


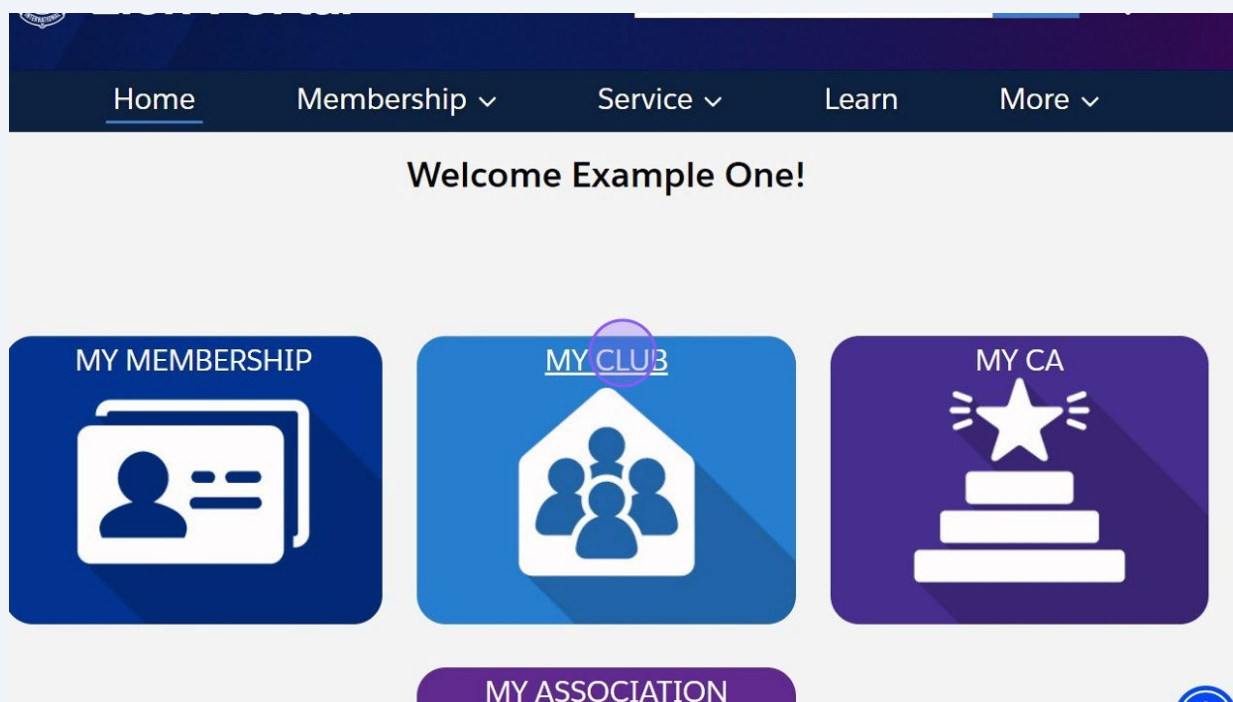
Hilfsaktivitäten - Hochladen, Anzeigen, Bilder verwalten

In diesem Leitfaden wird beschrieben, wie man Bilder von Hilfsaktivitäten im Lion Portal hochlädt, verwaltet, anzeigt, herunterlädt und löscht. Die neuen Funktionen, die das Hochladen mehrerer Bilder und die einfache Navigation durch eine Bildergalerie ermöglichen, verbessern die Benutzerfreundlichkeit und vereinfachen die Bildverwaltung. Diese Ressource ist für alle Nutzer, die ihre Hilfsaktivitäten visuell dokumentieren möchten, besonders hilfreich und soll bei der Verwaltung von Hilfsaktivitäten Zeit sparen.

 Tipp: In diesem Kurzleitfaden wird beschrieben, wie man Bilder von Hilfsaktivitäten hochlädt, verwaltet, anzeigt, herunterlädt und löscht.

1 Anmeldung im Lion Portal lionportal.org

2 Auf „MEIN CLUB“ klicken.



3 Auf den Reiter „Club-Hilfsaktivitäten“ klicken.



Account

Example Club For Training

+ Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	56

Club Details Data Export Club Statements **Club Service Activities** More

Account Name	Type ⓘ
Example Club For Training	Lions Club
Parent Account ⓘ	Active Member Count
District 1 J	56
Region or Zone ⓘ	Club Specialty ⓘ
SE Zone 1	Cultural
Lion ID ⓘ	Club Sub-Specialty ⓘ
200158	
Youth Programs ⓘ	Specialty Description ⓘ

Member ... Club Acti...

Manage Club Members

Manage Club Officers

Manage Cub Club

4 Zur Aktivität scrollen und zum Öffnen auf den Link klicken.



Service Activities (8)

8 items · Updated a few seconds ago



	End Date	Title	Service Acti...	Start Date	Re
1	7/5/2024	Example Club ...	SA-05292416	7/5/2024	<input checked="" type="checkbox"/>
2	8/5/2024	Example Club ...	SA-05292417	8/5/2024	<input checked="" type="checkbox"/>
3	9/15/2024	Example Club ...	SA-05292418	9/15/2024	<input checked="" type="checkbox"/>
4	9/17/2024	Example Club ...	SA-05292419	9/17/2024	<input checked="" type="checkbox"/>
5	9/11/2024	Example Club ...	SA-05292420	9/11/2024	<input checked="" type="checkbox"/>
6		Example Club ...	SA-05292421	9/1/2024	<input type="checkbox"/>
7	9/2/2024	Example Club ...	SA-05292422	9/2/2024	<input checked="" type="checkbox"/>
8	7/4/2024	Example Club ...	SA-05292423	7/4/2024	<input type="checkbox"/>

View All

Manage Club Members

Manage Club Officers

Manage Cub Club
Leader

Manage Delegates

View Delegates

View Club Officers



5 Auf „Bilder hochladen“ klicken.

The screenshot shows a CRM interface for a Service Activity. At the top, there is a navigation bar with 'Home', 'Membership', 'Service', 'Learn', and 'More'. Below this, the record details for 'Service Activity SA-05292423' are displayed. The record name is 'Example Club SA7 - Service Project Surfing', the sponsor is 'Example Club For Training', and the status is 'Ready to Report'. There are 'Edit', 'Copy', and 'Delete' buttons. The 'Details' section is expanded to show 'Image Gallery' and 'Information'. The 'Information' section includes fields for 'Record Type' (Service Project), 'Report Complete' (checkbox), 'Title' (Example Club SA7 - Service Project Surfing), 'Sponsor' (Example Club For Training), and 'Cause' (Vision). On the right side, there is a tabbed interface with 'Image Gallery' and 'Upload Images'. The 'Upload Images' tab is highlighted with a purple circle, and a message says 'Use the Upload Images tab to begin uploading images.' A blue circular icon with a person symbol is visible in the bottom right corner.



NEUE FUNKTION!

Es können mehrere Bilder ausgewählt und hochgeladen werden. Dieser Vorgang umfasst 2 Schritte:

1. Bilder auswählen
2. Bilder hochladen

6 Auf „Auswählen“ klicken oder vom Gerät mit der Maus rüberziehen.

The screenshot shows a web application interface. At the top, there are three tabs: "Example Club SA7 - Service Project Surfing", "Example Club For Training" (which is active), and "Ready to Report". Below the tabs, there are two main panels. The left panel is titled "Image Gallery" and contains an "Information" section with various fields: Record Type (Service Project), Title (Example Club SA7 - Service Project Surfing), Sponsor (Example Club For Training), Activity Level (Lions Club), Status (Ready to Report), Report Complete (checkbox), Cause (Vision), Project Type (Other), and Description (We partnered with another club and a local surfing based youth club to run an in water surfing event for visually impaired). The right panel is titled "Image Gallery" and "Upload...". It contains a "1 Select image(s) to upload" step with a dashed box and a "Select" button. Below that is a "2 Upload the image(s) to the Image Gallery" step with an "Upload Now" button.

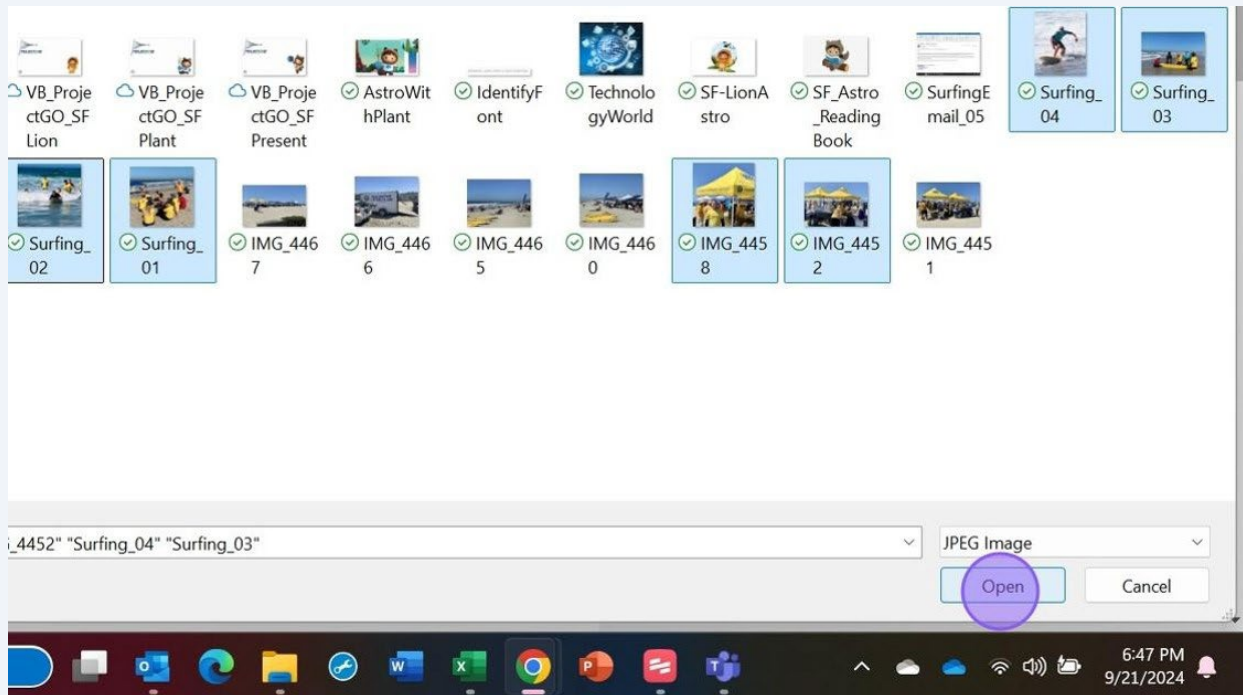
7 Zu der Stelle navigieren, an der das Bild/die Bilder hochgeladen werden soll/en.

The screenshot shows a file explorer interface. On the left, there is a sidebar with a list of folders and files. A purple circle highlights the "es" folder. The main area shows a list of files and folders, organized by date. The files are:

- Earlier this month
 - Wine Basket For Auction-005Ns000001kZgXIAU-ui44pftu (9/5/2024 11:1)
 - Wine Basket For Auction (9/5/2024 10:5)
- Last month
 - SuperBadgelImage (8/15/2024 1:5)
- Earlier this year
 - mindy (7/31/2024 10:)
 - 04-JUL-2024_TechnologyDivisionOverview_V(2) (1) (2) (7/24/2024 7:1)
 - 04-JUL-2024_TechnologyDivisionOverview_V(2) (1) (1) (7/24/2024 7:0)
 - 04-JUL-2024_TechnologyDivisionOverview_V(2) (1) (7/23/2024 2:0)
 - HQ Smaller (7/23/2024 11:)
 - LockScreen (7/23/2024 11:)
 - convention (5/28/2024 11:)
 - technology pictures (5/28/2024 10:)
 - Muhammad (5/28/2024 9:2)

8

Bild(er) auswählen. Mit ctrl + Klick mehrere Bilder auswählen. Auf „Öffnen“ klicken, um zur Upload-Seite zurückzukehren.



Achtung! Jedes ausgewählte Bild muss kleiner als 3 Megabyte sein.

9

Die ausgewählten Bilder werden unter dem Button „Jetzt hochladen“ angezeigt.

The screenshot shows a mobile application interface. On the left, there is a form for a project titled "Surfing". The form fields include:

- Sponsor: [Example Club For Training](#)
- Activity Level: Lions Club
- Status: Ready to Report
- Start Date: 7/4/2024
- End Date: 7/4/2024
- Required Metrics: People Served: 150
- Cause: Vision
- Project Type: Other
- Description: We partnered with another club and a local surfing based youth club to run an in water surfing event for visually impaired. Participants were age 6 to 72.
- Created By: Example One, 9/21/2024, 6:38 PM

On the right, there is a panel titled "2 Upload the image(s) to the Image Gallery". It features a blue "Upload Now" button and a list of seven image files:

1. Surfing_03.jpg
2. Surfing_02.jpg
3. Surfing_01.jpg
4. IMG_4460.jpg
5. IMG_4458.jpg
6. IMG_4452.jpg
7. IMG_4451.jpg

A purple circle highlights the "Upload Now" button, and a blue circle highlights a person icon in the bottom right corner of the interface.

10

Auf „Jetzt hochladen“ klicken.

The screenshot shows a mobile application interface. On the left, there is a form for a project titled "Service Project". The form fields include:

- Service Project:
- Title: Example Club SA7 - Service Project
- Sponsor: [Example Club For Training](#)
- Activity Level: Lions Club
- Status: Ready to Report
- Start Date: 7/4/2024
- End Date: 7/4/2024
- Required Metrics: People Served: 150
- Cause: Vision
- Project Type: Other
- Description: We partnered with another club and a local surfing based youth club to run an in water surfing event for visually impaired. Participants were age 6 to 72.
- Created By: Example One, 9/21/2024, 6:38 PM

On the right, there is a panel titled "2 Upload the image(s) to the Image Gallery". It features a blue "Upload Now" button and a list of seven image files:

1. Surfing_03.jpg
2. Surfing_02.jpg
3. Surfing_01.jpg
4. IMG_4460.jpg
5. IMG_4458.jpg
6. IMG_4452.jpg
7. IMG_4451.jpg

A purple circle highlights the "Upload Now" button, and a blue circle highlights a person icon in the bottom right corner of the interface.

11 Auf „Bildvorschau“ klicken.

tails Image Gallery

Information

Record Type
Service Project

Title
Example Club SA7 - Service Project Surfing

Sponsor
Example Club For Training

Activity Level
Lions Club

Status
Ready to Report

Start Date
7/1/2024

Report Complete

Cause
Vision

Project Type
Other

Description
We partnered with another club and a local surfing based youth club to run an in water surfing event for visually impaired. Participants were age 6 to 72.

Created By

Image... Upload...

1 Select image(s) to upload

Select ...or drop image(s) here

2 Upload the image(s) to the Image Gallery

Upload Now

12 Die Miniaturansicht der Bilder ist jetzt sichtbar.

Surfing

Sponsor
Example Club For Training

Activity Level
Lions Club

Status
Ready to Report

Start Date
7/4/2024

End Date
7/4/2024

Required Metrics

People Served
150

Cause
Vision

Project Type
Other

Description
We partnered with another club and a local surfing based youth club to run an in water surfing event for visually impaired. Participants were age 6 to 72.

Created By
Example One, 9/21/2024, 6:38 PM










Image thumbnails showing a surfing event for visually impaired participants. The images show people at a beach event, including a yellow tent, people in yellow shirts, and surfboards on the beach. A purple circle highlights the top right corner of the image area, and a blue accessibility icon is visible in the bottom right corner.

13 Scrollen, um die Miniaturbilder anzuzeigen.

Record Type Service Project	Report Complete ⁱ <input type="checkbox"/>	
Title ⁱ Example Club SA7 - Service Project Surfing	Cause Vision	
Sponsor ⁱ Example Club For Training	Project Type Other	
Activity Level Lions Club	Description ⁱ We partnered with another club and a local surfing based youth club to run an in water surfing event for visually impaired. Participants were age 6 to 72.	
Status ⁱ Ready to Report	Created By  Example One , 9/21/2024, 6:38 PM	
Start Date ⁱ 7/4/2024		
End Date ⁱ 7/4/2024		

14 Auf „Bildergalerie“ klicken.

Home Membership ▾ Service ▾ Learn More ▾



 Service Activity SA-05292423 Edit Copy Delete

Title: Example Club SA7 - Service Project Surfing Sponsor: [Example Club For Training](#) Status: Ready to Report

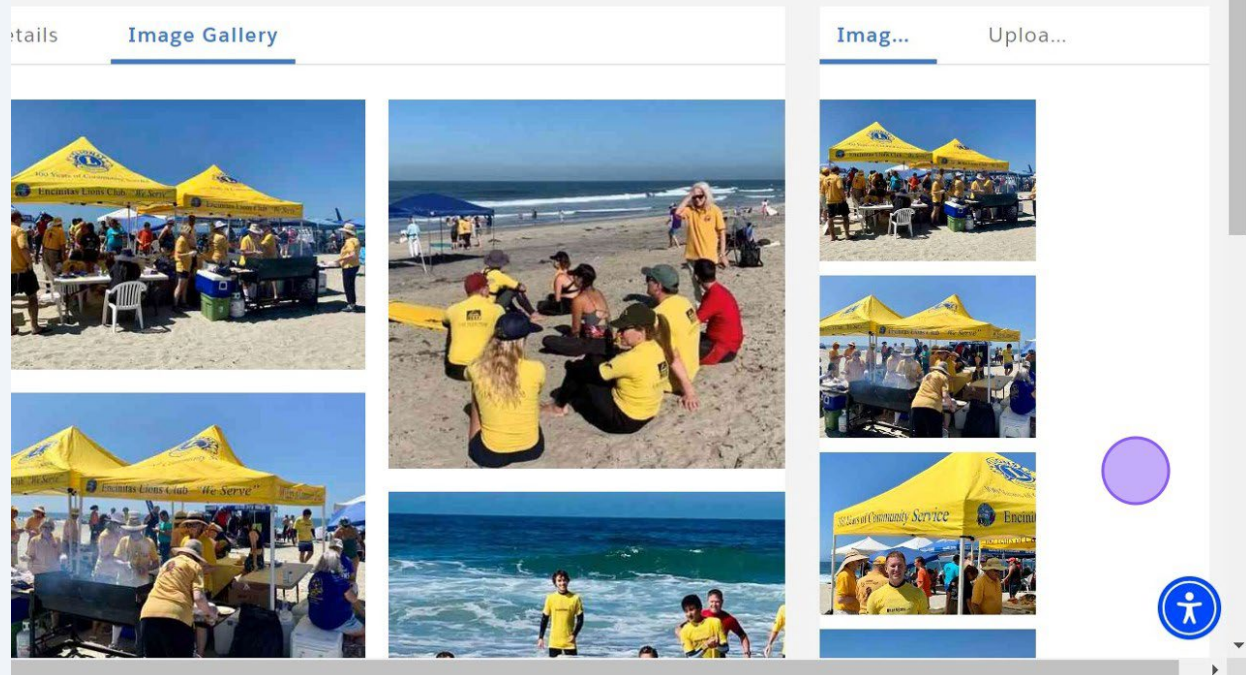
Details **Image Gallery** **Imag...** **Uploa...**

Information

Record Type Service Project	Report Complete ⁱ <input type="checkbox"/>
Title ⁱ Example Club SA7 - Service Project Surfing	Cause Vision
Sponsor ⁱ Example Club For Training	



15 In der „Bildergalerie“ werden die Bilder im Seitenverhältnis angezeigt.



1 Auf ein Bild klicken, um das Karussell mit der Vollansicht des jeweiligen Bildes zu öffnen. Zum Blättern durch die Bilder, die Vorwärts- und Rückwärtspfeile verwenden.





NEUE FUNKTIONEN!
Bilder können heruntergeladen
und gelöscht werden.

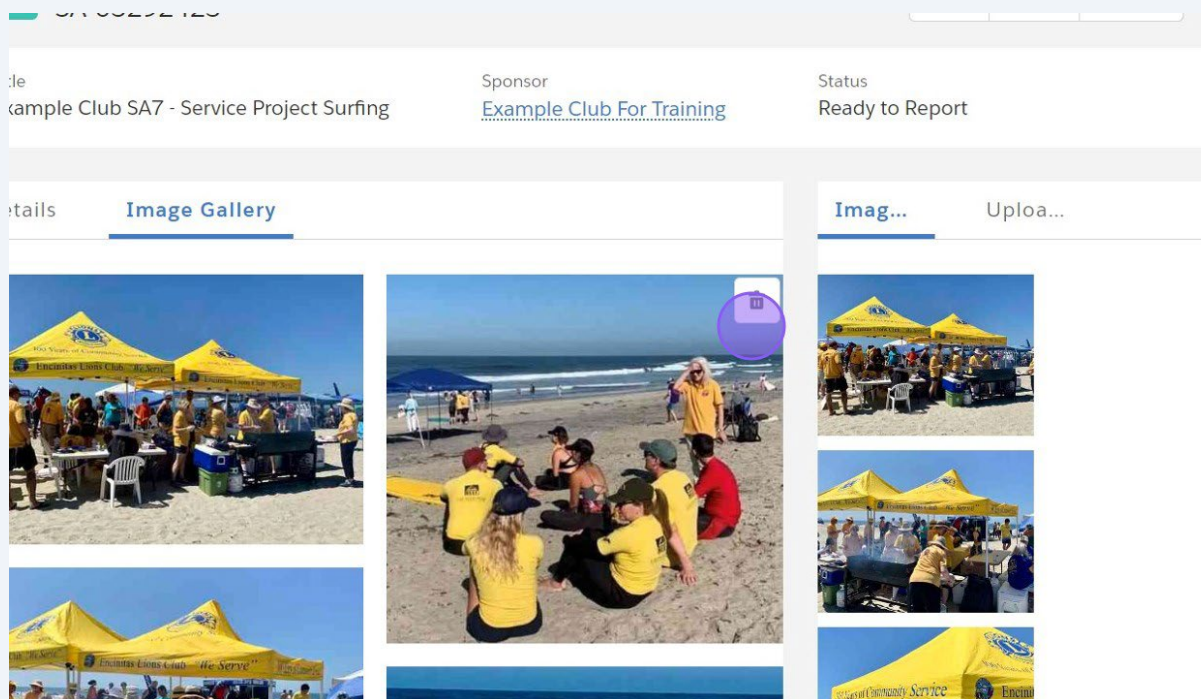
17 Auf das Symbol „Herunterladen“ klicken, um das Bild auf Ihr Gerät herunterzuladen.



18 Auf das „Schließen“-Symbol klicken, um die Karussellansicht zu verlassen.



1 Um ein Bild zu löschen, den Mauszeiger über das Bild bewegen und auf das Symbol „Mülleimer“ klicken. Es wird eine Bestätigungsmeldung „Bild löschen“ angezeigt. Auf „OK“ klicken, um zu löschen, oder auf „Abbrechen“ zum Beenden des Vorgangs, ohne zu löschen.

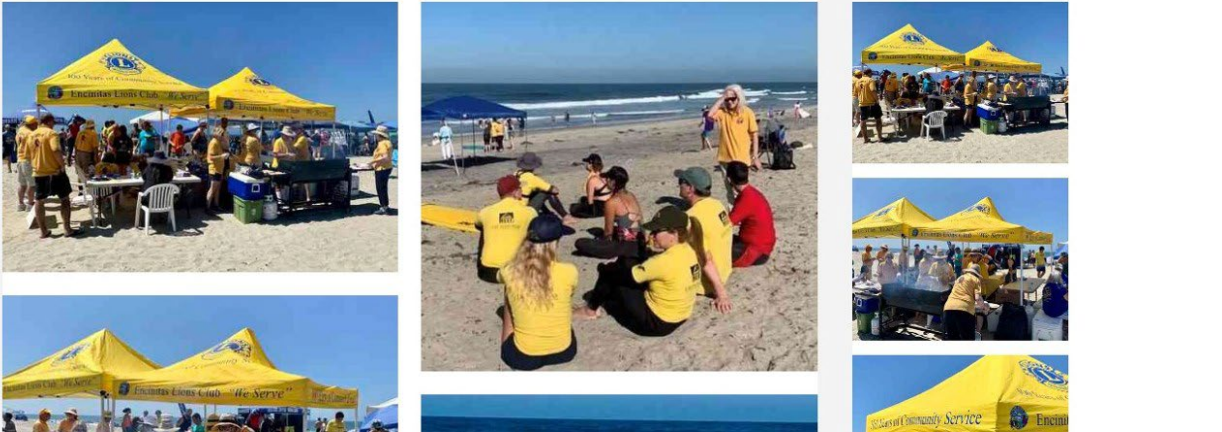


20 Auf „Details“ klicken, um zu den Details der Hilfsaktivität zurückzukehren.

SA-05292423


Title Example Club SA7 - Service Project Surfing	Sponsor Example Club For Training	Status Ready to Report
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Details Image Gallery




Imag... Uploa...

21 Auf den Link unter „Sponsor“ klicken, um zur Detailseite des Clubs zurückzukehren.

 **Lion Portal** Search Search [bell icon] [user icon]

Home Membership ▾ Service ▾ Learn More ▾

 Service Activity
SA-05292423 Edit Copy Delete

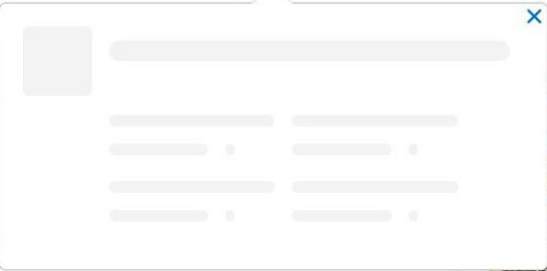
Title Example Club SA7 - Service Project Surfing	Sponsor Example Club For Training	Status Ready to Report
---	--	---------------------------

Details Image Gallery

Information

Record Type
Service Project

Title ⓘ
Example Club SA7 - Service Project ✎



g... Uploa...

22 Auf „Home“ klicken, um zur Landing Page zurückzukehren.

The screenshot shows the 'Lion Portal' interface. At the top, there is a search bar and navigation links for Home, Membership, Service, Learn, and More. Below the navigation is an account summary for 'Example Club For Training' with a '+ Follow' button. A table displays club details:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	56

Below the table are tabs for 'Club Details', 'Data Export', 'Club Statements', 'Club Service Activities', and 'More'. The 'Club Details' tab is active, showing fields for Account Name (Example Club For Training), Parent Account, Type (Lions Club), and Active Member Count. A 'Manage Club Members' button is visible on the right.

2 Hier endet der Kurzleitfaden „Hilfsaktivitäten - Hochladen, Anzeigen, Bilder verwalten“.

The screenshot shows the 'Lion Portal' home page. The navigation bar includes Home, Membership, Service, Learn, and More. The main content area features a welcome message: 'Welcome Example One!'. Below this are four main navigation buttons: 'MY MEMBERSHIP' (with a person icon), 'MY CLUB' (with a house and people icon), 'MY CA' (with a star and podium icon), and 'MY ASSOCIATION' (with the Lions Club logo). A user profile icon is visible in the bottom right corner.