

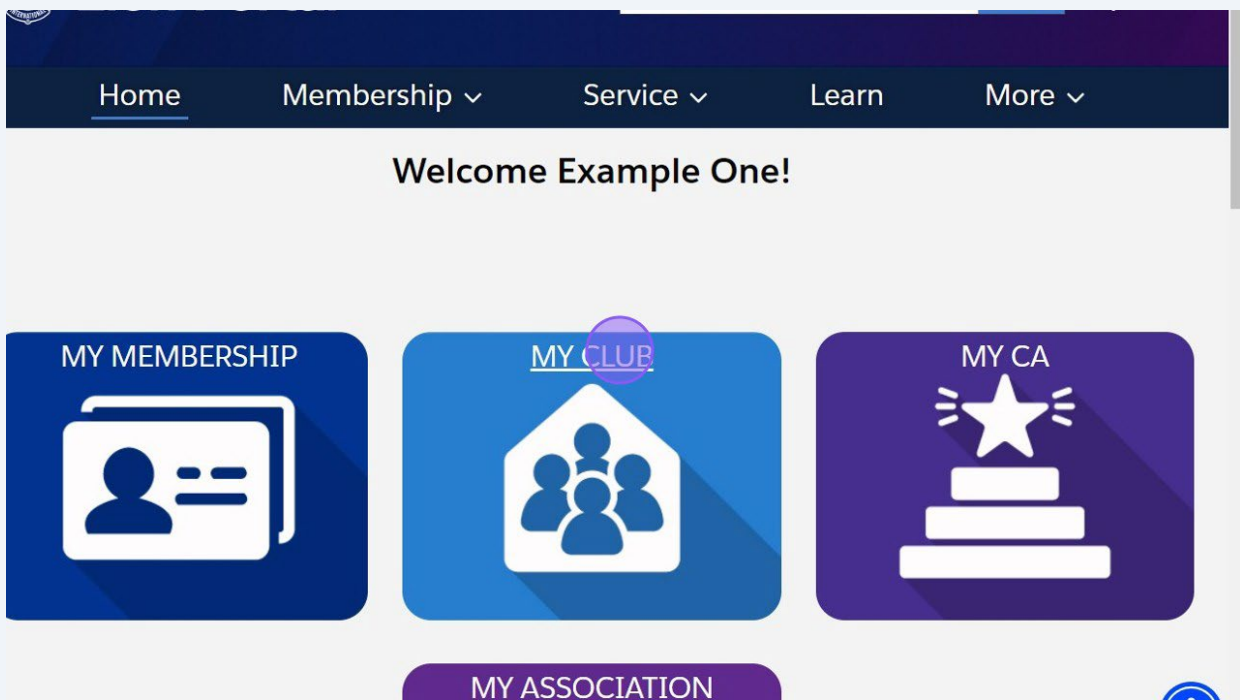
Clubseite - Seite & Reiter erkunden

Dieser Leitfaden liefert einen umfassenden Überblick über die „Mein Club“-Landing Page und erläutert deren Struktur und Funktionalität für eine effektive Navigation. Es wird gezeigt, wie man über verschiedene Reiter auf wichtige Clubinformationen zugreifen kann, einschließlich Details zu Treffen, Finanzberichten und Hilfsaktivitäten, wobei die Optionen auf die jeweiligen Amtsträger zugeschnitten sind. Mithilfe der Anleitung soll Ihnen die Navigation im Lion Portal erleichtert werden sowie die Verwaltung clubbezogener Aufgaben.

 Tipp: In diesem Leitfaden wird die Struktur der „Mein Club“-Landing Page erläutert.

1 Anmeldung im Lion Portal lionportal.org

2 Auf „MEIN CLUB“ klicken



Aufbau der Seite

3 Bereich 1 - Zeigt die zusammenfassenden Informationen für den Club.

Lion Portal Search [] [Search] [Bell] [User]

Home Membership ▾ Service ▾ Learn Reports/Insights ▾ Shop More ▾

Account
Example Club For Training [Follow]

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active		56

Club Details | Data Export | Club Statements | Club Service Activities | Club Financial Details

Member Actio... | Club Actions

Manage Club Members

Manage Club Officers

1

4 Bereich 2 - Zeigt die „Reiter“ für den Zugriff auf andere Daten des Clubs.

Bereich 3 - Zeigt die „Buttons“, über die verschiedene Vorgänge ausgeführt werden können. Die möglichen Vorgänge basieren auf den Ihnen zugewiesenen Amtsträertitel.

Club Details | Data Export | Club Statements | Club Service Activities | Club Financial Details

Member Actio... | Club Actions

Manage Club Members

Manage Club Officers

Manage Cub Club Leader

Manage Delegates

View Delegates

View Club Officers

2

3

1

Account Name: Example Club For Training

Parent Account: District 1 J

Region or Zone: SE Zone 1

Lion ID: 200158

Youth Programs

Type: Lions Club

Active Member Count: 56

Club Specialty: Cultural

Club Sub-Specialty

Specialty Description: Arts and Entertainment

Charter Established Date: 7/1/2010

Club Details

Description

Website

Address

Billing Address: 124 Any Place, Naperville, Illinois 60565

https://lionsinternational--preprod.sandbox.my.site.com/s/account/001Nq0000M9vi0IAR/example-club-for-training?tabset-2f96e=1

5

Bereich 4 - Anzeige der Informationen für den ausgewählten „Reiter“. Die angezeigten Informationen ändern sich mit jedem ausgewählten „Reiter“.

Club Details | Data Export | Club Statements | Club Service Activities | Club Financial Details | Member Actio... | Club Actions

Account Name
Example Club For Training

Parent Account ⓘ
District 1 J

Region or Zone ⓘ
SE Zone 1

Lion ID ⓘ
200158

Youth Programs ⓘ

Type ⓘ
Lions Club

Active Member Count
56

Club Specialty ⓘ
Cultural

Club Sub-Specialty ⓘ

Specialty Description ⓘ
Arts and Entertainment

Charter Established Date ⓘ
7/1/2010

▼ Club Details

Description

Website

▼ Address

Billing Address
124 Any Place
Naperville, Illinois 60565

Manage Club Members

Manage Club Officers

Manage Cub Club Leader

Manage Delegates

View Delegates

View Club Officers

https://lionsinternational--preprod.sandbox.my.site.com/s/account/001Ng0000M9viOAR/example-club-for-training?tabset-2f96e=1

Reiter erkunden

6

Der Reiter „Details“ enthält Informationen über den Club.

United States

Details | Data Export | Club Statements | More | Member ... | Club Acti...

Account Name
Example Club For Training

Parent Account ⓘ
District 1 J

Region or Zone ⓘ
SE Zone 1

Lion ID ⓘ
200158

Youth Programs ⓘ

Type ⓘ
Lions Club

Active Member Count
56

Club Specialty ⓘ
Cultural

Club Sub-Specialty ⓘ

Specialty Description ⓘ
Arts and Entertainment

Charter Established Date ⓘ
7/1/2010

Club Details

Description

Website

Manage Club Members

Manage Club Officers

Manage Cub Club Leader

Manage Delegates

View Delegates

View Club Officers

https://lionsinternational--preprod.sandbox.my.site.com/s/account/001Ng0000M9viOAR/example-club-for-training?tabset-2f96e=1

7

Nach unten scrollen, um Informationen über den Club zu erhalten.

Address

ling Address
24 Any Place
aperville, Illinois 60565
nited States

ipping Address
24 Any Place
aperville, Illinois 60565
nited States

Meeting Location 1

eeeting Place ⓘ
wn Center

eeeting Week of Month ⓘ
rst

eeeting Day ⓘ
onday

eeeting Time ⓘ
7:00

Meeting Local Place ⓘ
टाउन सेंटर

Meeting Local Street ⓘ

Meeting Local City ⓘ

Meeting Local Zip Code ⓘ

View Club Officers

Club Me... More

Active Members

Active Members

56 of 56 items

Search this list...

N. ▾	M ▾	M ▾	M ▾
	Lion-		
	Chart	zuser	(63
Exam	er-	008@	0)
ple	Regul	lionfa	456
Eight	ar	ke.co	-78
	[Activ	m	90

8

Scrollen Sie weiter. In diesem Reiter werden Informationen zu Treffen angezeigt.

eeeting 2 Week of Month ⓘ

eeeting 2 Day ⓘ

eeeting 2 Time ⓘ

eeeting 2 Street ⓘ

eeeting 2 City ⓘ

eeeting 2 State or Prov ⓘ

eeeting 2 Zip Code ⓘ

eeeting 2 Country ⓘ

Meeting 2 Local Street ⓘ

Meeting 2 Local City ⓘ

Meeting 2 Local Zip Code ⓘ

Meeting 2 Local State or Prov ⓘ

Meeting 2 Local Country ⓘ

Online Meeting 2 ⓘ

Online Meeting 2 Place ⓘ

Online Meeting 2 Address ⓘ

Contact Members Services

Email: lionssupport@lionsclubs.org
Phone: (+001) 630-468-6900



9

Auf den Reiter „Datenexport“ klicken, um Informationen zu diesem Reiter anzuzeigen.

The screenshot shows the top navigation bar with 'Home', 'Membership', 'Service', 'Learn', and 'More'. Below it is the account header for 'Example Club For Training' with a '+ Follow' button. A summary table displays club details: Lion ID (200158), Type (Lions Club), Status (Active), Billing Address (124 Any Place, Naperville, Illinois 60565, United States), and Active Member Count (56). The 'Data Export' tab is highlighted with a purple circle. The 'Club Details' section shows fields for Account Name, Parent Account (District 1 J), Region or Zone (SE Zone 1), Lion ID, Type (Lions Club), Active Member Count (56), Club Specialty (Cultural), and Club Sub-Specialty. On the right, there are buttons for 'Manage Club Members' and 'Manage Club Officers'.

1

Im Reiter „Datenexport“ wird angezeigt, welche Art von Daten für den Export (Download) zur Verfügung stehen. Die möglichen Optionen hängen von den Amtsträgertiteln ab.

This screenshot shows the same page as above, but with the 'Data Export' tab selected. A message states: 'If the selected report does not generate any results, it is due to data privacy restrictions.' Below this, several export options are listed: 'Member Contact Information', 'Club Officer Contact Information', 'Member Detail Information', and 'Club Level Service Activities Information'. The 'Data Export' tab is highlighted with a purple circle. The right-hand side of the page remains the same, with buttons for 'Manage Club Members', 'Manage Club Officers', and 'Manage Cub Club'.

11 Auf den Reiter „Clubauszüge“ klicken, um Informationen zu diesem „Reiter“ anzuzeigen.

The screenshot shows the 'Club Statements' tab selected in the account interface for 'Example Club For Training'. The club details are as follows:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	56

The navigation tabs include Club Details, Data Export, Club Statements (highlighted with a purple circle), Club Service Activities, and More. The main content area displays a message: "If the selected report does not generate any results, it is due to data privacy restrictions." Below this are links for Member Contact Information, Club Officer Contact Information, Member Detail Information, and Club Level Service Activities Information. On the right side, there are three blue buttons: Manage Club Members, Manage Club Officers, and Manage Club Club.

1 Der Reiter „Clubauszüge“ zeigt die Finanzübersicht und den Finanzbericht für den Club an. Die möglichen Optionen hängen von den Amtsträgertiteln ab.

The screenshot shows the 'Club Financial Details' tab selected in the account interface for 'Example Club For Training'. The club details are as follows:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active		56

The navigation tabs include Club Details, Data Export, Club Statements, Club Service Activities, and Club Financial Details (highlighted). The main content area displays a message: "Please contact Member Services with any questions or concerns." Below this is a button for "Opt In/Out of Paper Statements". There is a section for "Monthly Activity" with a "Pay with Paypal" button and a "Pay Now" button. A table with columns for Description, Current Balance, and View/Print is partially visible. On the right side, there are buttons for View Club Officers and Club Members. The Club Members section shows "Active Members" with 37 of 37 items and a search bar.

1

Nach unten scrollen, um die Gesamtsalden anzuzeigen. Die Zahlungsoptionen werden nur für den/die Schatzmeister/in des Clubs angezeigt.

Club Details Data Export **Club Statements** Club Service Activities Club Financial Details

Please contact [Member Services](#) with any questions or concerns.

Opt In/Out of Paper Statements

Monthly Activity Pay with Paypal Pay Now

Description	Current Balance	View/Print ↓
1 Apr 2024 Statement Closing Balance	0.00	
2 Payments received May 01, 2024 through Sep...	0.00	
3 Charges incurred May 01, 2024 through Sept ...	0.00	
4 Current Balance as of Sept 22, 2024	0.00	

Member Actio... Club Actions

Manage Club Members

Manage Club Officers

Manage Club Leader

Manage Delegates

View Delegates

View Club Officers

<https://lionsinternational--preprod.sandbox.my.site.com/s/account/001Nq0000M9vOIAr/example-club-for-training?tabset-2f96e=2> 2023

1

Weiterscrollen, um die monatlichen Auszüge zu sehen. Aktuelle, letztjährige und vorletzte Jahresberichte können angezeigt werden. Auf das Symbol unter „Auszüge anzeigen“ klicken, um einen Kontoauszug anzuzeigen.

Statements and Invoices 2025 **2024** 2023

Sta...	Type	Op...	Pay...	Ch...	Clo...	Date ↓	View Statements
Apr 2024 ...	Statement	-858.35	-214.98	71.12	-1002.21	Apr 30, 2...	
Mar 2024 ...	Statement	-870.84	-41.67	54.16	-858.35	Mar 31, 2...	
Feb 2024 ...	Statement	-615	-310	54.16	-870.84	Feb 29, 2...	
Jan 2024 ...	Statement	-202	-413	0	-615	Jan 31, 20...	
Dec 2023 ...	Statement	-615	-70	483	-202	Dec 31, 2...	
Dec 2023 ...	Invoice			483		Dec 31, 2...	
Nov 2023 ...	Statement	-338	-277	0	-615	Nov 30, 2...	
Oct 2023 ...	Statement	-100	-238	0	-338	Oct 31, 2...	
Sept 2023...	Statement	0	-100	0	-100	Sep 30, 2...	
Aug 2023 ...	Statement	0	0	0	0	Aug 31, 2...	

View Club Officers

Club Members Club Officers Sponsored Clu...

Active Members

Active Members

56 of 56 items

Search this list...

Name	Mem...	Mem...	Mem...
Example Eight	Lion-Charter-Regular [Active]	zuser008@lionfake.com	(630) 456-7890
Example Nine	Lion-Charter-Regular [Active]	zuser009@lionfake.com	(630) 567-8901
Example Eighteen	Lion-Charter-Regular [Active]	zuser018@lionfake.com	(630) 556-6778

1

Der ausgewählte Auszug wird in einem Pop-up-Fenster geöffnet. Wenn Sie fertig sind, nach unten scrollen und „Schließen“ auswählen.

Mar 2024 Statement

OnlineStatements BL0002 1 / 1 80%

LIONS CLUBS INTERNATIONAL
 300 West 22nd Street
 Oak Brook, Illinois 60523-8842
 Tel: 630-571-6466

EN Page: 1

CLUB# 49338
 LIONS CLUB OF
 HURR RIDGE-HINSDALE-OAK BROOK
 IL

PHIL LOIEWSKI
 7930 WOODGLEN LN, APT. 201
 DOWNERS GROVE IL 60516
 USA

AMOUNT OF PAYMENT: 1

000049338 00000000 4

INVOICE DATE			INVOICE NUMBER		CLUB#	DESCRIPTION OF ITEMS	CHARGES AND CREDITS
2	29	24			49338	BALANCE FORWARD.....U.S. CURRENCY	870.84CR
3	29	24	LCTAR0032777		49338	PAYMENT	41.67CR
3	26	24	MBR-6392878		49338	MEMBERSHIP DUES AND FEES HEATHER O'DONNELL 1 NEW REGULAR 02-24 TO 06-24 1 ENTRANCE FEES	54.16 19.16 35.00

YOUR PROMPT PAYMENTS ARE MUCH APPRECIATED.

16

Auf den Reiter „Club-Hilfsaktivitäten“ klicken, um Informationen zu diesem „Reiter“ anzuzeigen.

Account
 Example Club For Training + Follow

Lion ID 200158 Type Lions Club Status Active Billing Address 124 Any Place, Naperville, Illinois 60565, United States Active Member Count 56

Club Details Data Export **Club Statements** Club Service Activities More Member ... Club Acti...

Please contact Member Services with any questions or concerns.

Opt In/Out of Paper Statements

Monthly Activity

Manage Club Members

Manage Club Officers

Manage Cub Club

1

Der Reiter „Club-Hilfsaktivitäten“ zeigt eine Liste der Club-Hilfsaktivitäten an. Auf eine Spaltenüberschrift klicken, um die Liste nach diesem Feld zu sortieren. Wenn Sie die Spalte ein zweites Mal anklicken, wird die Sortierfolge umgekehrt.

Club Details Data Export **Club Service Activities** More

Member ... Club Acti...

Service Activities (9)

9 items • Sorted by End Date • Updated a minute ago

	End Date ↓	Title	Service Acti...	Start Date
1	9/17/2024	Example Club SA4 - Service ...	SA-05292419	9/17/2024
2	9/15/2024	Example Club SA3 - Service ...	SA-05292418	9/15/2024
3	9/11/2024	Example Club SA5 - Fundrais...	SA-05292420	9/11/2024
4	9/2/2024	Example Club SA2 - Club Me...	SA-05292422	9/2/2024
5	8/5/2024	Example Club SA2 - Club Me...	SA-05292417	8/5/2024
6	7/5/2024	Example Club SA1 - Club Me...	SA-05292416	7/5/2024
7	7/4/2024	Example Club SA7 - Service ...	SA-05292423	7/4/2024
8		Example Club SA6 - Donatio...	SA-05292421	9/1/2024

Manage Club Members

Manage Club Officers

Manage Cub Club Leader

Manage Delegates

View Delegates

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Auf „Home“ klicken, um zur Landing Page zurückzukehren.

Lion Portal Search Search

Home Membership ▾ Service ▾ Learn More ▾

Account Example Club For Training [+ Follow](#)

Lion ID 200158	Type Lions Club	Status Active	Billing Address 124 Any Place Naperville, Illinois 60565 United States	Active Member Count 56
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Club Details Data Export Club Statements **Club Financial Details** More

Member ... Club Acti...

Balance Forward (USD) Date of Latest Statement Charges Since Last Statement (USD)

Manage Club Members

19 Hier endet der Kurzleitfaden „Clubseite - Seite & Reiter erkunden“.

