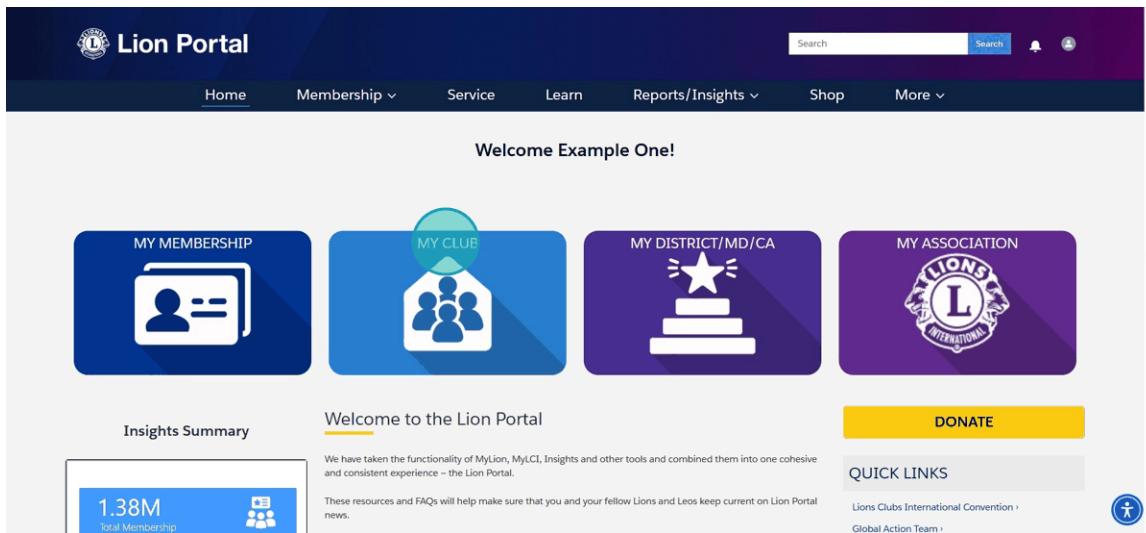
简介

本指南提供 Lion Portal（狮子会门户网站）上增强的“服务活动摘要”页面的概述，展示其新特征和功能。用户将受益于动态指标、灵活的过滤选项，以及增强可用性和快速获取重要数据的简化版面。本指南改善了加载时间，并提供详细的活动见解，对于有效管理和报告分会内的服务活动至关重要。探索本指南，将您对分会活动的体验与参与发挥到最佳。

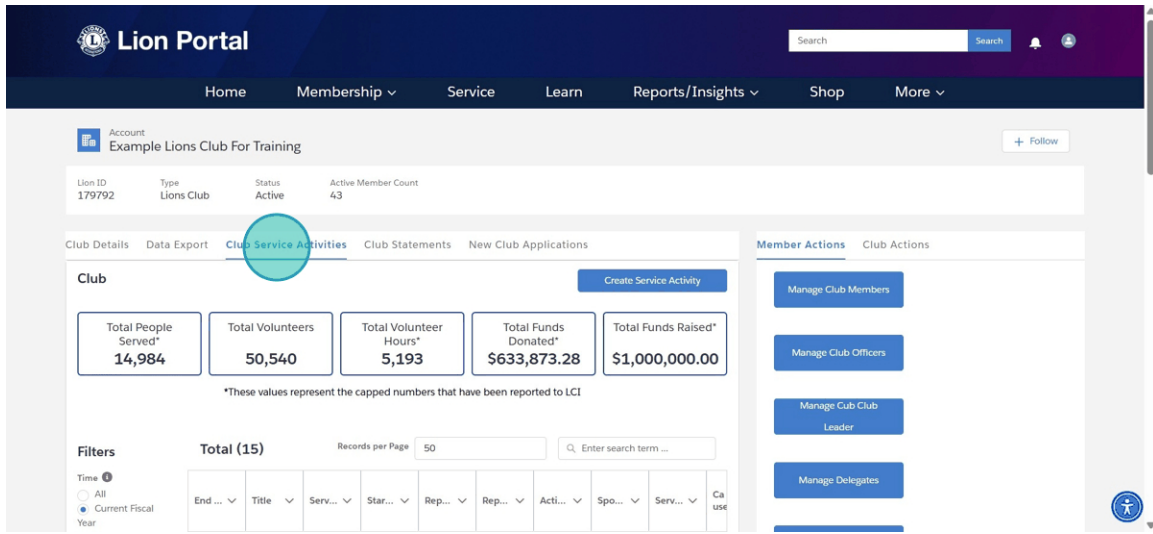
1. 登录 Lion Portal：<https://lionsinternational.my.site.com/>



2. 点选“我的分会”

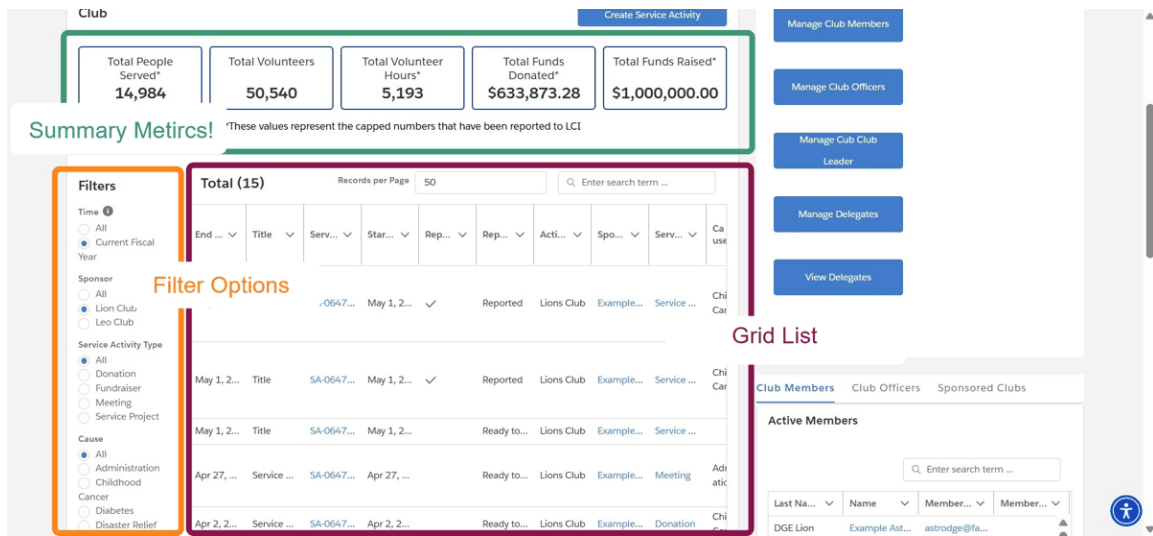


3. 进入您的分会后，点选“分会服务活动”标签。这将带您进入增强的“服务活动”登陆页面。



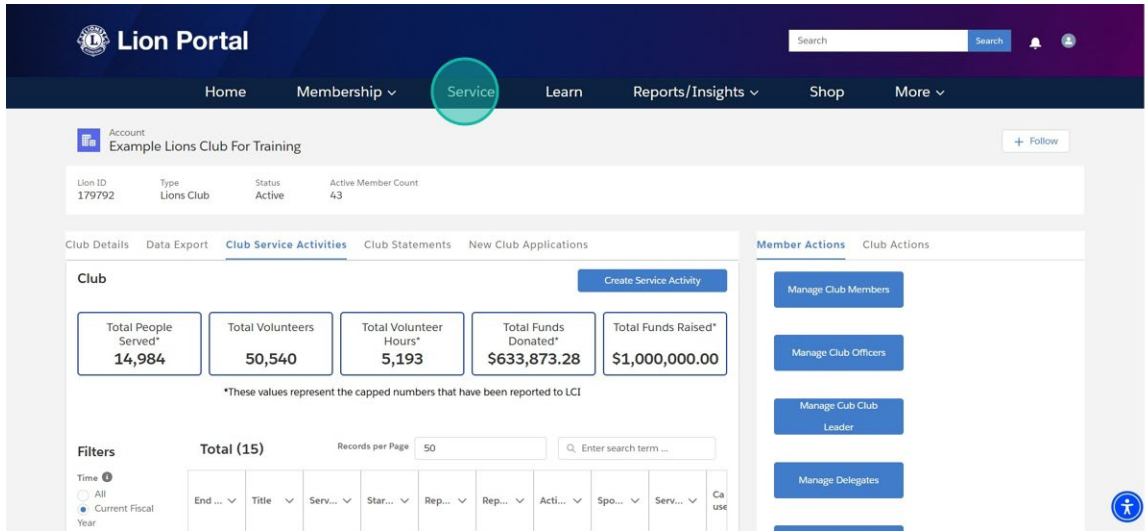
4. 增强的视图显示：

- 活动的摘要指标
- 提供多种过滤选项
- 符合所选条件的活动网格清单



增强的“服务活动摘要”页面体验

- 要获得全屏视图，请点选“服务”。
注：“我的服务”下拉列单不再需要，已被移除。



使用全屏宽度视图增强了页面浏览。

新功能是什么？

- 视图将扩展宽度以填充设备的荧幕。
- 关键指标汇总在页面顶部，以便快速获取
- 有多个筛选选项可用，无需以前选择固定清单查看。更灵活地满足您的需求。
- 更快速加载筛选过的活动清单视图，并提供额外的搜寻/筛选选项

摘要指标和筛选选项的工作原理。

摘要指标将随着筛选选项的更改而变动。这些都是动态的。默认筛选选项汇总以下各项指标：

- 地区 - 您的分会
 - 时间框架 - 当前年份
 - 辅导者 - 狮子会
 - 服务活动类型 - 所有类型
 - 志页 - 所有志业
- 更改筛选选项时，活动的指标和清单将会更新。

增强的“服务活动摘要”页面体验

6. 指标总计包括所有报告状态的活动

- 草稿
- 已计划
- 待报告
- 已报告 注：Insights 仅显示已报告的活动
显示的总数使用上限指标。

对于分会级别的活动，上限为：

- 服务总人数 - 3,000
 - 义工服务总时数 - 1,200 小时
 - 捐款总额 - 200000（美元）
 - 募款总额 - 250000（美元）
- 区和复合区的活动指标**没有**上限。

其他筛选可以扩展或限制列表中显示的活动，并更改显示的摘要指标值。

筛选“地区”和“辅导者”可一起使用。

- 当选择“地区的复合区”时，“辅导者”选项将包括复合区和区。
- 当选择“地区的区”时，“辅导者”选项将包括区。

增强的“服务活动摘要”页面体验

7. 筛选选项

Filters

- Area
 - Multiple District 1
 - District 1 Example
 - Example Lions Club For Training
- Time
 - All
 - Current Fiscal Year
- Sponsor
 - All
 - Lion Club
 - Leo Club
- Service Activity Type
 - All
 - Donation
 - Fundraiser
 - Meeting
 - Service Project
- Cause
 - All
 - Administration
 - Childhood Cancer
 - Diabetes
 - Disaster Relief
 - Environment
 - Hunger
 - Other Humanitarian Service
 - Vision
 - Youth

Filter Options

End Date	Title	Service ...	Start Date	Report ...	Report ...	Activity ...	Sponsor	Service ...	Cause	Project Type
May 1, 2025	Test	SA-06478580	May 1, 2025	✓	Reported	Lions Club	Example Lio...	Service Proje...	Childhood Cancer	Awareness, Education and Advocacy
May 1, 2025	Title	SA-06478582	May 1, 2025	✓	Reported	Lions Club	Example Lio...	Service Proje...	Childhood Cancer	Awareness, Education and Advocacy
May 1, 2025			May 1, 2025		Ready to Re...	Lions Club	Example Lio...	Service Proje...		
Apr 27, 2025			Apr 27, 2025		Ready to Re...	Lions Club	Example Lio...	Meeting	Administratio	Activities in Strengthening Club
Apr 2, 2025	Service Activ...	SA-06478551	Apr 2, 2025		Ready to Re...	Lions Club	Example Lio...	Donation	Childhood Cancer	Donation
Apr 1, 2025	Easter Baskete...	SA-06478492	Apr 1, 2025	✓	Reported	Lions Club	Example Lio...	Service Proje...	Childhood Cancer	Family Assistance
Mar 16, 2025	Quick Guide...	SA-06478569	Mar 16, 2025	✓	Reported	Lions Club	Example Lio...	Service Proje...	Childhood Cancer	Organization or Facility Assistance
Mar 2, 2025	Title Of Activ...	SA-06478560	Mar 2, 2025		Ready to Re...	Lions Club	Example Lio...	Service Proje...	Childhood Cancer	Patient and Family Support
Mar 2, 2025	An Activity	SA-06478494	Mar 2, 2025	✓	Reported	Lions Club	Example Lio...	Service Proje...	Vision	Adult Vision Screening
Feb 22, 2025	Example Ser...	SA-06478555	Feb 22, 2025		Ready to Re...	Lions Club	Example Lio...	Service Proje...	Disaster Relief	Emergency Response
Feb 22, 2025	Mobile Servi...	SA-06478567	Feb 22, 2025	✓	Reported	Lions Club	Example Lio...	Service Proje...	Environment	Recycling and Waste Management

筛选选项范例

8. 范例 1 - 筛选（使用预设筛选）：

- 地区 - "Example Lion Club For Training"（分会名称）
- 时间 - 本狮子年度
- 辅导者 - 狮子会
- 服务活动类型 - 全部
- 志业 - 全部

这将显示我们分会已参加的 17 项活动清单。

Lion Portal

Home Membership Service Learn Reports/Insights Shop More

Create Service Activity

Total People Served*	Total Volunteers	Total Volunteer Hours*	Total Funds Donated*	Total Funds Raised*
15,084	50,550	5,223	\$633,873.28	\$1,000,000.00

*These values represent the capped numbers that have been reported to LCI

Filters

Total (17)

End Date	Title	Service ...	Start D...	Report ...	Report ...	Activity...	Sponsor	Service ...	Cause	Project Type
May 5, 2025	Test	SA-06478600	May 5, 2025		Ready to Re...	Lions Club	Example Lio...	Service Proj...	Disaster Relief	
May 5, 2025	Food Pantry...	SA-06478601	May 5, 2025	✓	Reported	Lions Club	Example Lio...	Service Proj...	Hunger	Food Collection, Preparation, and Distribution
May 1, 2025	Test	SA-06478580	May 1, 2025	✓	Reported	Lions Club	Example Lio...	Service Proj...	Childhood	Awareness, Education and Advocacy

9. 范例 2 - 辅导者选择“全部”的筛选：

- 地区 - "Example Lion Club For Training" (分会名称)
- 时间 - 本狮子年度
- 辅导者 - 全部
- 服务活动类型 - 全部
- 志业 - 全部

这将显示我们分会的 19 项活动清单：17 项活动和 2 项其他活动。

10. 范例 3 - 筛选辅导者选择“青少狮会”：

- 地区 - "Example Lion Club For Training" (分会名称)
- 时间 - 本狮子年度
- 辅导者 - 青少狮会
- 服务活动类型 - 全部
- 志业 - 全部

这将显示我们辅导的青少狮会中的 2 项活动清单

Lion Portal Search [] [Search] [] []

Home Membership Service Learn Reports/Insights Shop More

Create Service Activity

Total People Served*	Total Volunteers	Total Volunteer Hours*	Total Funds Donated*	Total Funds Raised*
2,575	30	60	\$17,901.99	\$1,927.45

*These values represent the capped numbers that have been reported to LCI

Filters: Area: Multiple District 1, District 1 Example, Example Lions Club For Training; Time: All, Current Fiscal Year; Sponsor: All

Records per Page: 50 [] [] Enter search term ...

End Date	Title	Service ...	Start D...	Report ...	Report ...	Activity...	Sponsor	Service ...	Cause	Project Type
Mar 15, 2025	Leo Club Fu...	SA-06478554	Mar 15, 2025		Ready to Re...	Omega Leo ...	Example O...	Fundraiser	Environment	Environmenta I Clean Up and Restoration
Jan 21, 2025	Leo Service ...	SA-06478553	Jan 21, 2025	✓	Reported	Omega Leo ...	Example O...	Service Proj...	Other Humanitarian Service	Initiatives for the Elderly

11. 范例 4 - 筛选：用于志业、活动类型、复合区地区内的辅导者

- 地区 - 复合区
- 时间 - 本狮子年度
- 辅导者 - 区
- 服务活动类型 - 服务方案
- 志业 - 灾难援助

这将显示包含 1 项活动的清单。由 1 D 区执行的灾难援助服务方案。

Lion Portal Search [] [Search] [] []

Home Membership Service Learn Reports/Insights Shop More

Create Service Activity

Total People Served*	Total Volunteers	Total Volunteer Hours*	Total Funds Donated*	Total Funds Raised*
1,550	100	500	\$0.00	\$0.00

*These values represent the capped numbers that have been reported to LCI

Filters: Area: Multiple District 1, District 1 Example, Example Lions Club For Training; Time: All, Current Fiscal Year; Sponsor: All

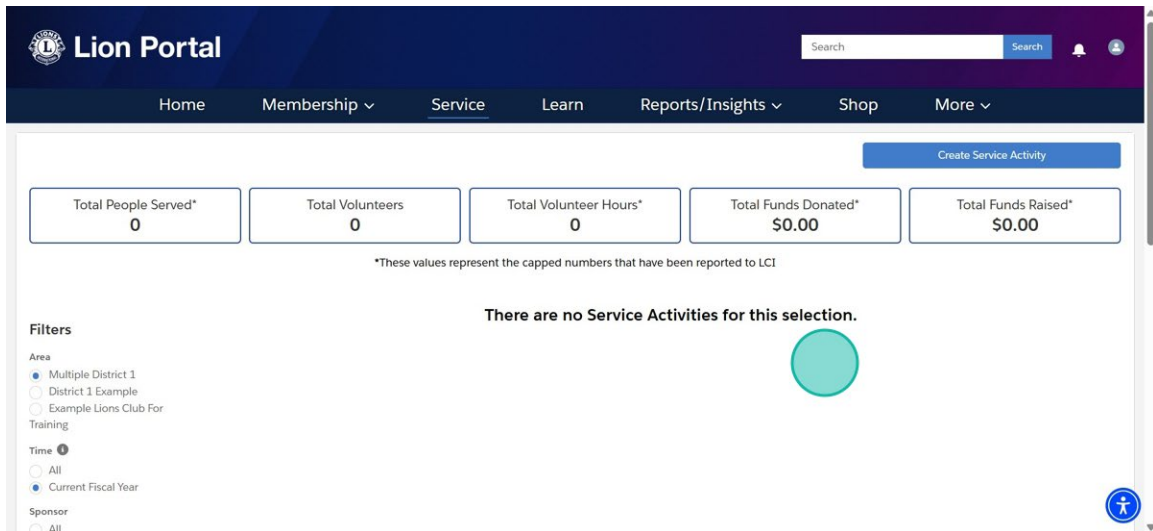
Records per Page: 50 [] [] Enter search term ...

End Date	Title	Service ...	Start D...	Report ...	Report ...	Activity...	Sponsor	Service ...	Cause	Project Type
Nov 4, 2024	Disaster Reli...	SA-06402412	Oct 20, 2024	✓	Reported	District	District 1 D	Service Proj...	Disaster Relief	Emergency Response

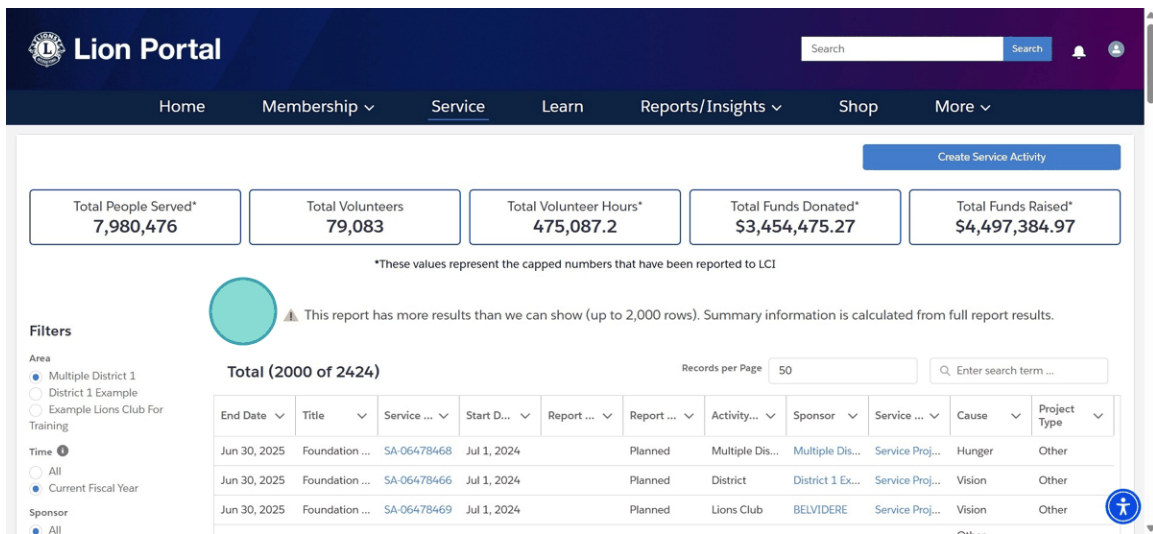
Showing Page 1 of 1 Pages

[First] [Prev] 1 [Next] [Last]

12. 当没有任何活动符合筛选条件匹配时，会显示一条讯息。



13. 当有超过 2,000 项活动符合条件时，列表视图中仅显示前 2,000 项活动。 指标包括总数中的所有活动。 将显示警示讯息。



14. 您可以点选“输入搜寻字词...”栏位，在结果中搜寻。

The screenshot shows the 'Service' page with a navigation bar at the top containing 'Home', 'Membership', 'Service', 'Learn', 'Reports/Insights', 'Shop', and 'More'. Below the navigation bar is a 'Create Service Activity' button. Five summary cards display: 'Total People Served* 7,980,476', 'Total Volunteers 79,083', 'Total Volunteer Hours* 475,087.2', 'Total Funds Donated* \$3,454,475.27', and 'Total Funds Raised* \$4,497,384.97'. A note states: '*These values represent the capped numbers that have been reported to LCI'. A warning icon and text indicate: 'This report has more results than we can show (up to 2,000 rows). Summary information is calculated from full report results.' The 'Filters' section on the left includes 'Area' (Multiple District 1, District 1 Example, Example Lions Club For Training), 'Time' (All, Current Fiscal Year), and 'Sponsor' (All, Multiple District, District, Lion Club, Leo Club). The main table shows a 'Total (2000 of 2424)' and 'Records per Page' set to 50. A search bar with the placeholder 'Enter search term...' is highlighted with a red circle.

15. 输入要搜索的文字。在此范例中为“饥饿”。列表视图网格现在显示总共 2424 项活动中的 154 项。

注：摘要指标不会改变。只有网格窗口中的详细信息行会改变。

This screenshot is similar to the previous one but shows the search bar with the text 'Hunger' entered. The 'Total' count in the table header has updated to 'Total (154 of 2424)'. The table now displays three rows of results filtered by the search term. The first row is for 'Hunger' with a 'Project Type' of 'Other'. The second row is for 'Hunger' with a 'Project Type' of 'Community Gardens and Agriculture'. The third row is for 'Hunger' with a 'Project Type' of 'Food Collection, Preparation, and Distribution Community'. The search bar is highlighted with a red circle.

16. 可以通过点选行列标题对网格清单进行排序。

The screenshot shows the 'Service' section of the Lion Portal. At the top, there are navigation tabs: Home, Membership, Service (selected), Learn, Reports/Insights, Shop, and More. Below the navigation is a 'Create Service Activity' button. A summary section displays five key metrics: Total People Served (7,980,476), Total Volunteers (79,083), Total Volunteer Hours (475,087.2), Total Funds Donated (\$3,454,475.27), and Total Funds Raised (\$4,497,384.97). A warning icon indicates that the report has more results than can be shown (up to 2,000 rows). Below this is a 'Filters' section with options for Area, Time, and Sponsor. The main content is a table titled 'Total (2000 of 2424)'. The table has columns for End Date, Title, Service ID, Start Date, Report Status, Activity, Sponsor, Service, Cause, and Project Type. A teal circle highlights the 'End ...' column header, indicating that it can be clicked to sort the table. The table lists several service activities, including 'Foundation ...' and 'gotsneaker...'. A search bar and 'Records per Page' dropdown are also visible.

17. “增强的服务活动摘要页面体验”快速指南到此结束

The screenshot shows the home page of the Lion Portal. At the top, there is a search bar and navigation tabs: Home, Membership, Service, Learn, Reports/Insights, Shop, and More. Below the navigation is a 'Welcome Example One!' message. The main content area features four large buttons: 'MY MEMBERSHIP', 'MY CLUB', 'MY DISTRICT/MD/CA', and 'MY ASSOCIATION'. Below these buttons is an 'Insights Summary' section with a 'DONATE' button. A teal circle highlights a text block in the 'Insights Summary' section that reads: 'Welcome to the Lion Portal. We have taken the functionality of MyLion, MyLCI, Insights and other tools and combined them into one cohesive and consistent experience – the Lion Portal.' A 'QUICK LINKS' section is also visible at the bottom right.