

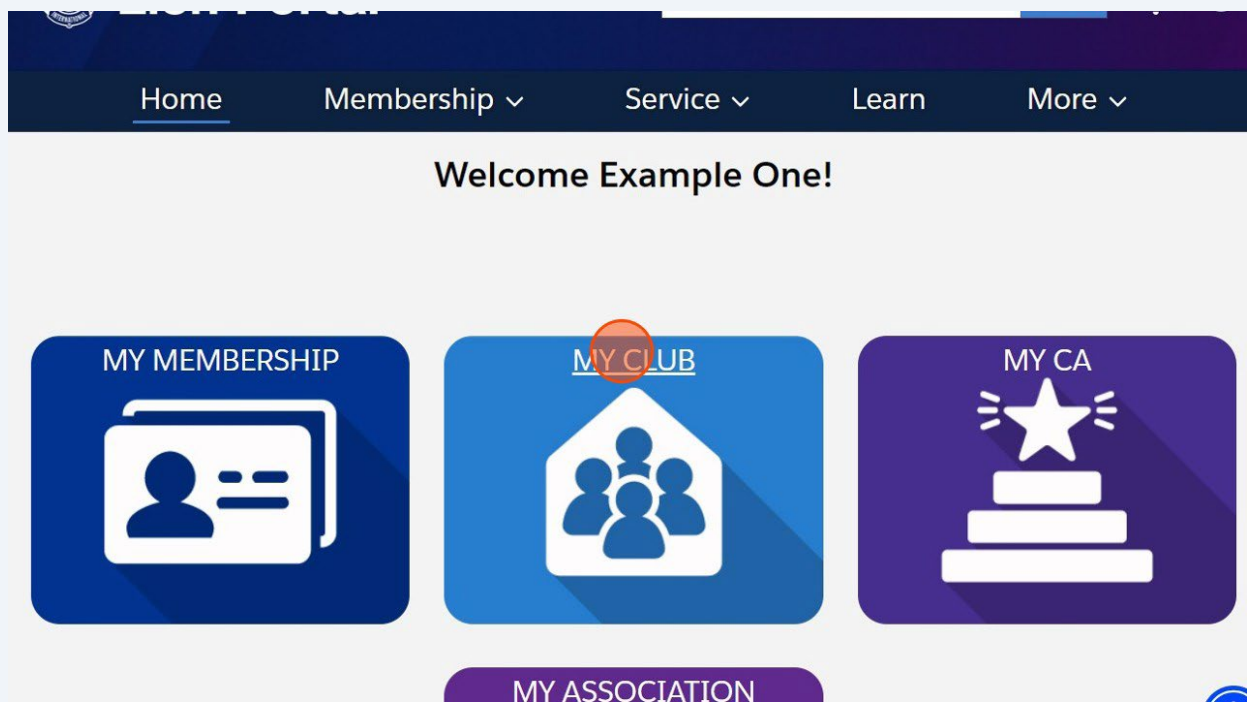
Åtgärd i klubb –

Beställa medlemskort

Denna vägledning innehåller en smidig process för klubbens ledare att på ett effektivt sätt beställa medlemskort via Lion Portal. Genom att följa de beskrivna stegen kan användarna snabbt välja medlemmar och anpassa utformning av medlemskortet, vilket ger en problemfri upplevelse. Den är en viktig resurs för alla som vill hantera klubbens medlemmar på ett effektivt sätt och spara tid i den administrativa processen.

1 Logga in på Lion Portal lionportal.org

2 Klicka på "MIN KLUBB"



3 Klicka på "Åtgärd i klubb"

Home Membership ▾ Service ▾ Learn More ▾

Account
Example Club For Training + Follow

Club ID	Type	Status	Billing Address	Active Member Count
00158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Details Data Export Club Statements Club Service Activities More

Club Name	Type ⓘ
Example Club For Training	Lions Club
Parent Account ⓘ	Active Member Count
strict 1 J	60
Region or Zone ⓘ	Club Specialty ⓘ
Zone 1	Cultural
Club ID ⓘ	Club Sub-Specialty ⓘ
00158	

Member ... **Club Acti...**

Manage Club Members

Manage Club Officers

4 Klicka på "Hämta medlemskort"

Club ID	Type	Status	Billing Address	Active Member Count
00158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Details Data Export Club Statements Club Service Activities More

Club Name	Type ⓘ
Example Club For Training	Lions Club
Parent Account ⓘ	Active Member Count
strict 1 J	60
Region or Zone ⓘ	Club Specialty ⓘ
Zone 1	Cultural
Club ID ⓘ	Club Sub-Specialty ⓘ
00158	
Club Programs ⓘ	Specialty Description ⓘ
	Arts and Entertainment
	Charter Established Date ⓘ
	7/1/2010

Member A... **Club Acti...**

Get Membership Cards

Get Delegate Confirmation Letter

View Reports

5 Klicka i den vänstra kolumnen.

Lion ID Type Status Billing Address Active Member Count

Get Membership Cards

Select Members

Newly added members may not be immediately available. Please try again later if a membership card is not available.

60 of 60 items • 0 items selected

<input type="checkbox"/> Full Name	▼	Lion ID
<input checked="" type="checkbox"/> Example Member Eight		26691558
<input type="checkbox"/> Example Member Eighteen		26691568
<input type="checkbox"/> Example Member Eleven		26691561
<input type="checkbox"/> Example Fifty-One		26691601
<input type="checkbox"/> Example Member Fifteen		26691565
<input type="checkbox"/> Example Member Fifty		26691600
<input type="checkbox"/> Example Member Fifty-Two		26691602

6 Välj medlemmar, flera medlemmar kan väljas.

Select Members

Newly added members may not be immediately available. Please try again later if a membership card is not available.

60 of 60 items • 3 items selected

<input type="checkbox"/> Full Name	▼	Lion ID
<input checked="" type="checkbox"/> Example Member Eight		26691558
<input checked="" type="checkbox"/> Example Member Eighteen		26691568
<input checked="" type="checkbox"/> Example Member Eleven		26691561
<input type="checkbox"/> Example Fifty-One		26691601
<input type="checkbox"/> Example Member Fifteen		26691565
<input type="checkbox"/> Example Member Fifty		26691600
<input type="checkbox"/> Example Member Fifty-Two		26691602

▼ Club Details

Description Website

We are dedicated to the betterment of our <http://e-Clubhouse.org/sites/OakBrook>

7 Klicka på "Nästa"

<input checked="" type="checkbox"/>	Example Member Eighteen	26691568
<input checked="" type="checkbox"/>	Example Member Eleven	26691561
<input checked="" type="checkbox"/>	Example Fifty-One	26691601
<input type="checkbox"/>	Example Member Fifteen	26691565
<input type="checkbox"/>	Example Member Fifty	26691600
<input type="checkbox"/>	Example Member Fifty-Two	26691602
<input type="checkbox"/>	Example Member Five	26691555
<input type="checkbox"/>	Example Member Forty	26691590
<input type="checkbox"/>	Example Member Forty-Eight	26691598

Next

Club Details

Description
are dedicated to the betterment of our

Website
<http://e-Clubhouse.org/sites/OakBrook>



8 Välj önskad utformning av sidan.

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565	60

Get Membership Cards

Card Options

- A4_84x54_10
- A4_84x54_8
- A4_91x55_10
- Letter_2x35_10
- Letter_2x35_8

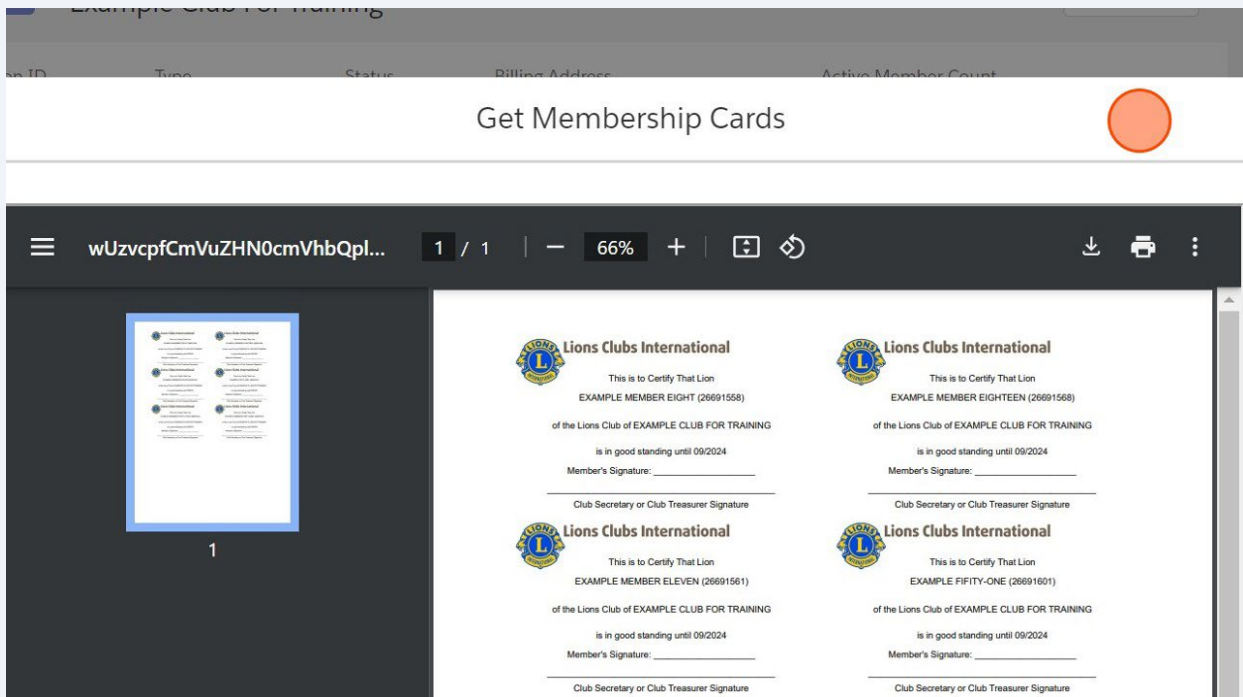
Good Standing Until

Sep 28, 2024

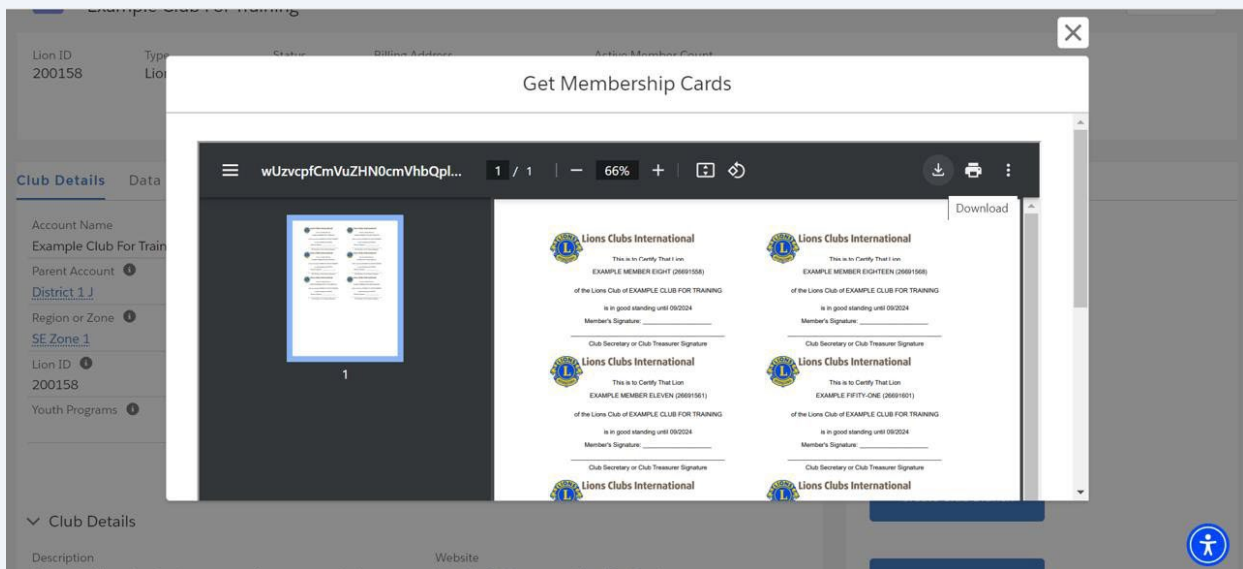
Previous Next

7/1/2010

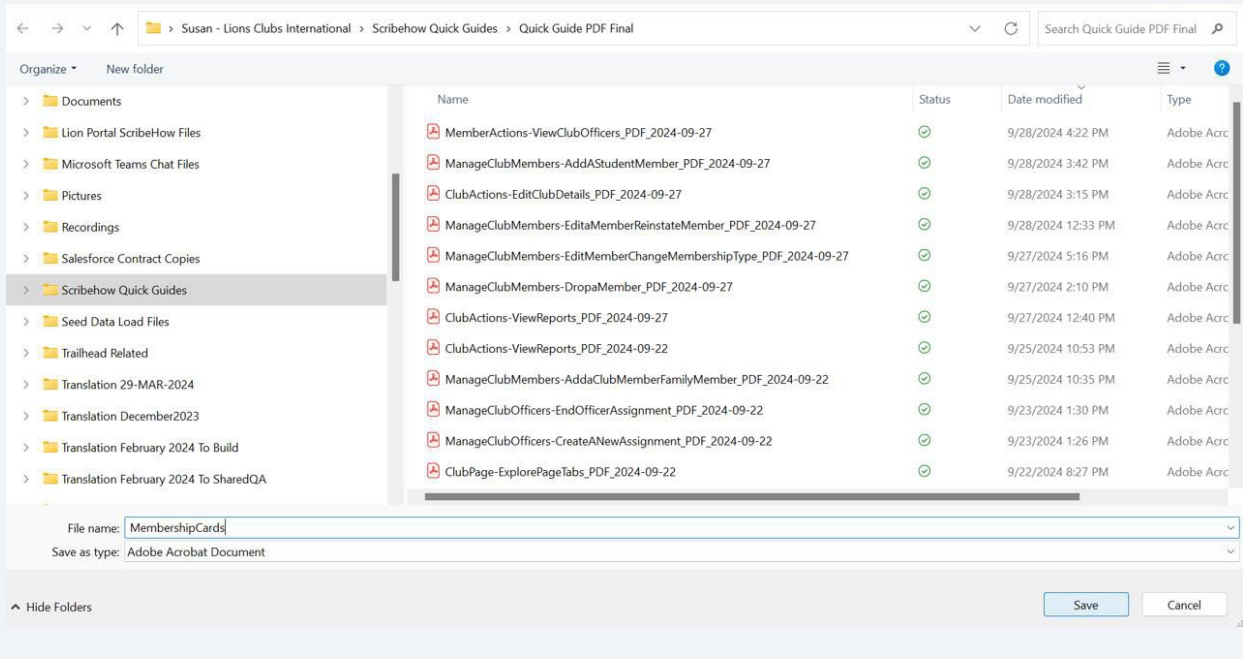
9 Ett nytt fönster öppnas där sidan och utformningen visas.



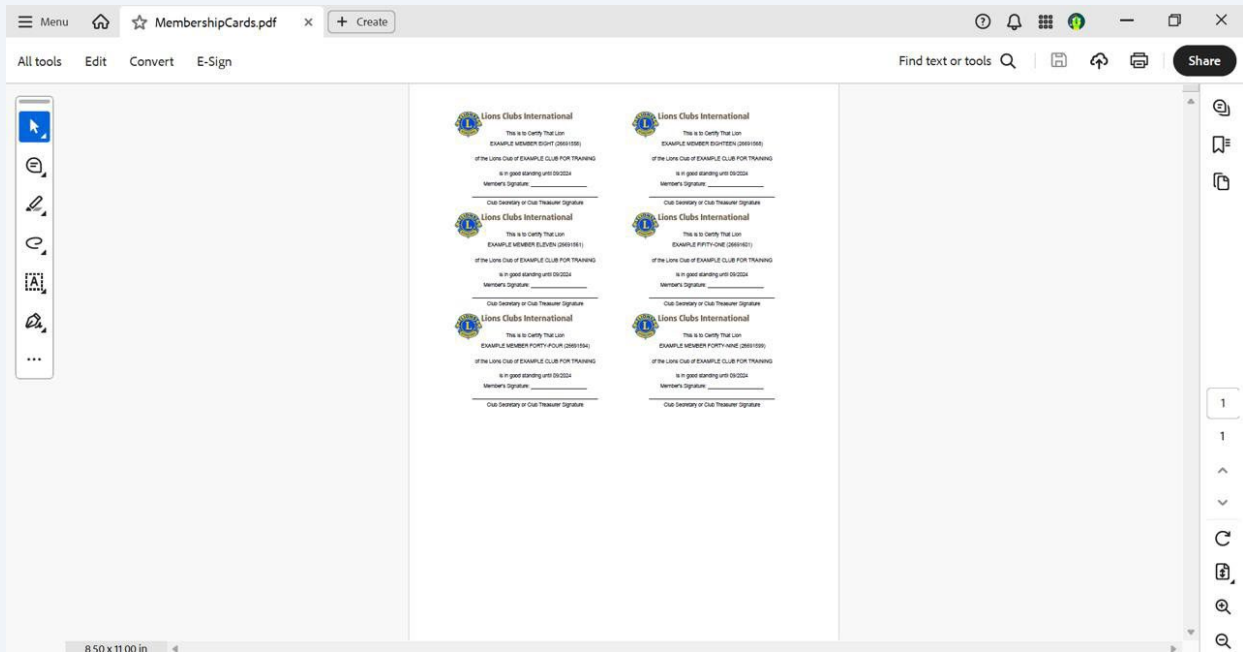
10 Klicka på ikonen "Ladda ner" för att starta nedladdningen.



11 Välj plats där du vill spara nedladdningen.



12 Klicka på det nedladdade dokumentet för att förhandsgranska "Medlemskort".



13 När du har stängt fönstret kommer du tillbaka till sidan Klubbens detaljer.

Account
Example Club For Training + Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Club Details | Data Export | Club Statements | Club Service Activities | More

Account Name Example Club For Training	Type ⓘ Lions Club
Parent Account ⓘ District 1 J	Active Member Count 60
Region or Zone ⓘ SE Zone 1	Club Specialty ⓘ Cultural
Lion ID ⓘ 200158	Club Sub-Specialty ⓘ
Youth Programs ⓘ	Specialty Description ⓘ Arts and Entertainment

Member A... **Club Acti...**

- Get Membership Cards
- Get Delegate Confirmation Letter
- View Reports

14 Klicka på "Hem" för att återgå till startsidan.

Lion Portal Search

Home | Membership ▾ | Service ▾ | Learn | More ▾

Account
Example Club For Training + Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	60

Club Details | Data Export | Club Statements | Club Service Activities | More

Account Name Example Club For Training	Type ⓘ Lions Club
Parent Account ⓘ	Active Member Count

Member A... **Club Acti...**

- Get Membership Cards

15 Detta avslutar snabbvägledningen "Åtgärd i klubb - Beställa medlemskort".

