

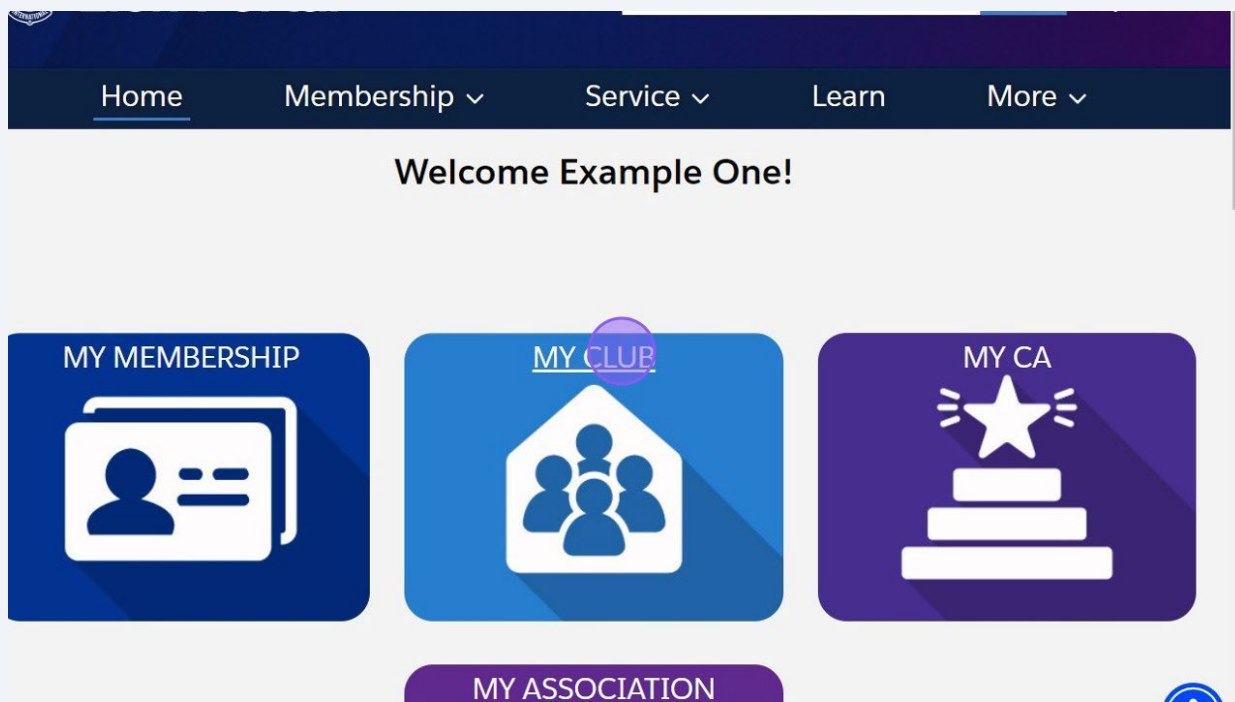
分会页面 - 探索页面和标签页

本指南提供“我的分会”登陆页面的全面概述，详细介绍页面的结构和功能，以助有效导览。指南重点介绍如何通过各种标签页取得重要的分会信息，包括会议、财务账单和服务活动的详细信息，同时根据指派的干部职称客制选项。遵循本指南，用户获得 Lion Portal 的最佳使用体验，提升参与度和他们管理分会的相关工作。

i 提示！您可从本指南了解“我的分会”登陆页面的结构。

1 登入 Lion Portal（狮子会门户网站） lionportal.org

2 点选“我的分会”



页面结构

3 区域 1 - 显示分会的摘要信息

Lion Portal Search [] [Search] [Bell] [User]

Home Membership ▾ Service ▾ Learn Reports/Insights ▾ Shop More ▾

Account
Example Club For Training [Follow]

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active		56

Club Details | Data Export | Club Statements | Club Service Activities | Club Financial Details

Member Actio... | Club Actions

Manage Club Members

Manage Club Officers

1

4 区域 2 - 显示取得与分会相关的其他信息的“标签页”

区域 3 - 显示执行动作的“按钮”，可执行的动作取决于您所被指派的干部职位。

Club Details | Data Export | Club Statements | Club Service Activities | Club Financial Details

Account Name
Example Club For Training

Parent Account
District 1 J

Region or Zone
SE Zone 1

Lion ID
200158

Youth Programs

Type
Lions Club

Active Member Count
56

Club Specialty
Cultural

Club Sub-Specialty

Specialty Description
Arts and Entertainment

Charter Established Date
7/1/2010

Club Details

Description

Website

Address

Billing Address
124 Any Place
Naperville, Illinois 60565

Member Actio... | Club Actions

Manage Club Members

Manage Club Officers

Manage Cub Club Leader

Manage Delegates

View Delegates

View Club Officers

2

3

5

区域 4 - 显示与所选“卷标页”相关的信息，显示的信息将随所选择的各“标签页”而改变。

The screenshot shows a web interface with two main columns. The left column is titled 'Club Details' and contains several sections: 'Account Name' (Example Club For Training), 'Parent Account' (District 1 J), 'Region or Zone' (SE Zone 1), 'Lion ID' (200158), 'Youth Programs', 'Club Details' (Description), and 'Address' (Billing Address: 124 Any Place, Naperville, Illinois 60565). The right column is titled 'Member Actions' and contains several blue buttons: 'Manage Club Members', 'Manage Club Officers', 'Manage Cub Club Leader', 'Manage Delegates', 'View Delegates', and 'View Club Officers'. A purple circle with the number '4' is overlaid on the 'Type' field in the 'Club Details' section.

探索标签页

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“详细信息” 卷标页中显示分会的信息

The screenshot shows a web interface with two main columns. The left column is titled 'Details' and contains several sections: 'Account Name' (Example Club For Training), 'Parent Account' (District 1 J), 'Region or Zone' (SE Zone 1), 'Lion ID' (200158), 'Youth Programs', 'Club Details' (Description), and 'Address' (Billing Address: 124 Any Place, Naperville, Illinois 60565). The right column is titled 'Member Actions' and contains several blue buttons: 'Manage Club Members', 'Manage Club Officers', 'Manage Cub Club Leader', 'Manage Delegates', and 'View Club Officers'. A purple circle highlights the 'Details' tab in the navigation bar.

7 滚动拉轴浏览分会信息

Address

ling Address
24 Any Place
aperville, Illinois 60565
nited States

ipping Address
24 Any Place
aperville, Illinois 60565
nited States

Meeting Location 1

eeeting Place ⓘ

wn Center

eeeting Week of Month ⓘ

rst

eeeting Day ⓘ

onday

eeeting Time ⓘ

7:00

Meeting Local Place ⓘ

टाउन सेंटर

Meeting Local Street ⓘ

Meeting Local City ⓘ

Meeting Local Zip Code ⓘ

View Club Officers

Club Me... More

Active Members

Active Members

56 of 56 items

Search this list...

N. ▾	M ▾	M ▾	M ▾
	Lion-		
	Chart	zuser	(63
Exam	er-	008@	0)
ple	Regul	lionfa	456
Eight	ar	ke.co	-78
	[Activ	m	90

8 继续滚动，此卷标页列有会议相关的信息。

eeeting 2 Week of Month ⓘ

eeeting 2 Day ⓘ

eeeting 2 Time ⓘ

eeeting 2 Street ⓘ

eeeting 2 City ⓘ

eeeting 2 State or Prov ⓘ

eeeting 2 Zip Code ⓘ

eeeting 2 Country ⓘ

Meeting 2 Local Street ⓘ

Meeting 2 Local City ⓘ

Meeting 2 Local Zip Code ⓘ

Meeting 2 Local State or Prov ⓘ

Meeting 2 Local Country ⓘ

Online Meeting 2 ⓘ

Online Meeting 2 Place ⓘ

Online Meeting 2 Address ⓘ

Contact Members Services

Email: lionssupport@lionsclubs.org

Phone: (+001) 630-468-6900



9 点选“信息输出”卷标页查看此“卷标页”中的信息。

The screenshot shows the top navigation bar with 'Home', 'Membership', 'Service', 'Learn', and 'More'. Below is the club header 'Example Club For Training' with a '+ Follow' button. A summary table displays key information:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	56

The 'Data Export' tab is highlighted with a purple circle. The 'Club Details' section shows:

Account Name	Type
Example Club For Training	Lions Club
Parent Account	Active Member Count
District 1 J	56
Region or Zone	Club Specialty
SE Zone 1	Cultural
Lion ID	Club Sub-Specialty
200158	

On the right, there are buttons for 'Manage Club Members' and 'Manage Club Officers'.

1 “信息输出”卷标页将显示可输出（下载）的数据类型，可输出的选项将根据您的干部职位而改变。

The screenshot shows the same club header and summary table as above. The 'Data Export' tab is selected, displaying a message: "If the selected report does not generate any results, it is due to data privacy restrictions." Below this, a list of report types is shown:

- Member Contact Information
- Club Officer Contact Information
- Member Detail Information
- Club Level Service Activities Information

The 'Manage Club Members' button is highlighted with a purple circle. Other buttons for 'Manage Club Officers' and 'Manage Cub Club' are also visible.

11 点选“分会账单”卷标页查看此“卷标页”的信息

The screenshot shows the account page for 'Example Club For Training'. At the top, there is a header with the account name and a '+ Follow' button. Below this is a summary table with the following data:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	56

Below the table is a navigation bar with tabs: 'Club Details', 'Data Export', 'Club Statements' (highlighted with a purple circle), 'Club Service Activities', and 'More'. To the right of this bar are two more tabs: 'Member ...' and 'Club Acti...'. Under the 'Club Statements' tab, there is a message: 'If the selected report does not generate any results, it is due to data privacy restrictions.' Below this message are links for 'Member Contact Information', 'Club Officer Contact Information', 'Member Detail Information', and 'Club Level Service Activities Information'. On the right side, there are three blue buttons: 'Manage Club Members', 'Manage Club Officers', and 'Manage Cub Club'.

12 “分会账单”卷标页将显示分会的财务摘要和账单，可输出的选项将根据您的干部职位而改变。

The screenshot shows the account page for 'Example Club For Training' with the 'Club Statements' tab selected. At the top, there is a navigation bar with links: 'Home', 'Membership', 'Service', 'Learn', 'Reports/Insights', 'Shop', and 'More'. Below this is the account header and the same summary table as in the previous screenshot. The navigation bar now includes 'Club Details', 'Data Export', 'Club Statements' (selected), 'Club Service Activities', and 'Club Financial Details'. To the right are 'Member Actio...' and 'Club Actions' tabs. Under the 'Club Statements' tab, there is a message: 'Please contact Member Services with any questions or concerns.' Below this is a button: 'Opt In/Out of Paper Statements'. There is also a 'Monthly Activity' section with a table and buttons for 'Pay with Paypal' and 'Pay Now'. The table has columns for 'Description', 'Current Balance', and 'View/Print'. Below the table is a URL: 'https://lionsinternational--preprod.sandbox.my.site.com/s/account/001Nq00000BFKEulAP/burr--ridgehinsdaleoak-brook?tabset-2f96e=2'. On the right side, there are two tabs: 'Member Actio...' and 'Club Actions'. Under 'Member Actio...', there is a button: 'View Club Officers'. Below this are three tabs: 'Club Members', 'Club Officers', and 'Sponsored Clu...'. Under 'Club Members', there is a section for 'Active Members' with a search bar and a list of members. The list has columns for 'Name', 'Mem...', 'Mem...', and 'Mem...'. There is also a user profile icon at the bottom right.

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滚动拉轴查看余额/欠款摘要，只有分会财务才能看到付款选项。

Club Details | Data Export | **Club Statements** | Club Service Activities | Club Financial Details

Please contact *Member Services* with any questions or concerns.

Opt In/Out of Paper Statements

Monthly Activity Pay with PayPal Pay Now

Description	Current Balance	View/Print ↓
1 Apr 2024 Statement Closing Balance	0.00	
2 Payments received May 01, 2024 through Sep...	0.00	
3 Charges incurred May 01, 2024 through Sept ...	0.00	
4 Current Balance as of Sept 22, 2024	0.00	

Member Actio... | Club Actions

- Manage Club Members
- Manage Club Officers
- Manage Cub Club Leader
- Manage Delegates
- View Delegates
- View Club Officers

https://lionsinternational--preprod.sandbox.my.site.com/s/account/001Nq00000M9vOIAr/example-club-for-training?tabset-2f96e=2 2023

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继续滚动以查看月度账单，可查看当年、去年和前年的账单。若要查看账单，请点选“查看账单”下的图示查看账单中的信息。

Statements and Invoices 2025 2024 2023

Sta...	Type	Op...	Pay...	Ch...	Clo...	Date ↓	View Statements
Apr 2024 ...	Statement	-858.35	-214.98	71.12	-1002.21	Apr 30, 2...	
Mar 2024 ...	Statement	-870.84	-41.67	54.16	-858.35	Mar 31, 2...	
Feb 2024 ...	Statement	-615	-310	54.16	-870.84	Feb 29, 2...	
Jan 2024 ...	Statement	-202	-413	0	-615	Jan 31, 20...	
Dec 2023 ...	Statement	-615	-70	483	-202	Dec 31, 2...	
Dec 2023 ...	Invoice			483		Dec 31, 2...	
Nov 2023 ...	Statement	-338	-277	0	-615	Nov 30, 2...	
Oct 2023 ...	Statement	-100	-238	0	-338	Oct 31, 2...	
Sept 2023...	Statement	0	-100	0	-100	Sep 30, 2...	
Aug 2023 ...	Statement	0	0	0	0	Aug 31, 2...	

View Club Officers

Club Members | Club Officers | Sponsored Clu...

Active Members

Active Members
56 of 56 items

Search this list...

Name	Mem...	Mem...	Mem...
Example Eight	Lion-Charter-Regular [Active]	zuser008@lionfake.com	(630) 456-7890
Example Nine	Lion-Charter-Regular [Active]	zuser009@lionfake.com	(630) 567-8901
Example Eighteen	Lion-Charter-Regular [Active]	zuser018@lionfake.com	(630) 556-6778

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选定的月度账单会在弹出的窗口中开启，查看完毕后向下滚动选择“关闭”。

Mar 2024 Statement

OnlineStatements BL0002 1 / 1 80%

LIONS CLUBS INTERNATIONAL
 300 West 22nd Street
 Oak Brook, Illinois 60523-8842
 Tel: 630-571-6466

EN Page: 1

CLUB#	LIONS CLUB OF	DISTRICT	MO.	DAY	YR.	IDENT. #
49338	HEER RIDGE-HINSDALE-OAK BROOK, IL	11	3	31	24	0073

PHIL LOIEWSKI
 7930 WOODGLEN LN, APT. 201
 DOWNERS GROVE IL 60516
 USA

NOTICE:
 Please pay online or detach and send payment to:
 The International Association of Lions Clubs
 15842 Eagle Way, Chicago, IL 60676-1358

EXCHANGE RATE PER U.S. DOLLAR: _____

AMOUNT OF PAYMENT: _____

000049338 00000000 4

INVOICE DATE			RETAIN THIS PORTION FOR YOUR PERMANENT RECORDS			CHARGES AND CREDITS	
MO.	DAY	YR.	CLUB#	INVOICE NUMBER	DESCRIPTION OF ITEMS		
2	29	24			BALANCE FORWARD.....U.S. CURRENCY		870.84CR
3	29	24		LCTARP0032777	PAYMENT		41.67CR
3	26	24		MBR-6392878	MEMBERSHIP DUES AND FEES HEATHER O'DONNELL 1 NEW REGULAR 02-24 TO 06-24 1 ENTRANCE FEES		54.16 19.16 35.00

YOUR PROMPT PAYMENTS ARE MUCH APPRECIATED.

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点选“分会服务活动”标签页，查看此“标签页”上的信息。

Account Example Club For Training + Follow

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	56

Club Details Data Export **Club Statements** Club Service Activities More Member ... Club Acti...

Please contact Member Services with any questions or concerns.

Opt In/Out of Paper Statements

Monthly Activity

Manage Club Members

Manage Club Officers

Manage Cub Club

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“分会服务活动” 卷标页中显示分会服务活动列表，点选字段标题即可依该字段排序列表，再次点选则可逆向排序。

Club Details Data Export **Club Service Activities** More

Service Activities (9) ⚙️ ↻
 9 items • Sorted by End Date • Updated a minute ago

	End Date ↓	Title	Service Acti...	Start Date
1	9/17/2024	Example Club SA4 - Service ...	SA-05292419	9/17/2024
2	9/15/2024	Example Club SA3 - Service ...	SA-05292418	9/15/2024
3	9/11/2024	Example Club SA5 - Fundrais...	SA-05292420	9/11/2024
4	9/2/2024	Example Club SA2 - Club Me...	SA-05292422	9/2/2024
5	8/5/2024	Example Club SA2 - Club Me...	SA-05292417	8/5/2024
6	7/5/2024	Example Club SA1 - Club Me...	SA-05292416	7/5/2024
7	7/4/2024	Example Club SA7 - Service ...	SA-05292423	7/4/2024
8		Example Club SA6 - Donatio...	SA-05292421	9/1/2024

Member ... Club Acti...

Manage Club Members

Manage Club Officers


Manage Cub Club Leader

Manage Delegates


View Delegates

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点选“首页” 返回登陆页面

 **Lion Portal** Search Search 🔔 👤

Home Membership ▾ Service ▾ Learn More ▾

 Account
Example Club For Training + Follow

Lion ID 200158	Type Lions Club	Status Active	Billing Address 124 Any Place Naperville, Illinois 60565 United States	Active Member Count 56
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Club Details Data Export Club Statements **Club Financial Details** More

Member ... Club Acti...

Balance Forward (USD) Date of Latest Statement

Charges Since Last Statement (USD)

Manage Club Members

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“分会页面 - 探索页面和卷标页” 快速指南到此结束

