



103rd Lions Clubs International Convention

June 26 – 30, 2020 • Singapore

Registration and Housing Terms & Conditions



CONVENTION REGISTRATION - The registration fee provides admission to the convention. Registrants will receive an official name badge, souvenir medallion, official convention program and one entrance for the International Show. All changes (*name change, arrival/departure date revisions*) must be submitted in writing by Friday, May 1, 2020 to lci@mcievents.com

- All registrants will pick up their name badge onsite in Singapore. Please bring your Lions International Official Registration Confirmation with you to scan and print your badge. A photo-ID is also required. Lions International will not mail badges in advance. Badge printing locations and hours will be available May 2020 via LCICon website.
- The LCI official name badge must be worn to gain admittance to the convention exhibit hall, official events and to ride the shuttle buses.

May 1: Registration Cancellation Deadline. All cancellations made after Friday May 1st, 2020 will be non-refundable. **NO EXCEPTIONS WILL BE MADE.** All requests for cancellations must be **IN WRITING** via email to lci@mcievents.com or by fax to 972-349-7715.

- Approved registration cancellations will be subject to the standard cancellation-processing fee of \$10.00 per registration.
- Approved cancellation requests should include the desired method of refund (i.e. club credit, check refund, etc.). Failure to note the method of refund will result in a credit to the club account for future dues. Approved refunds may be issued AFTER the convention. Refund requests must be relevant to the current convention year.
- Convention registration cannot be transferred to another Lion, Leo, Guest or Child or a future convention.

HOTEL RESERVATION

- Hotel reservation is valid only at the hotel listed on the Hotel Reservation Confirmation; these confirmations cannot be used to settle the hotel bill. Registrant agrees to adhere to the rules and policies of the hotel.
- One paid adult registration is required to book a hotel room.
- For Hotel Reservations booked through LCI a two-night minimum is required.
- The transfer of hotel rooms is not permitted.
- Types of bedding and special requests are subject to hotel availability at time of check-in. Additional fees may apply.
- Please refer to the LCI Hotel Rate Sheet located on the LCICon website.
- Registrant is responsible for payment, less deposit, to the hotel. Rates are to be paid in local currency (SGD) and are subject to local taxes and/or service charges.
- Hotel Deposits: A deposit of \$200 USD is required at the time of booking a standard hotel room. A \$350 USD deposit is required at the time of booking a suite.
 - Deposits paid by wire transfer are subject to a \$25 processing fee.
 - Should the credit card provided not authorize for the hotel deposit payment, your hotel reservation will not be confirmed.
 - Hotel deposits will be sent to the hotel on your behalf in SGD at the prevailing exchange rate.
 - Hotel deposits cannot be transferred to another hotel.
- **FAILURE TO CHECK-IN ON THE DATE INDICATED ON THE HOTEL RESERVATION CONFIRMATION WILL RESULT IN THE FORFEITURE OF YOUR HOTEL DEPOSIT AND CANCELLATION OF YOUR ROOM RESERVATION.**
- **DEPARTURES PRIOR TO THE DATE INDICATED ON THE HOTEL RESERVATION CONFIRMATION MAY INCUR A PENALTY BY THE HOTEL**

May 1: Reservation Deadline

- Deadline to make/change a hotel reservation (subject to availability)
- Cancellation deadline for hotel. **NO EXCEPTIONS WILL BE MADE.**
- Hotel cancellations can be completed online through the housing website. Alternatively, requests for hotel reservation cancellations can be made **IN WRITING** via email to lci@mcievents.com
- A processing fee of US\$15.00 will be withheld from each approved refund of a hotel reservation
- Approved Hotel Deposit Refunds are issued within 3-4 weeks of approval

Information provided shall be used in accordance with the [privacy policies](#) and procedures of Lions Clubs International.

• **Questions? Email us:** lci@mcievents.com

Please Note: Lions Clubs International will be documenting the international convention for promotional purposes. Your participation may be filmed or photographed at this event. Your registration is your consent for use of these images by Lions Clubs International.