

Klubisivu - Tutki sivua & välilehtiä



Tämä opas on kattava katsaus ”Minun klubini” aloitussivuun, sen rakenteeseen ja toimintoihin. Se antaa ohjeet tärkeimpiin klubin tietoihin pääsemiseen erilaisten välilehtien kautta, kt. Kokoukset, tiliotteet, palveluaktiviteetit, antaen oikeat vaihtoehdot sen mukaan, millä virkailijanimikkeella sivua selataan. Seuraamalla tätä opasta käyttäjät voivat saada parhaan kokemuksen Lion Portalin käytössä, mikä helpottaa heidän klubinsa asioiden hoitamista.



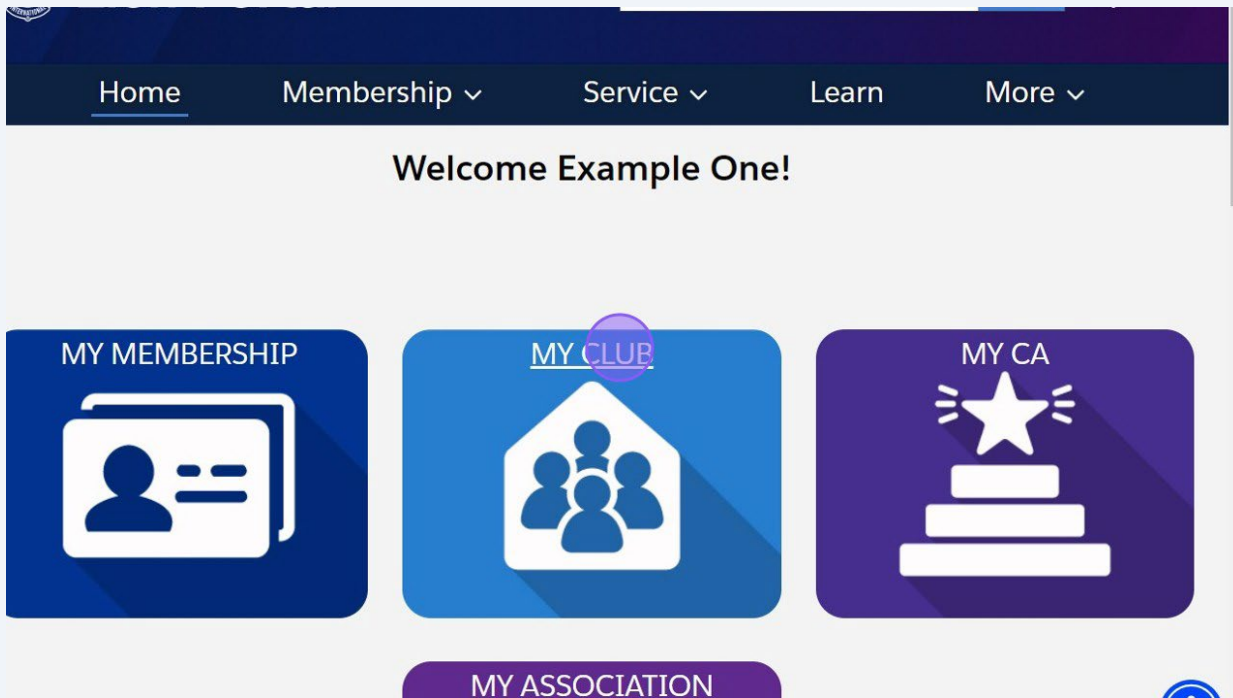
Vinkki! Tämä opas esittelee ”Minun klubini” etusivun rakenteen.

1

Kirjaudu Lion Portalin lionportal.org

2

Klikkaa ”MINUN KLUBINI”



Sivun rakenne

3 Alue 1 - Näyttää klubia koskevien tietojen yhteenvedon.

Lion Portal Search [] Search [] [] []

Home Membership ▾ Service ▾ Learn Reports/Insights ▾ Shop More ▾

Account
Example Club For Training + Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active		56

Club Details Data Export Club Statements Club Service Activities Club Financial Details

Account Name: Example Club For Training Type: Lions Club
Parent Account: District 1 J Active Member Count: 56
Region or Zone: SE Zone 1 Club Specialty: Cultural
Lion ID: 200158 Club Sub-Specialty

Member Actio... Club Actions

- Manage Club Members
- Manage Club Officers

4 Alue 2 - Näyttää "Välilehdet" joilta pääset klubia koskeviin tietoihin

Alue 3 - Näyttää "Painikkeet" joiden takaa löytyy toimintoja. Käytettävissä olevat toiminnot perustuvat siihen, mitä oikeuksia virkaasi kuuluu.

Lion Portal Search [] Search [] [] []

Home Membership ▾ Service ▾ Learn Reports/Insights ▾ Shop More ▾

Account
Example Club For Training + Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active		56

Club Details Data Export Club Statements Club Service Activities Club Financial Details

Account Name: Example Club For Training Type: Lions Club
Parent Account: District 1 J Active Member Count: 56
Region or Zone: SE Zone 1 Club Specialty: Cultural
Lion ID: 200158 Club Sub-Specialty

Specialty Description: Arts and Entertainment
Charter Established Date: 7/1/2010

Member Actio... Club Actions

- Manage Club Members
- Manage Club Officers
- Manage Cub Club Leader
- Manage Delegates
- View Delegates
- View Club Officers

5

Alue 4 - Näyttää tiedot liittyen valittuun "välilehteen". Tiedot, jotka näkyvät muuttuvat valitun "välilehden" mukaan.

The screenshot displays the 'Club Details' page for 'Example Club For Training'. The page is divided into two main sections: 'Club Details' on the left and 'Member Actions' on the right. A purple circle with the number '4' is overlaid on the 'Type' field, which is 'Lions Club'. The 'Club Details' section includes fields for Account Name, Parent Account (District 1 J), Region or Zone (SE Zone 1), Lion ID (200158), Youth Programs, Type (Lions Club), Active Member Count (56), Club Specialty (Cultural), Club Sub-Specialty, Specialty Description (Arts and Entertainment), and Charter Established Date (7/1/2010). The 'Member Actions' section contains buttons for 'Manage Club Members', 'Manage Club Officers', 'Manage Cub Club Leader', 'Manage Delegates', 'View Delegates', and 'View Club Officers'. The URL at the bottom is <https://lionsinternational-preprod.sandbox.my.site.com/s/account/001Ng0000M9viOJAR/example-club-for-training?tabset-2f96e=1>.

Tutki välilehtiä

6

"Tiedot" välilehti näyttää tarkemmat tiedot klubista.

The screenshot displays the 'Club Details' page for 'Example Club For Training' in the United States. The page is divided into two main sections: 'Club Details' on the left and 'Member Actions' on the right. A purple circle is overlaid on the 'More' button in the top navigation bar. The 'Club Details' section includes fields for Account Name, Parent Account (District 1 J), Region or Zone (SE Zone 1), Lion ID (200158), Youth Programs, Type (Lions Club), Active Member Count (56), Club Specialty (Cultural), Club Sub-Specialty, Specialty Description (Arts and Entertainment), and Charter Established Date (7/1/2010). The 'Member Actions' section contains buttons for 'Manage Club Members', 'Manage Club Officers', 'Manage Cub Club Leader', 'Manage Delegates', and 'View Club Officers'. The URL at the bottom is <https://lionsinternational-preprod.sandbox.my.site.com/s/account/001Ng0000M9viOJAR/example-club-for-training?tabset-2f96e=1>.

7 Rullaa sivua alas katsellaksesi klubin tietoja.

Address

ling Address
 24 Any Place
 aperville, Illinois 60565
 nited States

ipping Address
 24 Any Place
 aperville, Illinois 60565
 nited States

Meeting Location 1

Meeting Place ⓘ

own Center

Meeting Week of Month ⓘ

rst

Meeting Day ⓘ

Monday

Meeting Time ⓘ

7:00

Meeting Local Place ⓘ

टाउन सेंटर

Meeting Local Street ⓘ

Meeting Local City ⓘ

Meeting Local Zip Code ⓘ

View Club Officers

Club Me... More

Active Members

Active Members

56 of 56 items

Search this list...

N. ▾	M ▾	M ▾	M ▾
	Lion-		
	Chart	zuser	(63
Exam	er-	008@	0)
ple	Regul	lionfa	456
Eight	ar	ke.co	-78
	[Activ	m	90

8 Jatka rullausta. Tällä välilehdellä on tiedot Kokouksista.

Meeting 2 Week of Month ⓘ

Meeting 2 Day ⓘ

Meeting 2 Time ⓘ

Meeting 2 Street ⓘ

Meeting 2 City ⓘ

Meeting 2 State or Prov ⓘ

Meeting 2 Zip Code ⓘ

Meeting 2 Country ⓘ

Meeting 2 Local Street ⓘ

Meeting 2 Local City ⓘ

Meeting 2 Local Zip Code ⓘ

Meeting 2 Local State or Prov ⓘ

Meeting 2 Local Country ⓘ

Online Meeting 2 ⓘ

Online Meeting 2 Place ⓘ

Online Meeting 2 Address ⓘ

Contact Members Services

Email: lionssupport@lionsclubs.org

Phone: (+001) 630-468-6900



9

Klikkaa "Tietojen siirtäminen" välilehteä nähdäksesi mitä tällä "välilehdellä" on.

Home Membership ▾ Service ▾ Learn More ▾

Account
Example Club For Training + Follow

Lion ID 200158	Type Lions Club	Status Active	Billing Address 124 Any Place Naperville, Illinois 60565 United States	Active Member Count 56
-------------------	--------------------	------------------	---	---------------------------

Club Details **Data Export** Club Statements Club Service Activities More

Account Name Example Club For Training	Type ⓘ Lions Club
Parent Account ⓘ District 1 J	Active Member Count 56
Region or Zone ⓘ SE Zone 1	Club Specialty ⓘ Cultural
Lion ID ⓘ 200158	Club Sub-Specialty ⓘ

Member ... Club Acti...

[Manage Club Members](#)

[Manage Club Officers](#)

1

"Tietojen siirtäminen" välilehti näyttää siirrettävissä olevien tietojen tyyppin (lataaminen). Käytettävissä olevat vaihtoehdot perustuvat siihen mitä oikeuksia

Account
Example Club For Training + Follow

Lion ID 200158	Type Lions Club	Status Active	Billing Address 124 Any Place Naperville, Illinois 60565 United States	Active Member Count 56
-------------------	--------------------	------------------	---	---------------------------

Club Details **Data Export** Club Statements Club Service Activities More

If the selected report does not generate any results, it is due to data privacy restrictions.

[Member Contact Information](#)

[Club Officer Contact Information](#)

[Member Detail Information](#)

[Club Level Service Activities Information](#)

[Manage Club Members](#)

[Manage Club Officers](#)

[Manage Cub Club](#)

11

Klikkaa "Klubin tiliotteet" välilehteä nähdäksesi mitä tällä "välilehdellä" on.

The screenshot shows the account page for 'Example Club For Training'. The 'Club Statements' tab is selected and highlighted with a purple circle. The main content area displays a message: 'If the selected report does not generate any results, it is due to data privacy restrictions.' Below this, there are links for 'Member Contact Information', 'Club Officer Contact Information', 'Member Detail Information', and 'Club Level Service Activities Information'. On the right side, there are three blue buttons: 'Manage Club Members', 'Manage Club Officers', and 'Manage Cub Club'. The top navigation bar includes 'Club Details', 'Data Export', 'Club Statements', 'Club Service Activities', and 'More'.

1

"Klubin tiliotteet" välilehti näyttää klubinne tilin yhteenvedon. Käytävissä olevat vaihtoehdot perustuvat siihen mitä oikeuksia virkailijanimikkeellesi on myönnetty.

The screenshot shows the account page for 'Example Club For Training' with the 'Club Statements' tab selected. The main content area displays a message: 'Please contact Member Services with any questions or concerns.' Below this, there is a button for 'Opt In/Out of Paper Statements'. A 'Monthly Activity' section is visible, featuring a table with columns for 'Description', 'Current Balance', and 'View/Print'. There are buttons for 'Pay with Paypal' and 'Pay Now'. On the right side, there are buttons for 'View Club Officers' and 'Club Members'. The 'Club Members' section shows a list of 'Active Members' with 37 of 37 items. A search bar is present with the text 'Search this list...'. The top navigation bar includes 'Home', 'Membership', 'Service', 'Learn', 'Reports/Insights', 'Shop', and 'More'.

1

Rullaa nähdäksesi tiliotteen saldon. Maksuvaihtoehdot näkyvät vain klubin rahastonhoitajalle.

Club Details Data Export **Club Statements** Club Service Activities Club Financial Details

Please contact [Member Services](#) with any questions or concerns.

Opt In/Out of Paper Statements

Monthly Activity Pay with Paypal Pay Now

Description	Current Balance	View/Print ↓
1 Apr 2024 Statement Closing Balance	0.00	
2 Payments received May 01, 2024 through Sep...	0.00	
3 Charges incurred May 01, 2024 through Sept ...	0.00	
4 Current Balance as of Sept 22, 2024	0.00	

Member Actio... Club Actions

Manage Club Members

Manage Club Officers

Manage Club Leader

Manage Delegates

View Delegates

View Club Officers

<https://lionsinternational--preprod.sandbox.my.site.com/s/account/001Nq0000M9vOIAr/example-club-for-training?tabset-2f96e=2> 2023

1

Jatka rullaamista nähdäksesi kuukausittaiset saldot. Nykyisen, viime vuoden ja edellisen vuoden tiliotteet ovat katseltavissa. Nähdäksesi tiliotteen, klikkaa "Katso tiliotteet" ikonia jolloin näet tiedot.

Statements and Invoices 2025 **2024** 2023

Sta...	Type	Op...	Pay...	Ch...	Clo...	Date ↓	View Statements
Apr 2024 ...	Statement	-858.35	-214.98	71.12	-1002.21	Apr 30, 2...	
Mar 2024 ...	Statement	-870.84	-41.67	54.16	-858.35	Mar 31, 2...	
Feb 2024 ...	Statement	-615	-310	54.16	-870.84	Feb 29, 2...	
Jan 2024 ...	Statement	-202	-413	0	-615	Jan 31, 20...	
Dec 2023 ...	Statement	-615	-70	483	-202	Dec 31, 2...	
Dec 2023 ...	Invoice			483		Dec 31, 2...	
Nov 2023 ...	Statement	-338	-277	0	-615	Nov 30, 2...	
Oct 2023 ...	Statement	-100	-238	0	-338	Oct 31, 2...	
Sept 2023...	Statement	0	-100	0	-100	Sep 30, 2...	
Aug 2023 ...	Statement	0	0	0	0	Aug 31, 2...	

View Club Officers

Club Members Club Officers Sponsored Clu...

Active Members

Active Members

56 of 56 items

Search this list...

Name	Mem...	Mem...	Mem...
Example Eight	Lion-Charter-Regular [Active]	zuser008@lionfake.com	(630) 456-7890
Example Nine	Lion-Charter-Regular [Active]	zuser009@lionfake.com	(630) 567-8901
Example Eighteen	Lion-Charter-Regular [Active]	zuser018@lionfake.com	(630) 556-6778

1

Valittu kuukauden tiliote avautuu ponnahdusikkunaan. Kun olet valmis rullaa alas ja valitse "Sulje".

Mar 2024 Statement

OnlineStatements BL0002 1 / 1 80%

LIONS CLUBS INTERNATIONAL
 300 West 22nd Street
 Oak Brook, Illinois 60523-8842
 Tel: 630-571-6466

EN Page: 1

CLUB# 49338
 LIONS CLUB OF
 HURR RIDGE-HINSDALE-OAK BROOK
 IL

PHIL LOIEWSKI
 7930 WOODGLEN LN, APT. 201
 DOWNERS GROVE IL 60516
 USA

EXCHANGE RATE PER U.S. DOLLAR: _____

AMOUNT OF PAYMENT: _____

000049338 00000000 4

INVOICE DATE				RETAIN THIS PORTION FOR YOUR PERMANENT RECORDS			CHARGES AND CREDITS	
MO	DAY	YR	INVOICE NUMBER	CLUB#	DESCRIPTION OF ITEMS			
2	29	24		49338	BALANCE FORWARD.....U.S. CURRENCY		870.84CR	
3	29	24	LCTARPO032777		PAYMENT		41.67CR	
3	26	24	MBR-6392878		MEMBERSHIP DUES AND FEES		54.16	
					HEATHER O'DONNELL			
					1 NEW REGULAR 02-24 TO 06-24	19.16		
					1 ENTRANCE FEES	35.00		

YOUR PROMPT PAYMENTS ARE MUCH APPRECIATED.

16

Klikkaa "Klubin tiliotteet" välilehteä nähdäksesi mitä tällä "välilehdellä" on.

Account Example Club For Training + Follow

Lion ID 200158 Type Lions Club Status Active Billing Address 124 Any Place Naperville, Illinois 60565 United States Active Member Count 56

Club Details Data Export **Club Statements** Club Service Activities More Member ... Club Acti...

Please contact Member Services with any questions or concerns.

Opt In/Out of Paper Statements

Monthly Activity

Manage Club Members



Manage Club Officers

Manage Cub Club

1

"Klubin palveluaktiviteetit" välilehti näyttää listan klubin palveluaktiviteeteista. Klikkaa sarakkeen otsikkoa, josta voit järjestää listan haluamasi tiedon perusteella. Klikkaamalla saraketta toisen kerran tiedot järjestyvät päivastaiseen järjestykseen.

Club Details Data Export **Club Service Activities** More

Service Activities (9)  

9 items • Sorted by End Date • Updated a minute ago

	End Date ↓	Title	Service Acti...	Start Date
1	9/17/2024	Example Club SA4 - Service ...	SA-05292419	9/17/2024
2	9/15/2024	Example Club SA3 - Service ...	SA-05292418	9/15/2024
3	9/11/2024	Example Club SA5 - Fundrais...	SA-05292420	9/11/2024
4	9/2/2024	Example Club SA2 - Club Me...	SA-05292422	9/2/2024
5	8/5/2024	Example Club SA2 - Club Me...	SA-05292417	8/5/2024
6	7/5/2024	Example Club SA1 - Club Me...	SA-05292416	7/5/2024
7	7/4/2024	Example Club SA7 - Service ...	SA-05292423	7/4/2024
8		Example Club SA6 - Donatio...	SA-05292421	9/1/2024

Member ... Club Acti...

Manage Club Members

Manage Club Officers




Manage Cub Club Leader

Manage Delegates


View Delegates

18

Klikkaa "Koti" palataksesi etusivulle.

 **Lion Portal** Search Search  

Home Membership ▾ Service ▾ Learn More ▾

 Account
Example Club For Training + Follow

Lion ID 200158	Type Lions Club	Status Active	Billing Address 124 Any Place Naperville, Illinois 60565 United States	Active Member Count 56
-------------------	--------------------	------------------	---	---------------------------

Club Details Data Export Club Statements **Club Financial Details** More

Member ... Club Acti...

Balance Forward (USD) Date of Latest Statement
Charges Since Last Statement (USD)

Manage Club Members

19 Tähän päättyy "Klubin sivu - Tutki sivua & välilehtiä" pikaopas

