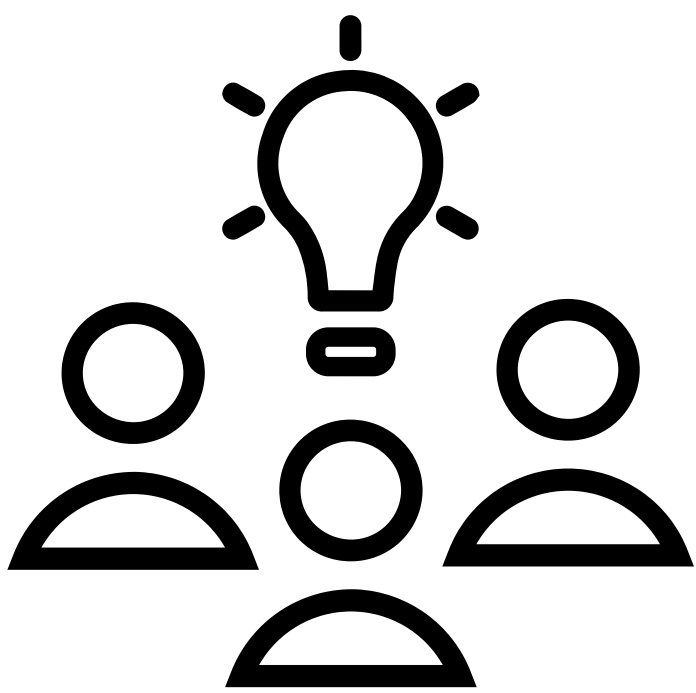


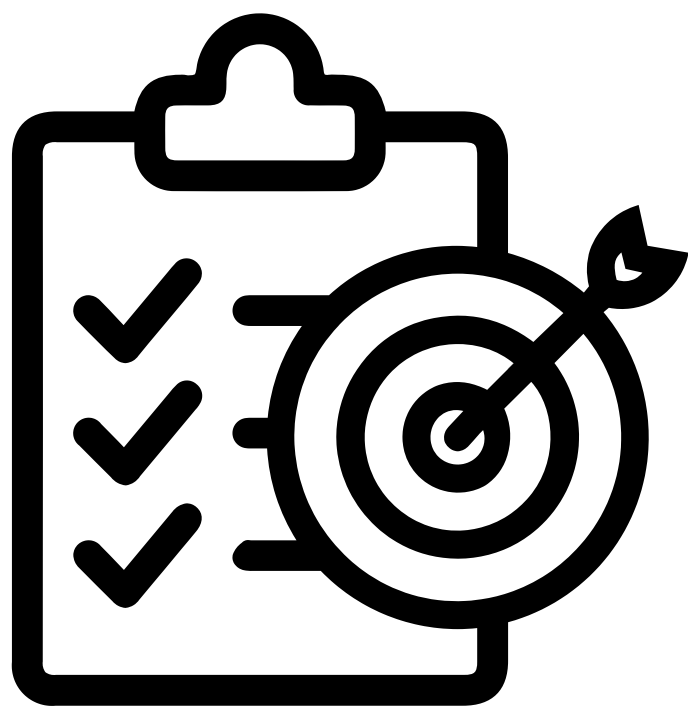
How to organize a **LEADERSHIP WORKSHOP**



Step 1: Brainstorm

Examples of workshop themes:

- How to be a successful leader
- How to manage a club
- Service project ideas
- Succession planning for future success
- Resources from LCI



Step 2: Plan

- Set up a location, date, time and budget
- Organise an agenda and activities
- Create a PowerPoint of the topic you want present
- Create a checklist for progress
- Registration/ Promotion



Step 3: Present

- Share booklet/agenda
- Present slides
- Question and answer time (forum)
- Interactive sessions with group activities
- Snack break