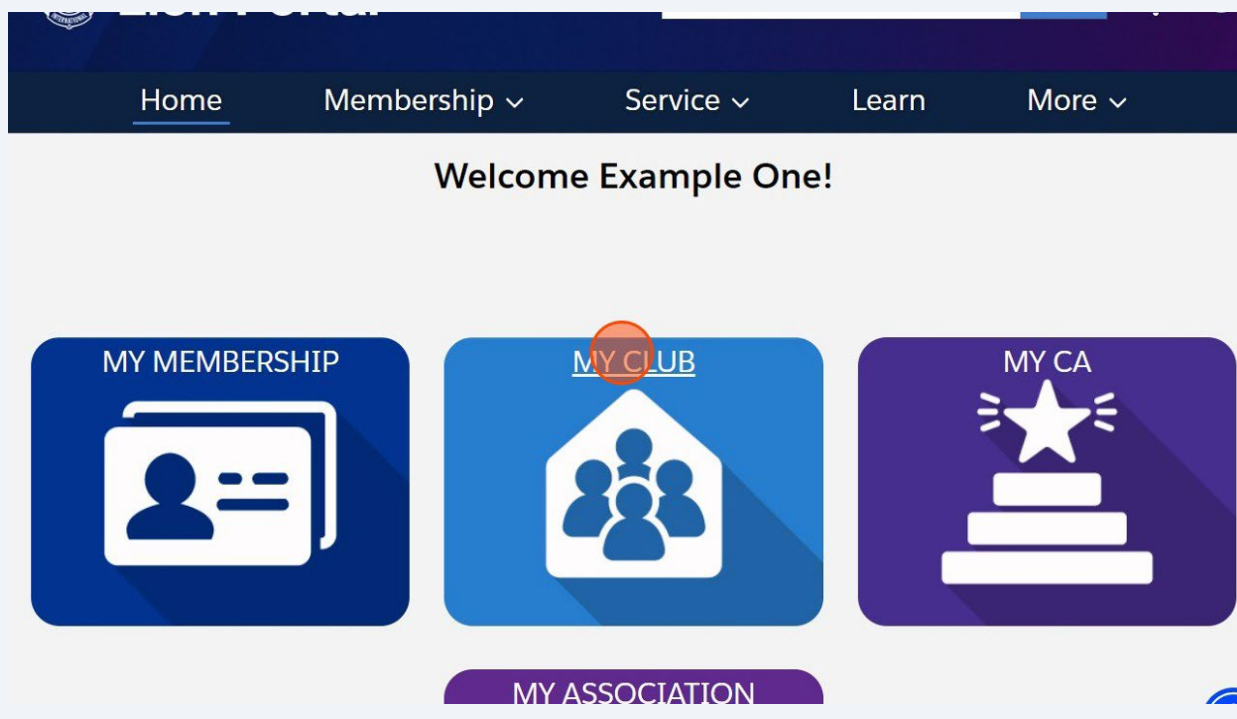


分会行动 - 取得会员卡

本指南为分会领导者提供简化流程，帮助他们通过 **Lion Portal** 有效率地取得会员卡。通过遵循概述的步骤，用户可以快速选择会员，并自定义其卡片格式，确保简易的体验。对任何希望有效管理分会会籍并节省行政管理流程时间者而言，这是项必备的资源。

1 登录 Lion Portal（狮子会门户网站） lionportal.org。

2 点选“我的分会”。



3 点选“分会行动”。

Home Membership Service Learn More

Account Example Club For Training + Follow

Account ID	Type	Status	Billing Address	Active Member Count
00158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Details Data Export Club Statements Club Service Activities More

Account Name Example Club For Training Type Lions Club

Parent Account District 1J Active Member Count 60

Region or Zone Zone 1 Club Specialty Cultural

Account ID 00158 Club Sub-Specialty

Member ... Club Acti...

Manage Club Members

Manage Club Officers

4 点选“取得会员卡”。

Account ID	Type	Status	Billing Address	Active Member Count
00158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Details Data Export Club Statements Club Service Activities More

Account Name Example Club For Training Type Lions Club

Parent Account District 1J Active Member Count 60

Region or Zone Zone 1 Club Specialty Cultural

Account ID 00158 Club Sub-Specialty

Specialty Programs Arts and Entertainment Specialty Description Arts and Entertainment

Charter Established Date 7/1/2010

Member A... Club Acti...

Get Membership Cards

Get Delegate Confirmation Letter

View Reports

5 点选此处。

Lion ID Type Status Billing Address Active Member Count

Get Membership Cards

Select Members

Newly added members may not be immediately available. Please try again later if a membership card is not available.

60 of 60 items • 0 items selected

<input type="checkbox"/> Full Name	▼	Lion ID
<input checked="" type="checkbox"/> Example Member Eight		26691558
<input type="checkbox"/> Example Member Eighteen		26691568
<input type="checkbox"/> Example Member Eleven		26691561
<input type="checkbox"/> Example Fifty-One		26691601
<input type="checkbox"/> Example Member Fifteen		26691565
<input type="checkbox"/> Example Member Fifty		26691600
<input type="checkbox"/> Example Member Fifty-Two		26691602

6 选择会员，可以选择多个会员。

Select Members

Newly added members may not be immediately available. Please try again later if a membership card is not available.

60 of 60 items • 3 items selected

<input type="checkbox"/> Full Name	▼	Lion ID
<input checked="" type="checkbox"/> Example Member Eight		26691558
<input checked="" type="checkbox"/> Example Member Eighteen		26691568
<input checked="" type="checkbox"/> Example Member Eleven		26691561
<input type="checkbox"/> Example Fifty-One		26691601
<input type="checkbox"/> Example Member Fifteen		26691565
<input type="checkbox"/> Example Member Fifty		26691600
<input type="checkbox"/> Example Member Fifty-Two		26691602

▼ Club Details

Description Website

We are dedicated to the betterment of our <http://e-Clubhouse.org/sites/OakBrook>


7 点选“下一步”。

<input checked="" type="checkbox"/>	Example Member Eighteen	26691568
<input checked="" type="checkbox"/>	Example Member Eleven	26691561
<input checked="" type="checkbox"/>	Example Fifty-One	26691601
<input type="checkbox"/>	Example Member Fifteen	26691565
<input type="checkbox"/>	Example Member Fifty	26691600
<input type="checkbox"/>	Example Member Fifty-Two	26691602
<input type="checkbox"/>	Example Member Five	26691555
<input type="checkbox"/>	Example Member Forty	26691590
<input type="checkbox"/>	Example Member Forty-Eight	26691598

[Next](#)

Club Details

Description	Website
are dedicated to the betterment of our	http://e-Clubhouse.org/sites/OakBrook



8 选择所需的页面格式。


Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565	60

Get Membership Cards

Card Options

- A4_84x54_10
- A4_84x54_8
- A4_91x55_10
- Letter_2x35_10
- Letter_2x35_8

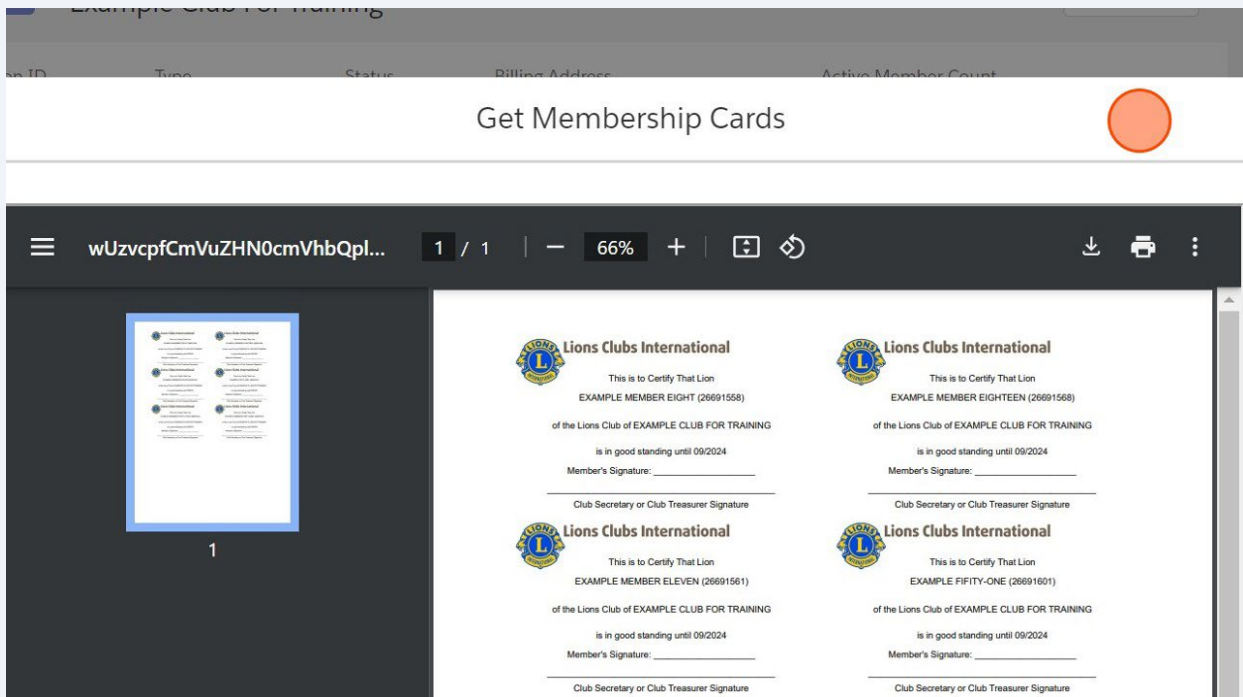
Good Standing Until

Sep 28, 2024 

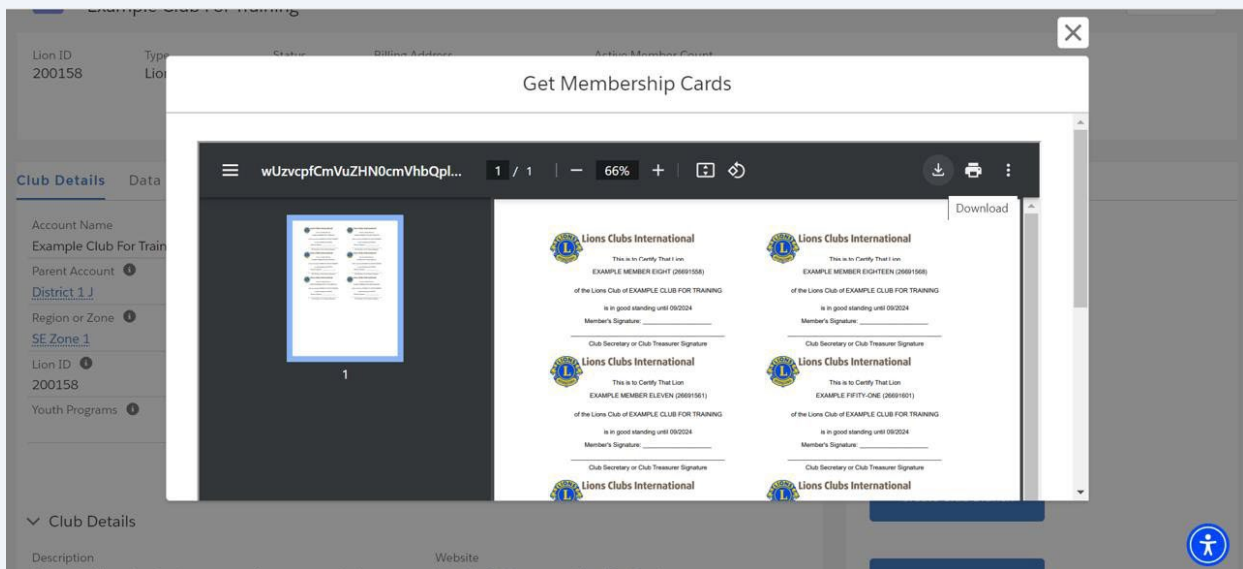
[Previous](#) [Next](#)

7/1/2010

9 将开启一个新窗口，显示页面和格式。

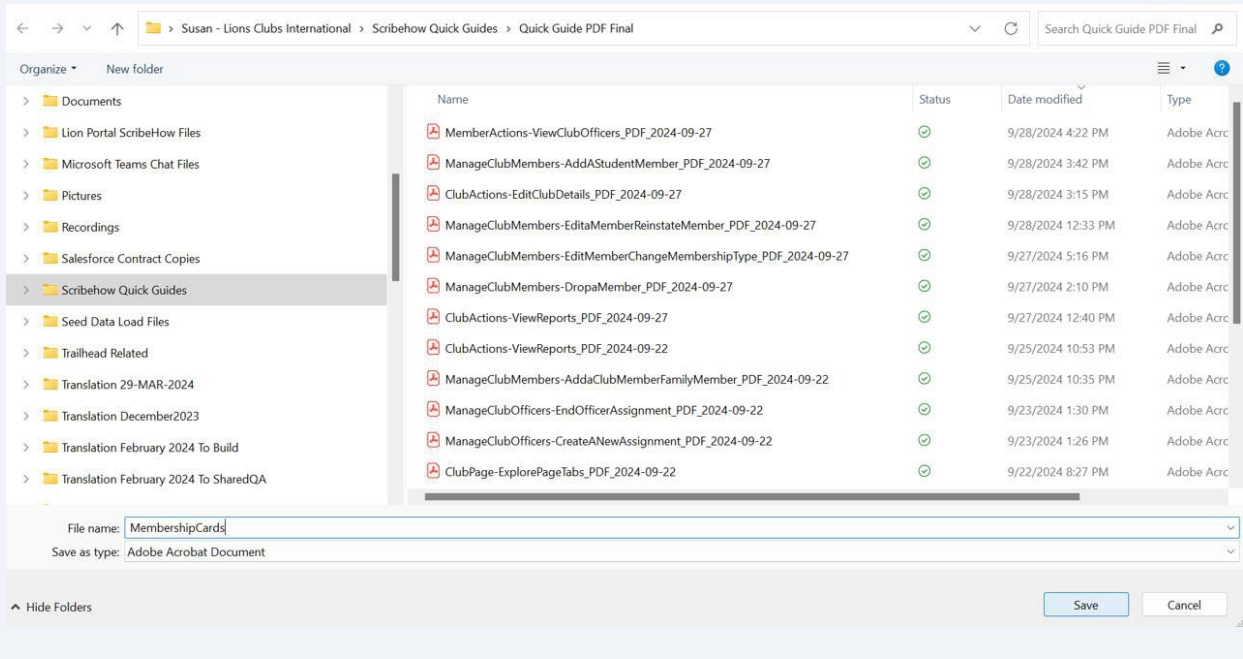


10 点选“下载”图标，开始下载流程。



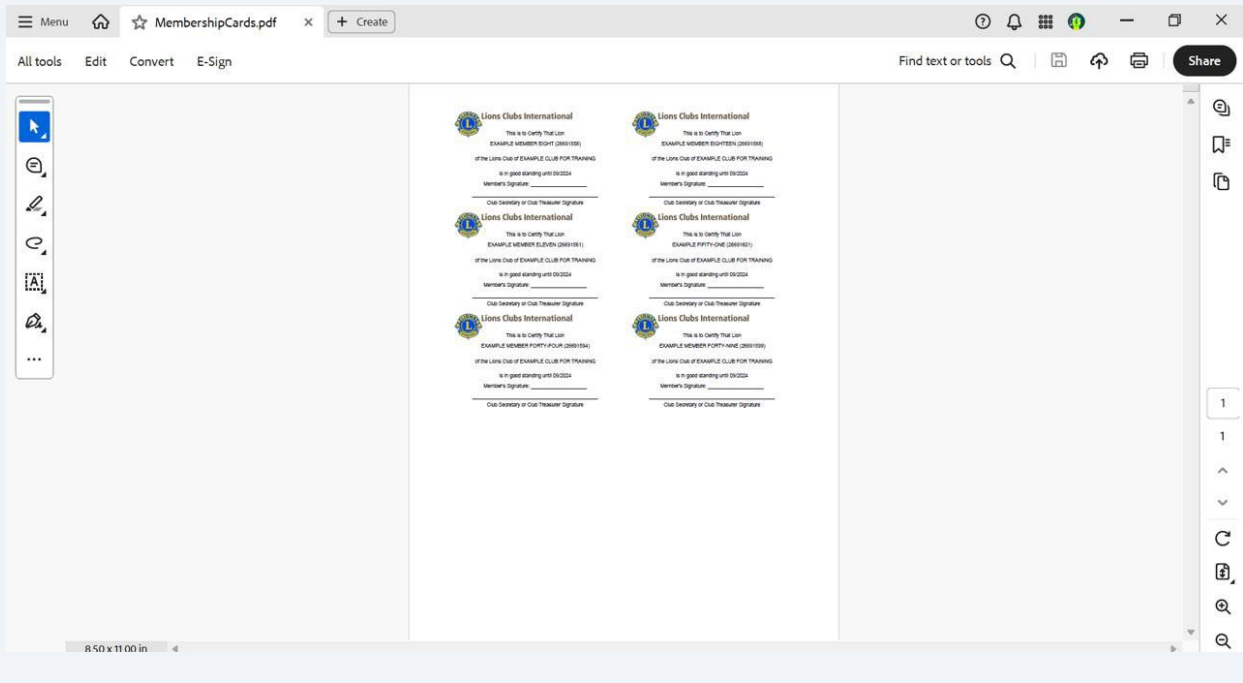
11

选择保存下载的位置。



12

点选下载的文件即可预览“会员卡”。



13 关闭窗口后，您将返回“分会详情”页面。

Account
Example Club For Training + Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Club Details | Data Export | Club Statements | Club Service Activities | More

Account Name Example Club For Training	Type ⓘ Lions Club
Parent Account ⓘ District 1 J	Active Member Count 60
Region or Zone ⓘ SE Zone 1	Club Specialty ⓘ Cultural
Lion ID ⓘ 200158	Club Sub-Specialty ⓘ
Youth Programs ⓘ	Specialty Description ⓘ Arts and Entertainment

Member A... **Club Acti...**

- Get Membership Cards
- Get Delegate Confirmation Letter
- View Reports

14 点选“首页”以返回登陆页面。

Lion Portal Search

Home | Membership ▾ | Service ▾ | Learn | More ▾

Account
Example Club For Training + Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Club Details | Data Export | Club Statements | Club Service Activities | More

Account Name Example Club For Training	Type ⓘ Lions Club
Parent Account ⓘ	Active Member Count

Member A... **Club Acti...**

- Get Membership Cards

15 “分会行动 - 取得会员卡”快速指南到此结束。

