How to Host an Exceptional Certified Guiding Lion Program

Empowerment is the key to success!

"Leadership is more than service, it is enabling others to be more productive."
Welcome!

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GLT Multiple District Coordinator
Multiple District 16 – New Jersey
 Agenda

• Overview of the Certified Guiding Lion Program

• Certified Guiding Lion Options (In-person, Online or Individual)

• Audience: Who should attend the CGL program training?

• Best practices

• Formal or informal?

• Questions
Certified Guiding Lion Course

Objectives

• What is the Guiding Lion Program?

• Understand your role as a Facilitator for a Certified Guiding Lion Program.

• Develop a plan on how to conduct a successful Certified Guiding Lion Program class.

• Provide tools to help the participants to successfully support club officers manage their club.

• Establish a system to track development over the course of the participant’s term.
What is the Guiding Lion Program?

- It is a program designed to assist clubs that are newly chartered, established or have a priority designation.

- Provide guiding lions with the opportunity to help show clubs how they can reach their dreams as a member of a Lions club.

- Guiding Lions assist a club to:
  - Be successful in its first two years of operation
  - Orient and train club officers and members
  - Motivate and support club growth and development
  - Locate resources available to assist the club
Your Role as a Facilitator

- Ensure that the participants understand the preliminary work that should be done prior to the course date.
- Familiarize the participants with the roles and responsibilities of a Certified Guiding Lion and give them the knowledge needed to carry out these responsibilities.
- Provide the structure of the workshop, keeping participants on track and using the allotted time effectively.

Even seasoned and knowledgeable Lions find it challenging to stay current with the latest policies, support materials and initiatives.
CGL Course Organization

Section I: Skills of a Successful Guiding Lion

Section II: Getting Off to a Good Start – Become an Information Expert

Section III: Develop a Club Officer Mentor Team

Section IV: Design Club Officer Training

Section V: Assessing Club Needs

Section VI: Guiding Lion Resources

The Certified Guiding Lion training may be completed through self study or in a classroom setting.
Skills of a Successful Guiding Lion

Building your skills will help you personally and professionally.
Section I: Skills of a Successful Guiding Lion

The most important skill of a Guiding Lion...

Commitment!!!

The Measure of Success. The ultimate goal for the guiding Lion is to make the club independent and self-reliant. The Guiding Lion is only successful when they are no longer needed by the club.
Audience – Who Should Attend?

• Club Presidents

• Zone Chairs

• District/MD Chairs

• All Lions desirous of assuming leadership roles in Lionism

• Experienced Lions interested in supporting clubs in your District
Best Practices

• Should participants be asked to review material before training or during training?
• How to gather an audience?
• Course timeline and time frame
• Facilitators per participants?
In Person vs. Online Course

- In person is always preferred
- Online is preferable to not having course
- Self Study of all materials prior to course is essential regardless
Formal vs Informal?

• Advantages and disadvantages of a classroom set-up

• Advantages and disadvantages of an open forum set-up
Google Classroom Option

• What is Google Classroom?

• Advantages and disadvantages of an Online course using Google Classroom.

• How does it look like?
Hello,

Winster Ceballos (winster@lionsvirtual.org) invited you to the class Certified Guiding Lion Program Facebook (December-February 2021).

If you accept, your contact information will be shared with the class members and applications they authorize to use Classroom. Learn more

Forward to only those you trust. Anyone with this email may be able to accept the invitation.
Google Classroom
(Classwork & Material)
Google Classroom

(You MUST use a Gmail account to join)
Google Classroom

(Assignments)
Self Assessment of Guiding Lion Skills
Winster Ceballos • Oct 8, 2020
100 points

Take a moment to summarize the skills that you believe are important to the success of a Guiding Lion.
Click on the file attached to this assignment, write your answers and then TURN IT IN.

Review and Test
Winster Ceballos • Oct 8, 2020 (Edited Jan 5)

Review and Test

** MUST attend the one-hour Virtual Review Session on Zoom scheduled for Thursday January 28th, 2021 at 5:00pm EST or Thursday January 28th, 2021 at 7:00pm EST before taking Test. **

DA-CGL15_Review.pptx
PowerPoint

Launch Meeting - Zoom
http://classroom.winster.info
Google Classroom

(Assignments)
Virtual Session

Before taking Test, participants are required to attend a 1-hour Virtual Session
Review, Test and Questions

**Test for Certified Guiding Lion**

- To be completed upon the conclusion of the Lion taking the course.
- Depending on the Course delivery format, it could be on paper or online.
TEST FOR CERTIFIED GUIDING LION

Please DO NOT take the test prior to the Certified Guiding Lion Review Video Conference Session.

* Required

Email address *

Your email

Name *

Your answer

Membership Number *

Your answer

District *

Your answer
Google Classroom

(Completion Form)
Certification Process: Traditional Way

Complete course materials.
Complete test and verification form (signed by DG, D/MD GLT Coordinator).
Send Verification Form to District & Club Administration.
Online Course Certification Process

1. Complete ALL course assignment on Google Classroom
2. Attend the Virtual Review Session via Zoom/Google Meet
3. Complete Online Certified Guiding Lions Test
4. Complete the Online Completion Verification Form

After all steps are completed, Verification information will be sent to LCI District & Club Administration.
Guiding Lion Resources

• Located on the Guiding Lion Webpage
Course Materials Available

**Club Officer Tools**
- Standard Club Structure
- Standard Club Constitution & By-Laws
- Club President/First Vice President e-Book
- Club Secretary e-Book
- Club Treasurer e-Book
- Club Membership Chairperson e-Book
- Club Service Chairperson e-Book
- Club Officer Installation
- Club Officer Checklist
- Club President Mentor Checklist
- Club Secretary Mentor Checklist
- Club Treasurer Mentor Checklist
- Club Membership Chairperson Mentor Checklist
- Club Service Chairperson Mentor Checklist
- Club Marketing Communications Chairperson Mentor Checklist

**Club Quality Tools**
- Best Practice for Financial Transparency
- Blueprint for a Stronger Club
- Club Quality Initiative
- Your Club, Your Way!

**Participant Guiding Lion Tools**
- Charter Night Planning Guide
- Certified Guiding Lion Course Workbook
- Certified Guiding Lion Rebuilding Assessment
- Guiding Lion Assignment Form

**Trainer Tools**
- Certified Guiding Lion Facilitator Guide
- Certified Guiding Lion PowerPoint
- Certified Guiding Lion Test
- Completion Verification Form
- Quarterly Report
- Final Report

**Club Membership and Project Planning**
- New Member Orientation Guide
- Lions Community Needs Assessment
- Making it Happen: Guide to Club Project Development
- New Member Installation
Additional Areas for Self-Study

- Lions University Courses
- Lions Learning Center Courses
- Lions Virtual YouTube Channel
- E-Clubhouse YouTube videos
- Various Lions Facebook Groups
Facilitator Resources

- Facilitator’s Guide
- Training PowerPoint
- Participants Workbook
After two (2) years and completion of Final Report
LCI Contact Information

• **Phone:** (630) 468-6810

• **Email:** certifiedguidinglions@lionsclubs.org

• **Website:** https://www.lionsclubs.org/en/search-results?keys=guiding+lion

• **Facebook Groups**
  - Guiding Lion
    https://www.facebook.com/groups/GuidingLions
  - Improving Lions Club Quality
    https://www.facebook.com/groups/317754885360703/
Questions?
Thank you