

CHAPTER XXVI TECHNOLOGY

A. INFORMATION STORAGE AND RETRIEVAL

1. **Individual Membership Data** – LCI only uses membership data for the purposes of enhancing the membership experience for all Lions. Should LCI develop new processes that requires additional personal data or utilize current information for additional purposes, we will update the Mandatory Personal Data and Optional Personal Data below.

- a. Mandatory Personal Data

- (1) First Name
- (2) Last Name
- (3) Middle Name (if applicable)
- (4) Birth Date
- (5) Gender
- (6) Email Address
- (7) Member ID
- (8) Join Date
- (9) Drop Date
- (10) Address (City, State, Country)

- b. Optional Personal Data

- (1) Language
- (2) Home Phone Number
- (3) Mobile Phone Number
- (4) Work Phone Number
- (5) Fax Number
- (6) Address (Home Address, Postal Code)
- (7) Spouse/Companion
- (8) Sponsor Name
- (9) Occupation
- (10) Travel Information
- (11) Dietary Restriction
- (12) Mobility Requirements
- (13) Special Occasion address
- (14) Amount of donation
- (15) Honor of Acknowledgement Name
- (16) Honor of Acknowledgement Address
- (17) Award Recipient Name
- (18) Award Recipient Ship To
- (19) Drop Reason
- (20) Service Activity Participation
- (21) Invitees
- (22) Conversations

- (23) Badges Earned
- (24) Preferred Language
- (25) Total Fees

2. Individual Club Data

- a. Club Number
- b. Club Name
- c. District
- d. Location
- e. Charter Approval Date
- f. Region
- g. Zone
- h. Preferred Language
- i. Year-to-Date Adds
- j. Year-to-Date Drops
- k. Total Members to Date
- l. Size at Charter
- m. Metropolitan, Urban, Suburban or Rural
- n. Organized by a Representative or by Volunteer Lions
- o. Club Meetings held in the Morning, Noon or Evenings
- p. Club Meetings held Weekly or Semi-Monthly

B. INFORMATION AVAILABLE TO CERTIFIED CANDIDATES FOR THE OFFICES OF THIRD VICE PRESIDENT AND INTERNATIONAL DIRECTOR

- 1. International Constitution and By-Laws
- 2. The International Director - Service Through Leadership guide
- 3. Contact information of present and past officers shall be made available to all certified candidates. The contact information will be delivered electronically. In constitutional areas with privacy regulations, contact information will only be provided when the association has valid consent for communications from present and past officers.
- 4. Contact information for all club officers can be furnished to certified candidates for elected Executive Officer positions, upon request, with the respective candidate to pay the association's cost in supplying the same.
- 5. The scope of the contact information shall be determined by the relevant operation procedures. The requestor may incur costs associated with the delivery.

C. CONTACT INFORMATION

1. Lists of members of Lions clubs shall be issued electronically only to districts (single, sub- or multiple) for use within their respective districts. A written statement should be presented by the district governor, or in a case of a multiple district, the council chairperson on behalf of the district cabinet and council of governors respectively, stating the purpose of the lists and that the lists shall not be used for political activity beyond that specified in Chapter XIX or commercial purpose. The respective district (single, sub- or multiple) shall be assessed a US\$5,000.00 penalty in the event membership information is used in an improper manner or is duplicated without authorization. In countries with privacy restrictions, only the contact information of members with the proper consent will be sent. Preparation of this information shall be limited to the systems available at the international headquarters.
2. Listing – No request for a list of district officers elect shall be honored until such time as the list is complete and ready for general distribution as vital information.
3. Lists of current district officers, district committee chairpersons or club officers within a constitutional area may be requested for Lions related projects or programs. These requests must be made by members of the International Board of Directors or Lions Clubs International Foundation Board of Trustees. Requests must adhere to the following:
 - a. A statement of the purpose for which the list will be used.
 - b. The list shall not be used for political activity, nor functions with related outside business interests.
 - c. Each request is for a one-time use and the request must include an agreement to delete the information when the intended purpose of the information has been served.
 - d. These lists shall be limited in the same manner as indicated in Paragraph C.1. above.
4. The scope of the contact information shall be determined by the relevant operation procedures. The requestor may incur costs associated with the delivery.

D. PRIVACY POLICY

1. The full Privacy Policy for the association will be referenced on the association website or by contacting infosec@lionsclubs.org.
2. Changes to the Privacy Policy on Lionsclubs.org will be made on an as needed basis as deemed necessary by authorized staff.