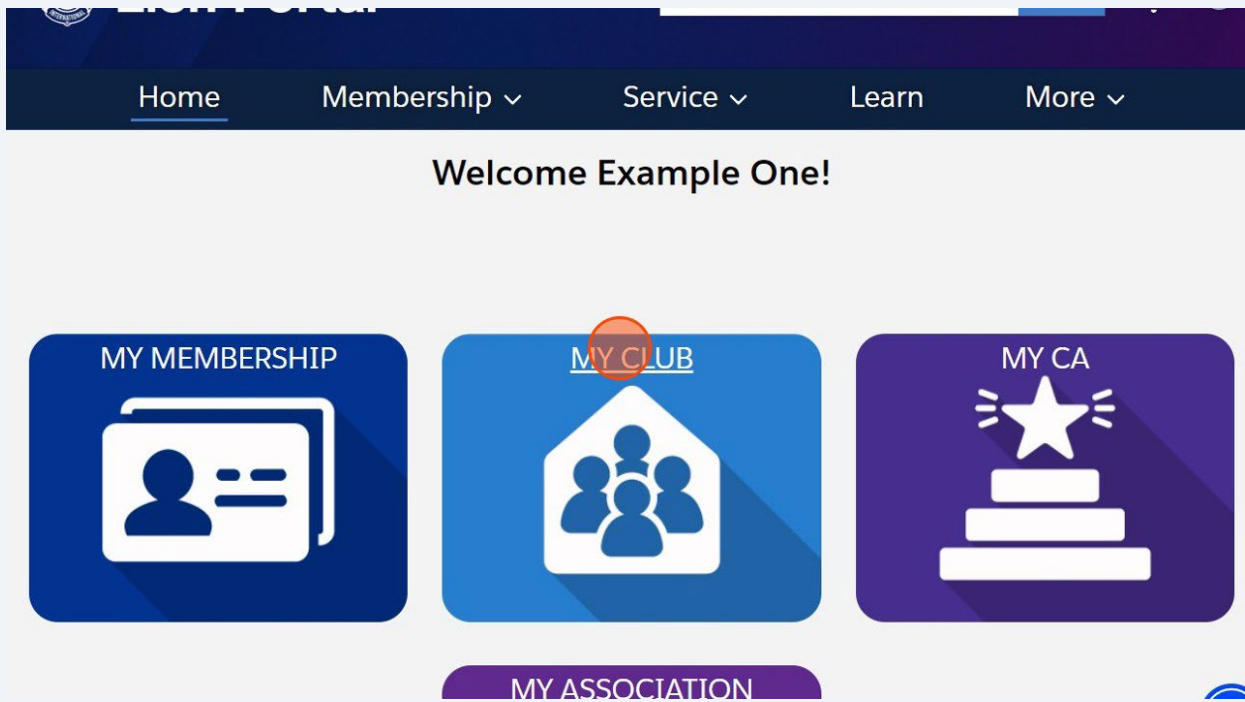


클럽 활동 - 클럽 정보 수정하기

이 안내서는 클럽 정보가 최신으로 유지되도록 라이온 포털에서 클럽의 세부 사항을 업데이트하는 방법을 설명합니다. 단계별 안내에 따라 클럽 유형, 설명, 회의 정보와 같은 필수 정보를 쉽게 수정하여 클럽의 가시성을 높이고 회원들의 참여도를 높일 수 있습니다. 이 안내서를 통해 신입회원을 유치하고 기존 회원을 유지하는데 필수적인 클럽 정보를 한 눈에 파악하도록 잘 정리하고 보관할 수 있습니다.

1 라이온 포털(lionportal.org)에 로그인합니다.

2 '내 클럽'을 클릭합니다.



3 '클럽 활동'을 클릭합니다.

Example Club For Training

Club ID	Type	Status	Billing Address	Active Member Count
00158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	58

Details | Data Export | Club Statements | Club Service Activities | More

Member ... **Club Acti...**

Club Name: Example Club For Training | Type: Lions Club | Active Member Count: 58

Club Specialty: Cultural | Club Sub-Specialty: | Specialty Description: Arts and Entertainment | Charter Established Date: 7/1/2010

Buttons: Manage Club Members, Manage Club Officers, Manage Club Club Leader

4 아래로 스크롤하여 '클럽 정보 수정하기'를 클릭합니다.

Club Details

Charter Established Date: 7/1/2010

Website

Address: 124 Any Place, Naperville, Illinois 60565, United States

Meeting Location 1

Buttons: Create Club Branch, Create New Application, **Edit Club Details**

Club Me... | Club Offic... | More

Active Members: 58 of 58 items

Search this list...



클럽 정보에는 다음이 포함됩니다.

- 일반 정보 - 클럽 유형, 특성화 클럽 종류, 설명, 웹사이트(또는 클럽 페이스북 페이지나 e-클럽 하우스와 같은 url 주소).
- 회의 정보 - 날짜/시간, 장소. 회의는 최대 두 개까지 저장할 수 있습니다. '온라인' 회의도 저장이 가능합니다.

5

여기에서 클럽 정보를 수정할 수 있습니다. 수정할 칸을 클릭한 후 정보를 입력합니다.

Auth Programs ⓘ
Specialty Description ⓘ
View Reports

Edit Club Details

▼ Club Details

<p>Club Specialty</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Cultural"/>	<p>Club Website</p> <input style="width: 95%; border: 1px solid #ccc; border-bottom: 2px solid #003366;" type="text" value=" "/>
<p>Specialty Description</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Arts and Entertainment"/>	<p>Club Description</p> <div style="border: 1px solid #ccc; height: 40px; width: 95%;"></div>

▼ Meeting Location 1

<p>Meeting Place</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Town Center"/>	<p>Meeting Local Address</p> <p>Country</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="--None--"/>
---	---

6 회의 정보를 입력합니다.

Arts and Entertainment

Edit Club Details

populations right here at home.

Meeting Location 1

Meeting Place
Town Center

Meeting Local Place ⓘ
टाउन सेंटर

Meeting Week of the Month
First
Second
Third
Fourth
Fifth

Meeting Local Address

Country
--None--

Street

City State/Province
--None--

Zip/Postal Code

Meeting Day

7 입력을 마치면 수정된 정보를 저장하기 위해 '다음'을 클릭합니다.

Meeting 2 Address

Country
--None--

Street

City State/Province
--None--

Zip/Postal Code

Meeting 2 Time
--None--

Online Meeting 2

Online Meeting 2 Place

Online Meeting 2 Address

Next

Meeting Place
Town Center

Meeting Local Place
टाउन सेंटर

Meeting Week of the Month ⓘ
First

Meeting Local Street ⓘ
Lion-

N. v M v M v M v ⓘ

8 클럽 정보가 나타나며, 수정된 정보가 표시됩니다.

200158

Youth Programs ⓘ

Specialty Description ⓘ
Arts and Entertainment

Charter Established Date ⓘ
7/1/2010

▼ Club Details

Description
We are dedicated to the betterment of our community by serving our local needs. We support aging and youth populations right here at home.

Website
<http://e-Clubhouse.org/sites/OakBrook>

▼ Address

Billing Address
124 Any Place
Naperville, Illinois 60565
United States

Shipping Address
124 Any Place
Naperville, Illinois 60565

View Reports

Create Club Branch

Create New Application

Edit Club Details

Club Me... Club Offic... More

▼ Active Members

Active Members

9 수정한 회의 정보를 아래에서 확인할 수 있습니다.

Meeting Location 1

Meeting Place ⓘ
Town Center

Meeting Week of Month ⓘ
1st

Meeting Day ⓘ
Monday

Meeting Time ⓘ
7:00

Meeting Street ⓘ
15 Town Road

Meeting City ⓘ
Naperville

Meeting State or Prov ⓘ

Meeting Zip Code ⓘ
60565

Meeting Local Place ⓘ
टाउन सेंटर

Meeting Local Street ⓘ
400 Town Center

Meeting Local City ⓘ
Naperville

Meeting Local Zip Code ⓘ
60540

Meeting Local State or Prov ⓘ
Illinois

Meeting Local Country ⓘ
United States

Online Meeting 1 ⓘ

Online Meeting 1 Place ⓘ

Active Members

58 of 58 items

Search this list...

N. ▼	M ▼	M ▼	M ▼
Example Twelve	Lion-Charter-Regular	zuser012@lionfa.ke.co	(630) 890-1234
Example Eight	Lion-Chart-Regular	zuser008@lionfa.ke.co	(630) 456-7890
Example Five	Lion-Chart-Regular	zuser005@lionfa.ke.co	(630) 123-4567

10 메인 페이지로 돌아가려면 '홈'을 클릭합니다.

The screenshot shows the Lion Portal interface. At the top left is the Lions Club logo and the text "Lion Portal". To the right is a search bar with the text "Search" and a search button. Below the search bar is a navigation menu with the following items: "Home" (highlighted with a red circle), "Membership", "Service", "Learn", and "More". Below the navigation menu is a section for "Account Example Club For Training" with a "+ Follow" button. Below this is a table with the following data:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	58

Below the table is a "Club Details" section with tabs for "Data Export", "Club Statements", "Club Service Activities", and "More". The "Club Details" tab is active, showing the following information:

Account Name	Type
Example Club For Training	Lions Club
Parent Account	Active Member Count

To the right of the "Club Details" section is a "Member A..." section with a "Club Acti..." tab and a "Get Membership Cards" button.

11 이상으로 '클럽 활동 - 클럽 정보 수정하기'를 마치겠습니다.

The screenshot shows the main navigation area of the Lion Portal. It features four large, rounded rectangular buttons arranged in a grid. The top row contains three buttons: "MY MEMBERSHIP" (blue background with a white icon of a person and a document), "MY CLUB" (blue background with a white icon of a house and three people), and "MY CA" (purple background with a white icon of a star and three stacked blocks). The bottom row contains one button: "MY ASSOCIATION" (purple background with the Lions Club logo). To the right of the "MY ASSOCIATION" button is a small orange circle and a blue circular icon with a white person silhouette.