



## Korea Payment Instructions for District Governors and Cabinet Treasurers

A. **Paying in WON.** The deposit voucher that you send with your payment should contain the following information:

WOORI BANK  
203 HOEHYON-DONG  
1-KA, CHUNG-KU  
SEOUL KOREA 100-792

ACCOUNT NUMBER: 1

It is very important to compute your payment amounts by using the Monthly Lionistic Rate as shown on the top portion of your Statement or District Governor Recap. This is the rate used to record payments. To ensure prompt and accurate crediting of WON Payments for club accounts in your district, please use following format in English:

IDENT #	CLUB #	COMPLETE CLUB NAME	CLUB WON AMOUNT	LCIF WON AMOUNT	DONOR NAME

WON TOTAL

- It is very important that the WON Amount on the bottom of the list of payments you send for clubs in your district is the same as the total WON Amount on the deposit voucher you fax or mail with your list of payments.
- **If dividing amounts between club accounts and LCIF donations, include each amount as separate WON amount.** If a list of payments does not exactly balance with the WON Amount deposited, this will delay all of the club payments being credited, because we must ask you for clarification of the out-of-balance amount.

B. **Paying by U.S. DOLLAR WIRE TRANSFER.** Make U.S. Dollar wire transfers to the Association's U.S. based bank:

JP MORGAN CHASE BANK, NA.  
10 SOUTH DEARBORN STREET  
CHICAGO ILLINOIS 60603-2003

BENEFICIARY NAME: THE INTERNATIONAL ASSOCIATION OF LIONS CLUBS  
ACCOUNT NUMBER: 00105732  
ROUTING, ABA NUMBER: 021000021  
SWIFT: CHASUS33

To ensure proper credit of your payment, provide a listing of the full club names, club account numbers, and the US dollar amount of each club payment to be credited.

**NOTE:** Please include one listing per deposit made. Do not divide one payment listing between two different bank deposits. If one payment listing includes multiple currency deposits, we cannot match deposit documentation. This will cause delay in crediting your payments.

C. A copy of the list of payments and DEPOSIT VOUCHER *or* WIRE TRANSFER should be faxed to:

LIONS CLUBS INTERNATIONAL FAX NO: 1-630 571 8890  
ATTENTION: Yoshiko Merz, Manager, Pacific Asian Department

### **\*\* Online Payment Options:**

In addition to paying by Credit Card, PayPal is now an option for Club Treasurers with a valid MyLCI User ID and password. Club Treasurers can visit MyLCI on the Lions Clubs International website. After logging onto MyLCI, choose Club, Statement and select **PayPal or Credit/Debit Card**.

*Following the above instructions will enable us to process your payments without problems in a timely and accurate manner. Your cooperation regarding this matter is sincerely appreciated.*