

Gestionar socios del club - Agregar un socio del club miembro de la familia

Esta guía proporciona un proceso paso a paso para añadir socios familiares a la afiliación de un club, lo que facilita que los socios actuales amplíen su participación. Destaca detalles importantes como los límites de afiliación, las implicaciones de las cuotas con descuento y cómo estas opciones afectan el recuento de delegados para las convenciones. Al seguir las instrucciones, los socios pueden gestionar de manera eficiente las opciones de afiliación familiar de su club y garantizar el cumplimiento de las regulaciones del club. Al ver esta guía se simplificará el proceso de aumento de afiliación y se aclarará cualquier posible confusión con respecto a las cuotas y la condición de delegado.



Consejo Esto muestra cómo añadir a un nuevo León como socio familiar. El socio de la familia patrocinadora debe ser un socio que pague las cuotas completas del club. Cada socio primario que pague la cuota completa puede añadir hasta 4 socios familiares.



¡Alerta! El Aumento de afiliación familiar se basa en el socio elegido para asociarse con un socio existente como cabeza de familia. Hay un límite de 4 socios que pueden añadirse como "miembros de la familia" para una cabeza de familia.

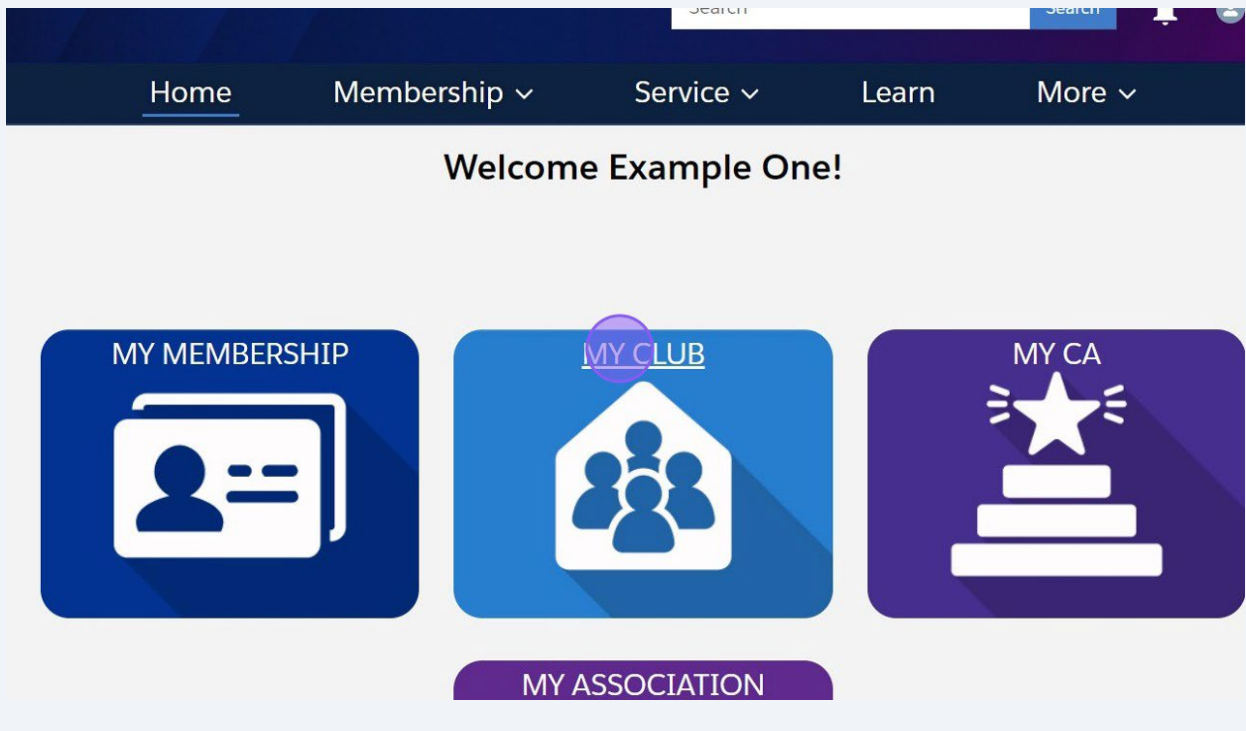
De conformidad con los Estatutos y Reglamentos, los socios familiares con un descuento en las cuotas ya no cuentan para el recuento de delegados de club para las convenciones locales o internacionales.

Existe la opción de "Renunciar al descuento" durante la adición del socio. Si se elige esta opción, se facturarán las cuotas completas del socio y el socio contará para el número de delegados, después de cumplir con los criterios de afiliación de un año y un día.

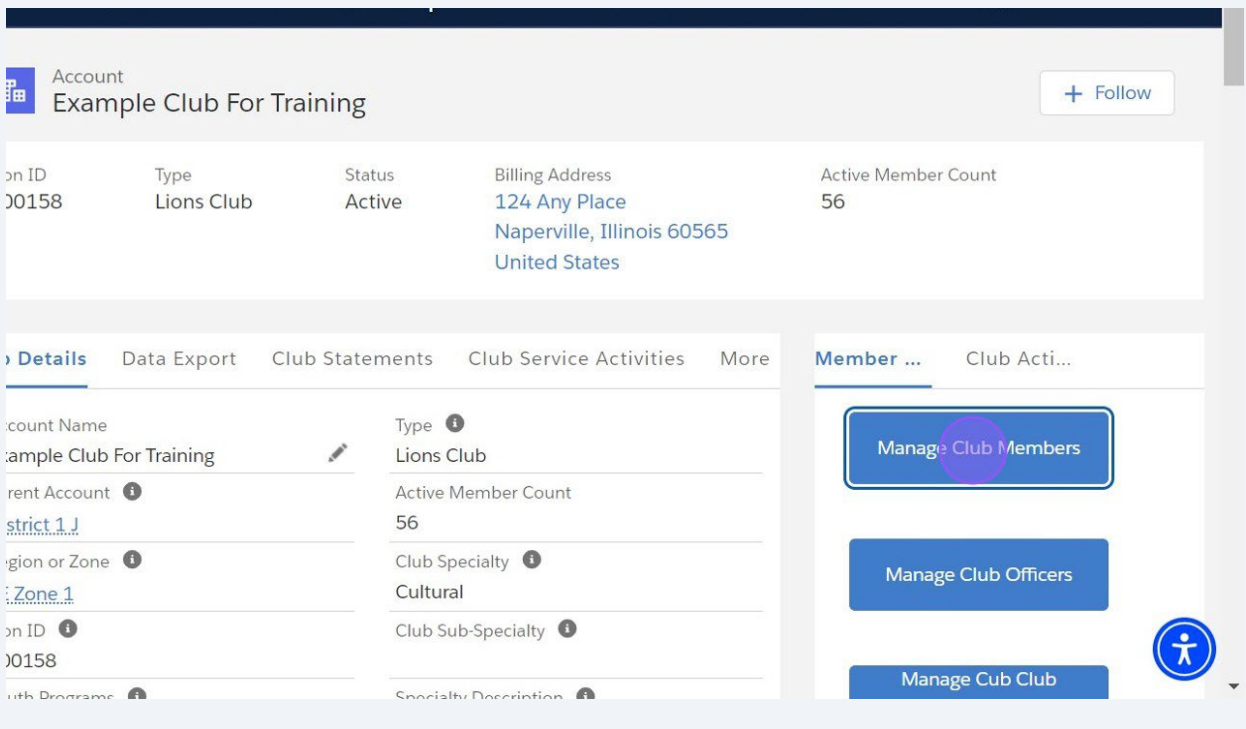
1

Iniciar sesión en el Lion Portal lionportal.org

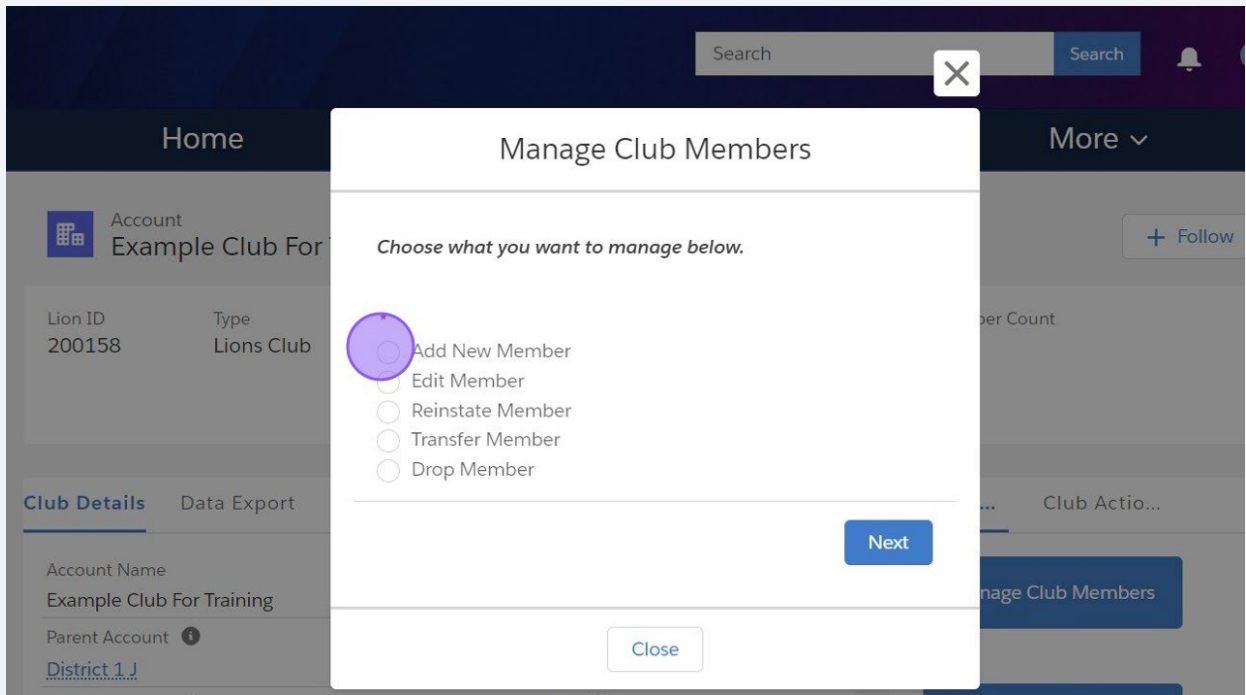
2 Haga clic en "MI CLUB"



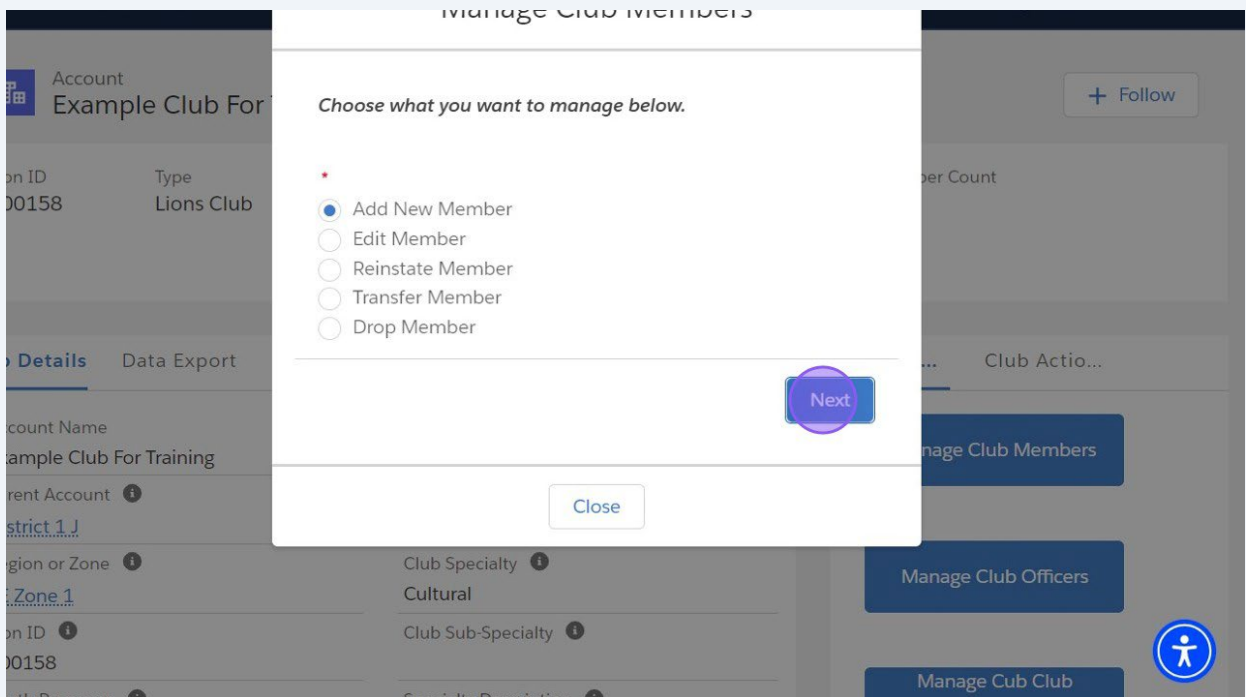
3 Haga clic en "Administrar socios del club"



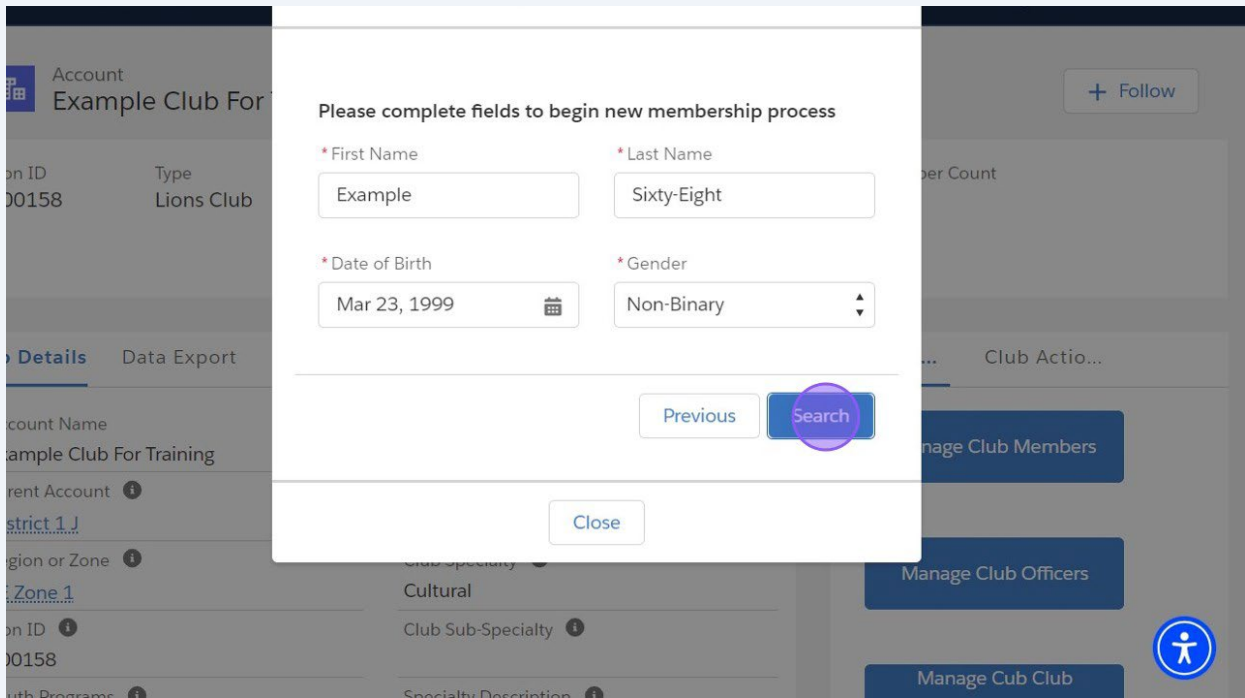
4 Haga clic aquí.



5 Haga clic en "Siguiente"



6 Introduzca los datos necesarios y haga clic en "Buscar" para identificar posibles socios duplicados.



The screenshot shows a modal window titled "Please complete fields to begin new membership process". It contains four input fields: "First Name" (Example), "Last Name" (Sixty-Eight), "Date of Birth" (Mar 23, 1999), and "Gender" (Non-Binary). A "Search" button is highlighted with a purple circle. Other buttons include "Previous", "Close", and "Follow".

Account
Example Club For Training

Lion ID 200158 Type Lions Club

Details Data Export

Account Name Example Club For Training

Parent Account District 1.J

Region or Zone SE Zone 1

Lion ID 200158

Club Specialty Cultural

Club Sub-Specialty Cultural

Specialty Description

Follow

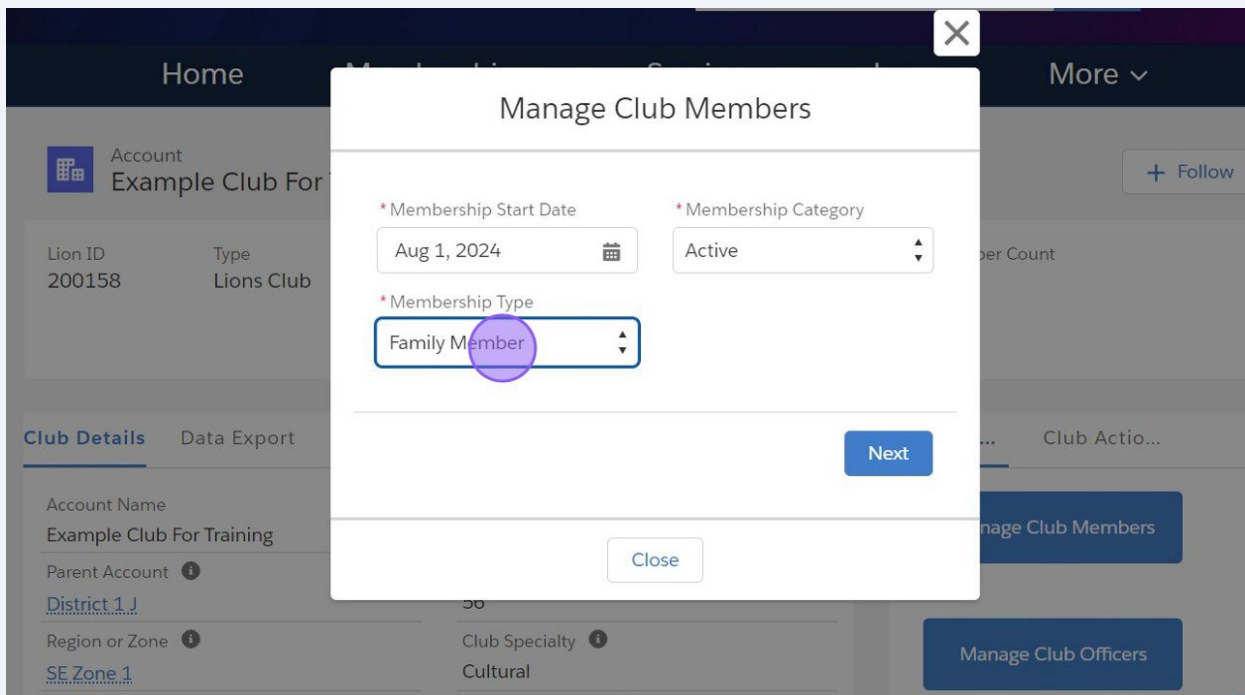
Club Actions

Manage Club Members

Manage Club Officers

Manage Club Club

7 Seleccione el tipo de Aumento de Afiliación, "socio familiar".



The screenshot shows a modal window titled "Manage Club Members". It contains three input fields: "Membership Start Date" (Aug 1, 2024), "Membership Category" (Active), and "Membership Type" (Family Member). The "Family Member" option is highlighted with a purple circle. A "Next" button is visible. Other buttons include "Close".

Home More

Account Example Club For Training

Lion ID 200158 Type Lions Club

Club Details Data Export

Account Name Example Club For Training

Parent Account District 1.J

Region or Zone SE Zone 1

Club Specialty Cultural

Club Sub-Specialty Cultural

Specialty Description

Follow

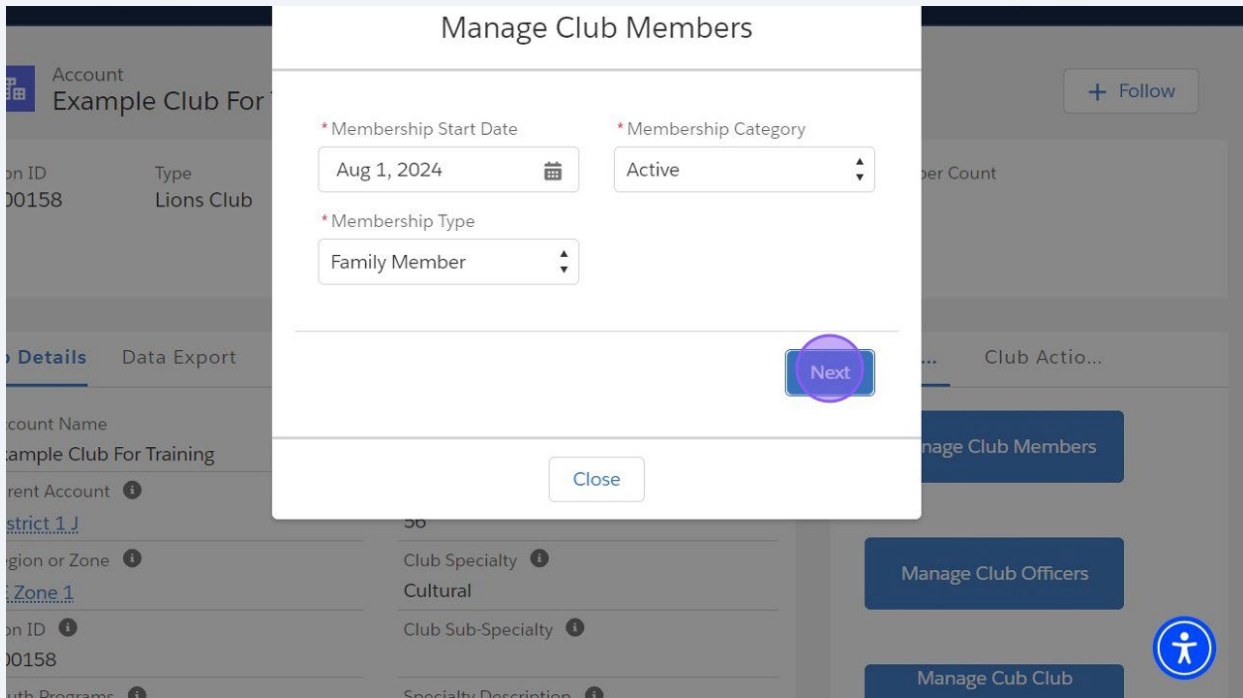
Club Actions

Manage Club Members

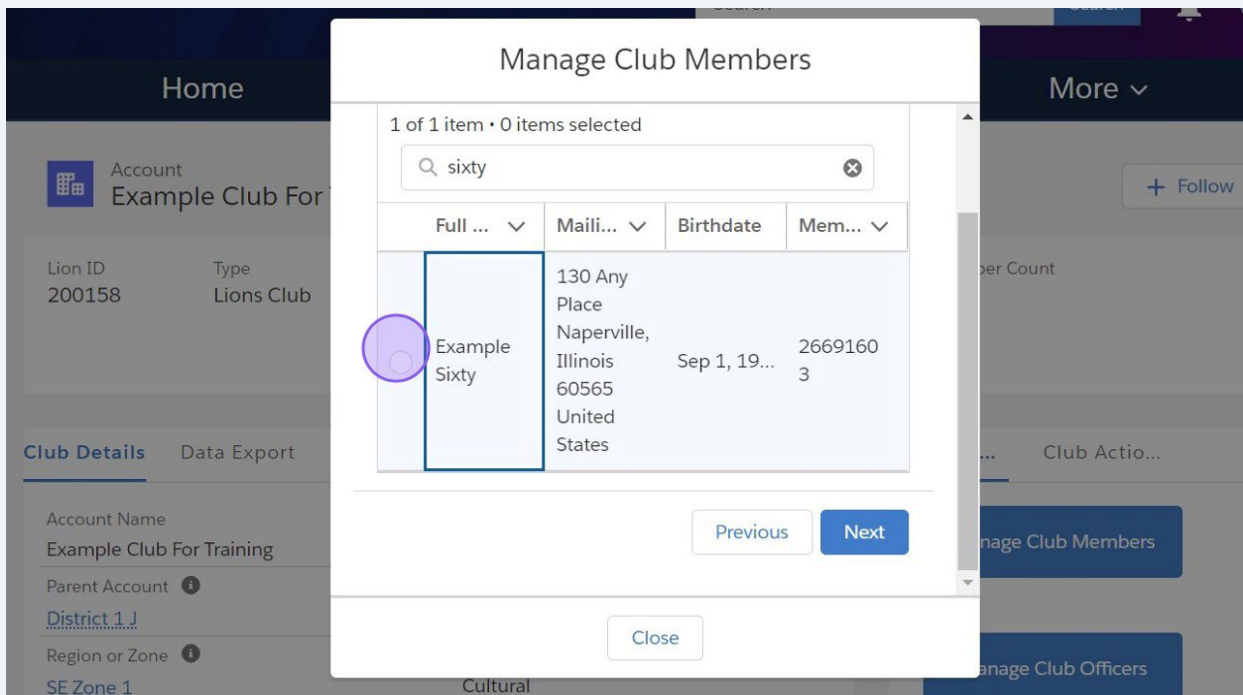
Manage Club Officers

Manage Club Club

8 Haga clic en "Siguiente"



9 Seleccione la cabeza de familia de la lista que se muestra.



10 Haga clic en "Siguiente"

The screenshot shows a search results modal window. At the top, it says "1 of 1 item • 1 item selected". Below that is a search bar containing "sixty". There are four columns: "Full ...", "Maili...", "Birthdate", and "Mem...". The first row of data is highlighted and contains the following information:

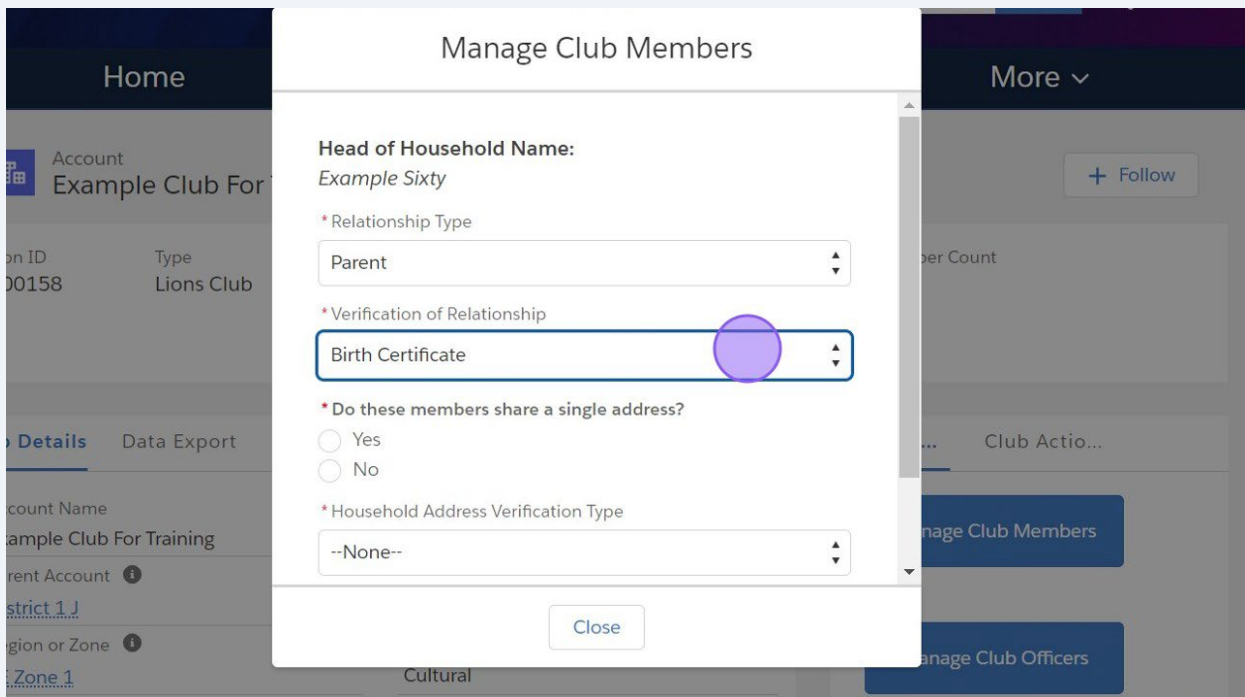
| Full ... | Maili... | Birthdate | Mem... |
|---------------|--|--------------|----------|
| Example Sixty | 130 Any Place Naperville, Illinois 60565 United States | Sep 1, 19... | 26691603 |

At the bottom of the modal, there are "Previous" and "Next" buttons, with the "Next" button circled in purple. A "Close" button is also visible at the bottom center.

1 Introduzca los datos necesarios para el nuevo socio. Comenzando con "Tipo de relación" en la lista desplegable.

The screenshot shows the "Manage Club Members" form. The "Head of Household Name" field is filled with "Example Sixty". The "Relationship Type" dropdown menu is open, and "Parent" is selected, with a purple circle highlighting the selection. Other fields include "Verification of Relationship" (set to "--None--"), "Do these members share a single address?" (radio buttons for Yes and No), and "Household Address Verification Type" (set to "--None--"). A "Close" button is at the bottom.

12 Seleccione "Verificación de la relación"

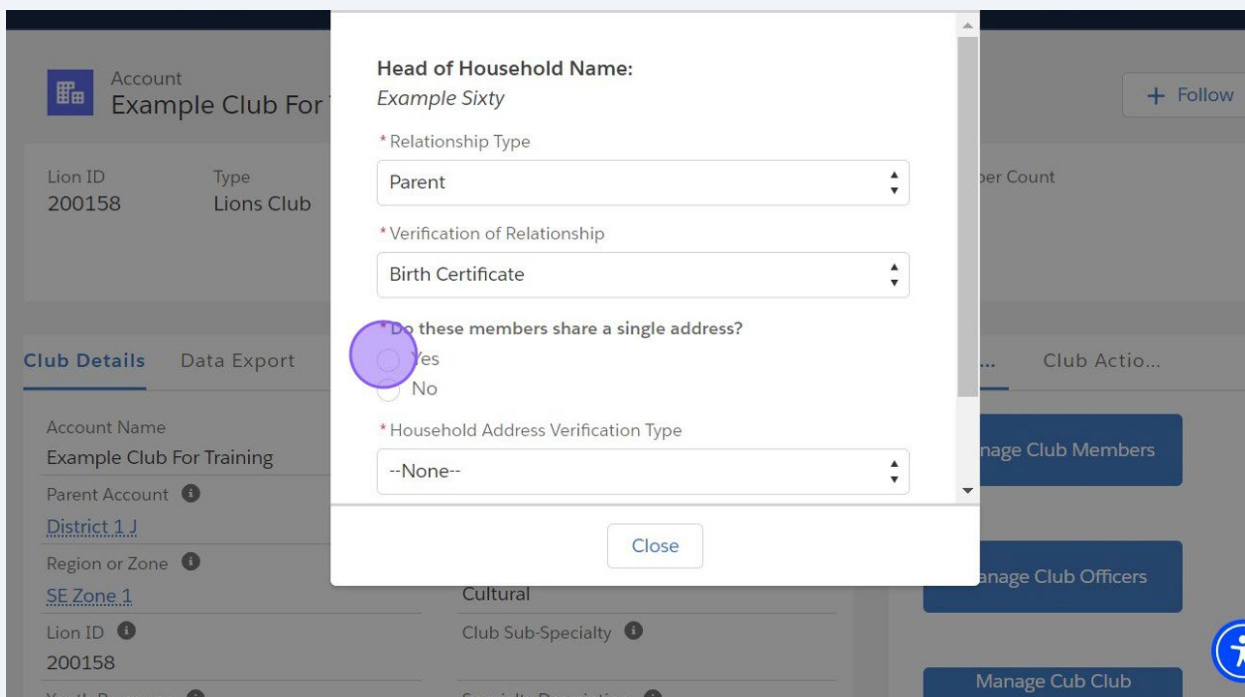


The screenshot shows a 'Manage Club Members' dialog box overlaid on a web interface. The dialog box contains the following fields and options:

- Head of Household Name:** Example Sixty
- * Relationship Type:** Parent
- * Verification of Relationship:** Birth Certificate (highlighted with a purple circle)
- * Do these members share a single address?:** No (selected)
- * Household Address Verification Type:** --None--

A 'Close' button is located at the bottom of the dialog box.

13 Responda la pregunta de la dirección.



The screenshot shows the same 'Manage Club Members' dialog box as in step 12, but with the 'Yes' radio button selected for the question 'Do these members share a single address?'. The 'Birth Certificate' option for 'Verification of Relationship' is also highlighted with a purple circle.

The dialog box contains the following fields and options:

- Head of Household Name:** Example Sixty
- * Relationship Type:** Parent
- * Verification of Relationship:** Birth Certificate
- * Do these members share a single address?:** Yes (selected)
- * Household Address Verification Type:** --None--

A 'Close' button is located at the bottom of the dialog box.

14 Seleccione el tipo de verificación en la lista desplegable.

The screenshot shows a modal form for account verification. The form contains the following fields and options:

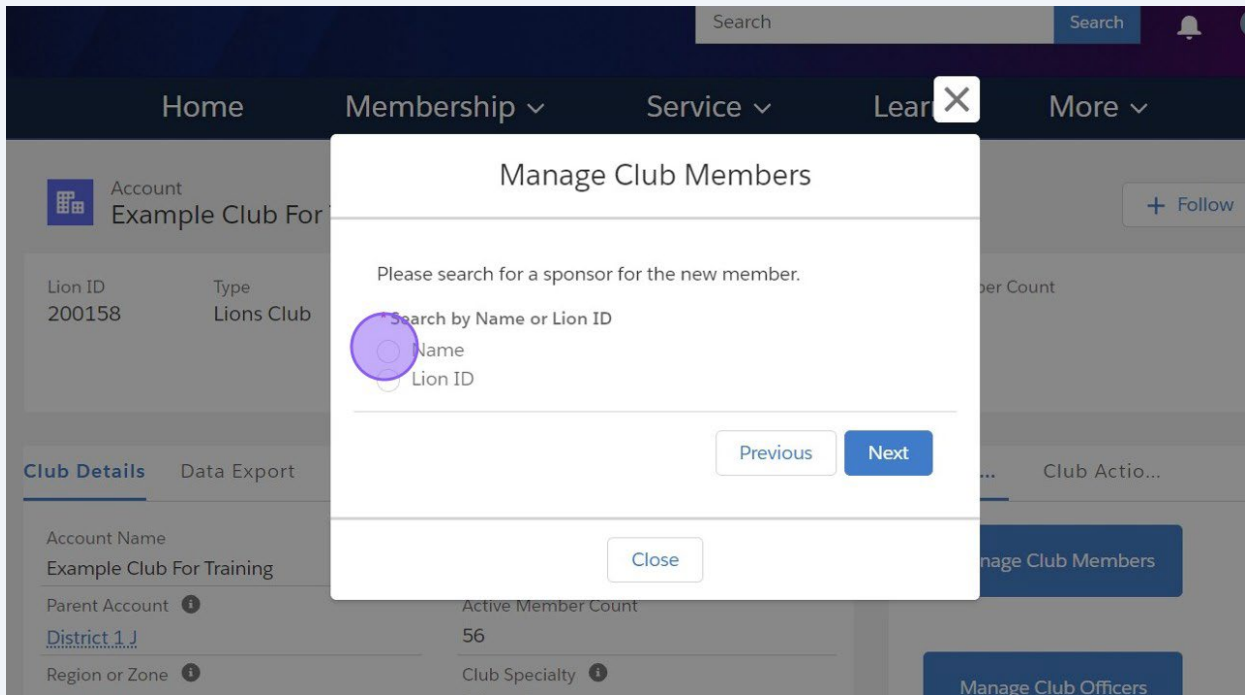
- * Relationship Type:** A dropdown menu with "Parent" selected.
- * Verification of Relationship:** A dropdown menu with "Birth Certificate" selected.
- * Do these members share a single address?:** Radio buttons for "Yes" (selected) and "No".
- * Household Address Verification Type:** A dropdown menu with "Bill" selected. A purple circle highlights this dropdown.

At the bottom of the form, there are two buttons: "Next" (highlighted in blue) and "Close".

15 Haga clic en "Siguiente"

This screenshot is identical to the one in step 14, showing the same modal form. However, a purple circle now highlights the "Next" button at the bottom right of the form, indicating the next step in the process.

16 Búsqueda de Patrocinador por ID o nombre del León

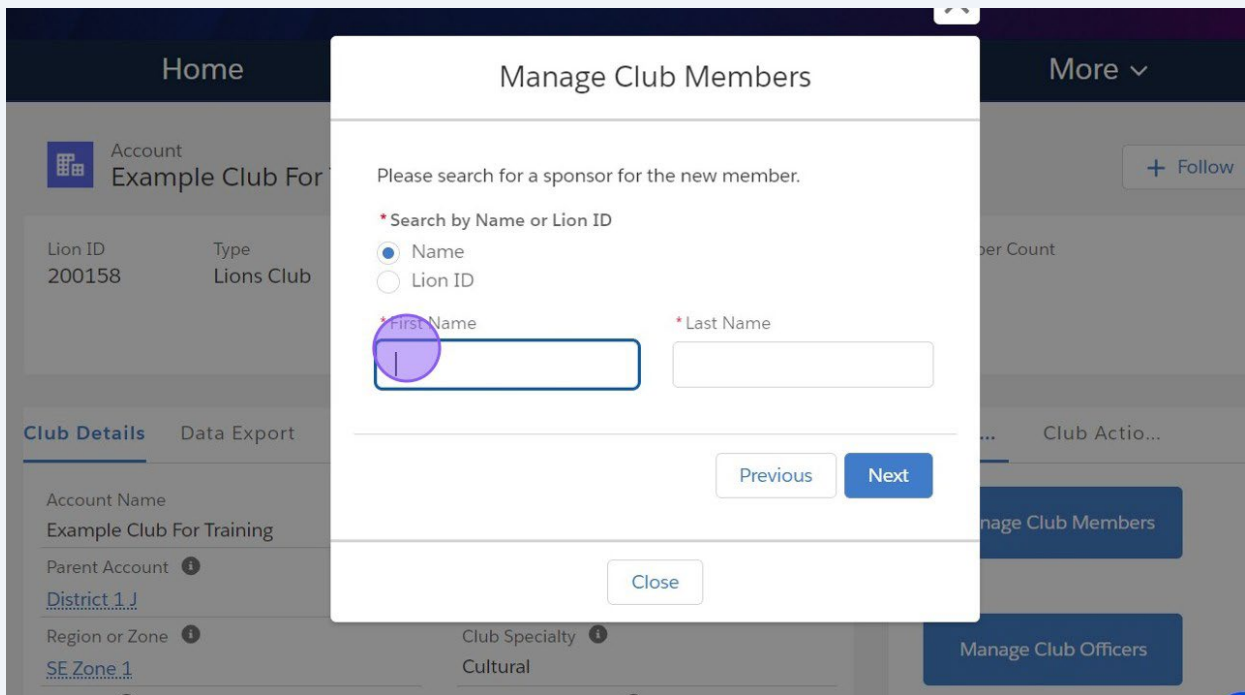


The screenshot shows a web application interface with a dark header and a main content area. A modal dialog titled "Manage Club Members" is open in the center. The dialog contains the following elements:

- Header: "Manage Club Members" with a close button (X).
- Text: "Please search for a sponsor for the new member."
- Section: "Search by Name or Lion ID" with two radio buttons: "Name" (selected) and "Lion ID".
- Buttons: "Previous" and "Next" (disabled).
- Footer: "Close" button.

The background shows a club profile for "Example Club For Training" with details like "Lion ID 200158", "Type Lions Club", "Active Member Count 56", and "Club Specialty Cultural".

17 En este ejemplo se realiza una búsqueda de nombre. Introduzca el nombre y apellido.



The screenshot shows the same "Manage Club Members" dialog box as in step 16, but with the "Name" search option selected. The dialog now includes two text input fields:

- "* First Name" with a cursor in the field.
- "* Last Name" with an empty field.

The "Previous" and "Next" buttons remain disabled, and the "Close" button is still present at the bottom.

18 Escriba "Ejemplo **lengüeta** sesenta"

19 Haga clic en "Siguiente"

Manage Club Members

Please search for a sponsor for the new member.

* Search by Name or Lion ID

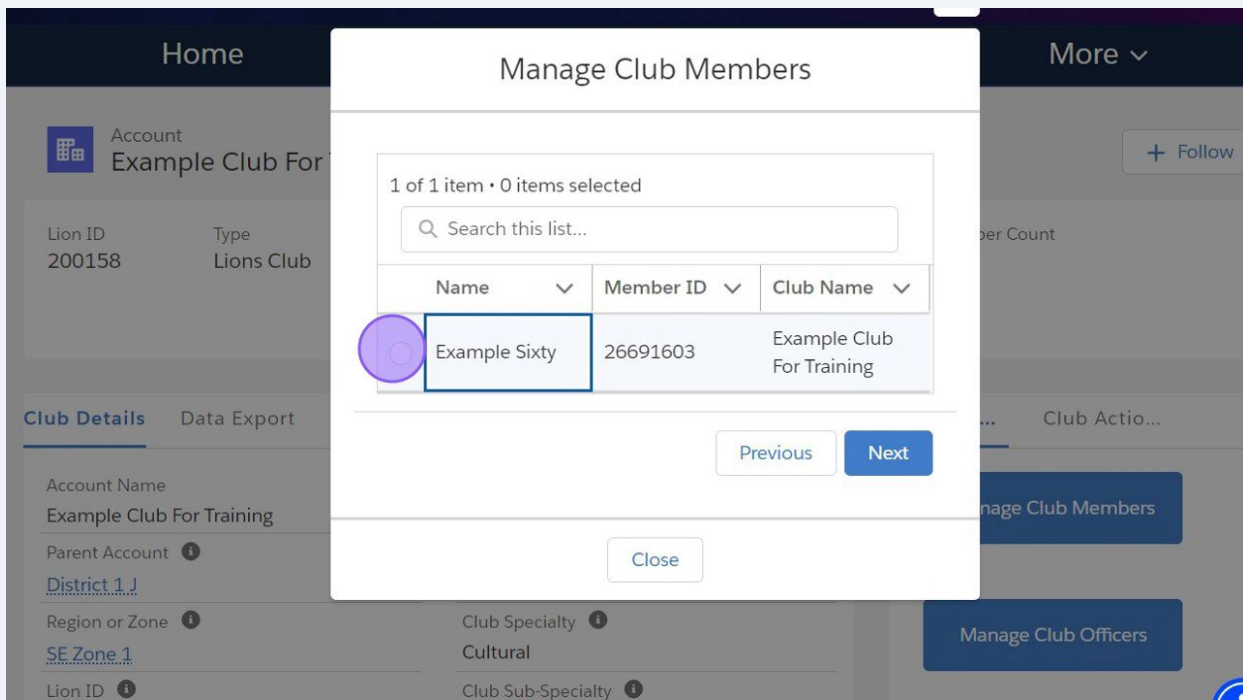
Name
 Lion ID

* First Name * Last Name

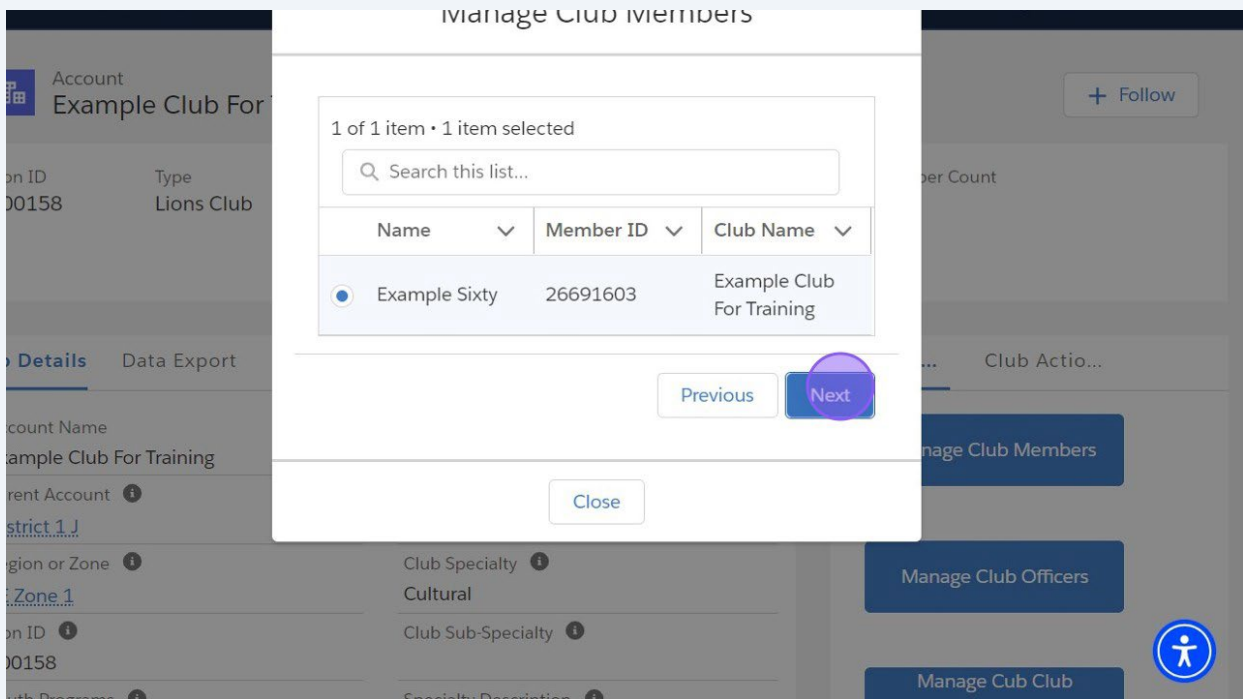
Previous Next

Close

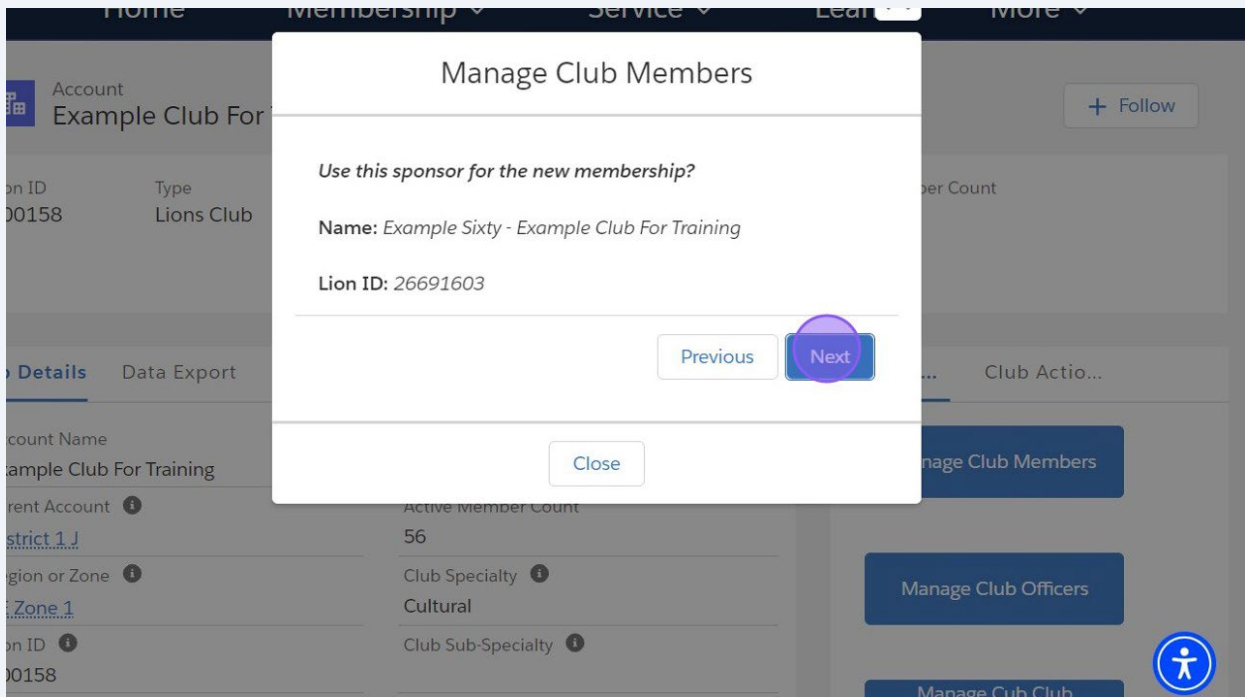
20 Use el botón de radio para seleccionar al patrocinador.



21 Haga clic en "Siguiente"



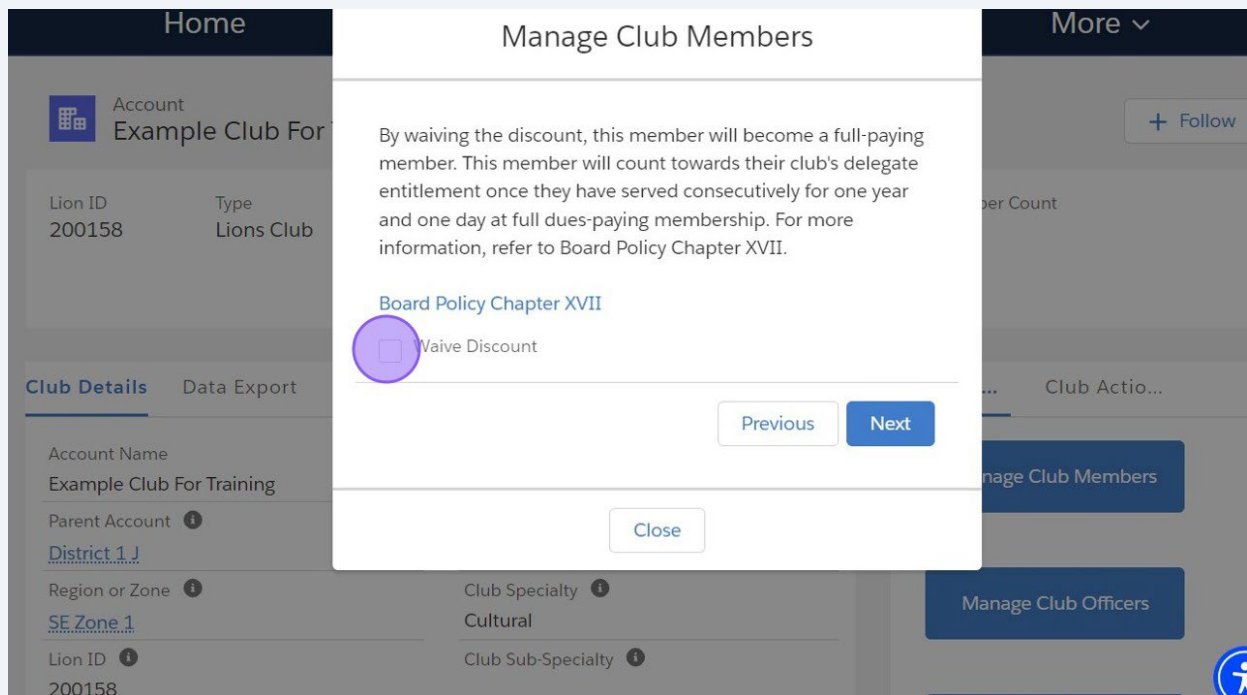
22 Confirme el socio patrocinador correcto y haga clic en "Siguiete"



¡Alerta! Aquí es donde se le pide que confirme el descuento o la exención del descuento.

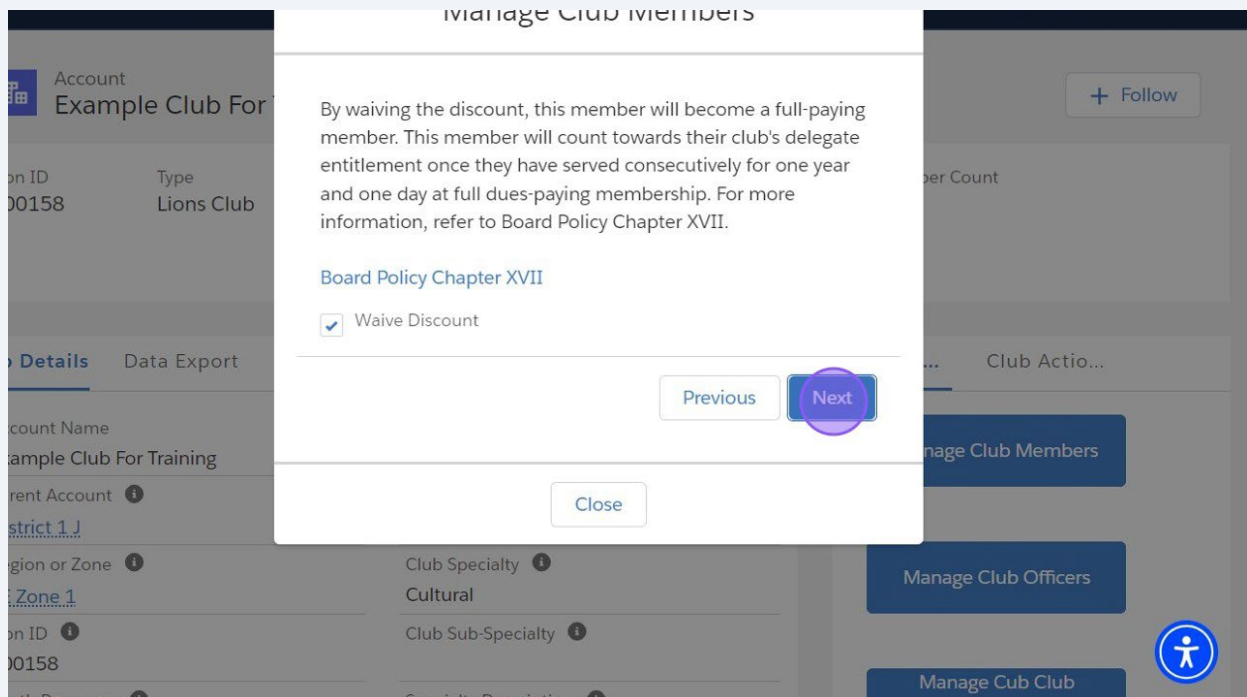
2

Confirmar que esto se añade al descuento de Cuotas familiar o exonerar del descuento. Si se exime al socio del descuento, se le cobrarán las cuotas completas y se contará para el recuento de delegados después de 1 año y 1 día



2

Marque la casilla de "Exención de Descuento" para exonerar del descuento. Deje sin marcar la opción para que se aplique el descuento familiar al nuevo





Consejo Se ha añadido el socio. Se mostrará una caja de confirmación verde. Haga clic en el icono "X" para cerrar el mensaje.

25

Haga clic en "Ejemplo de club para la Capacitación" para volver a la página "Mi club".

The screenshot shows a user interface for a membership profile. At the top, there is a navigation bar with links: Home, Membership (with a dropdown arrow), Service (with a dropdown arrow), Learn, and More (with a dropdown arrow). Below the navigation bar, the page header displays a green horse icon, the word "Membership", and the member ID "MEMBER#0011943980".

The main content area is divided into two columns. The left column contains links for "Contact" (Example Members Sixty-Eight) and "Club" (Example Club For Training). The right column contains a confirmation dialog box with a close button (X) in the top right corner. The dialog box contains several lines of text, likely representing the confirmation message.

Below the main content area, there is a "Details" section. It contains two columns of information:

- Club:** Example Club For Training
- Contact:** Example Members Sixty-Eight
- Club Branch:**
- Relationship Type:** Parent
- Membership Sponsor:**
- Membership Status:** Active Member
- Membership Type:** Lion
- Membership Category:** Active
- Program:** Family Member
- Add Type:**

On the right side of the details section, there is a "Phone: (+001) 630-468-6900" and a box that says "No related lists to display".

2

Haga clic en "Inicio" para volver a la página de inicio.
Esto concluye la guía rápida "Gestionar socios del club - Añadir un socio familiar del club".

The screenshot displays the 'Lion Portal' interface. At the top, there is a dark blue header with the 'Lion Portal' logo on the left, a search bar with a 'Search' button, and notification and user profile icons on the right. Below the header is a navigation menu with 'Home' (highlighted in purple), 'Membership', 'Service', 'Learn', and 'More'. The main content area shows the account details for 'Example Club For Training'. A table lists key information: Lion ID (200158), Type (Lions Club), Status (Active), Billing Address (124 Any Place, Naperville, Illinois 60565, United States), and Active Member Count (57). Below this, there are tabs for 'Club Details', 'Data Export', 'Club Statements', 'Club Service Activities', and 'More'. The 'Club Details' tab is active, showing 'Account Name' (Example Club For Training), 'Parent Account', 'Type' (Lions Club), and 'Active Member Count'. A 'Manage Club Members' button is visible on the right side of the interface.

| Lion ID | Type | Status | Billing Address | Active Member Count |
|---------|------------|--------|--|---------------------|
| 200158 | Lions Club | Active | 124 Any Place Naperville, Illinois 60565 United States | 57 |

| Account Name | Type |
|---------------------------|---------------------|
| Example Club For Training | Lions Club |
| Parent Account | Active Member Count |