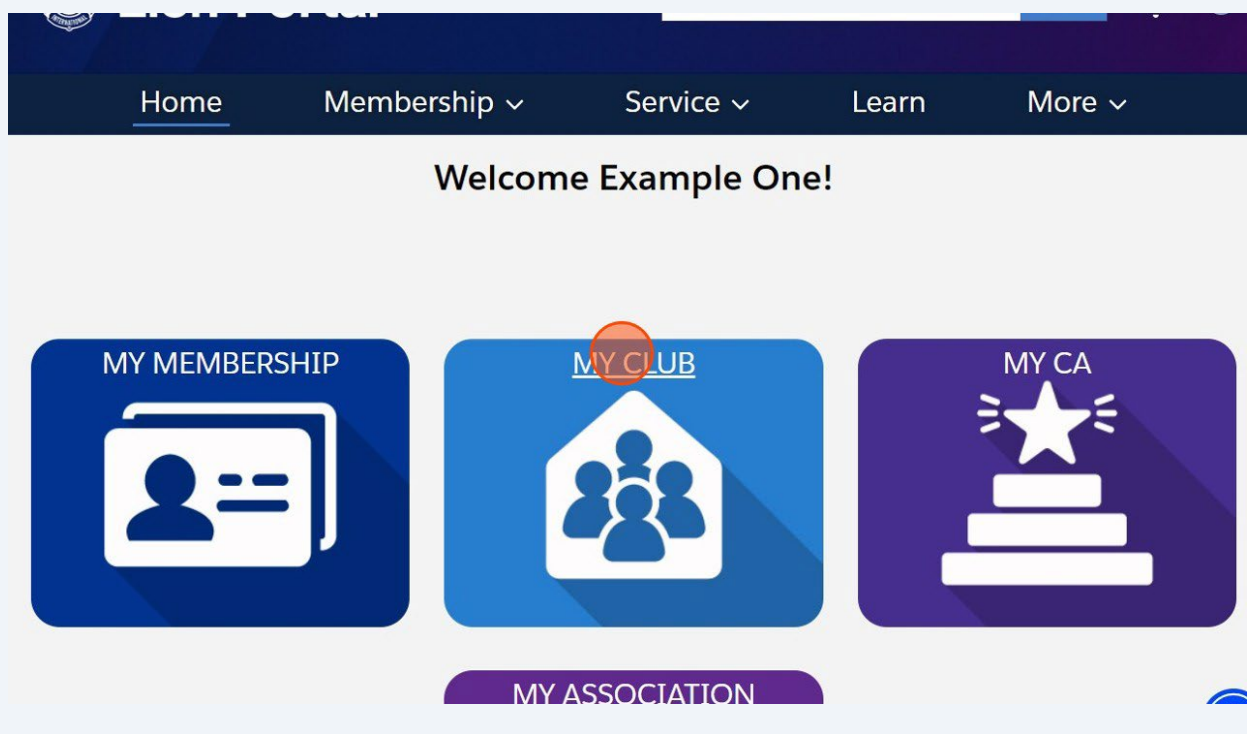


Club-Handlungen - Clubdetails bearbeiten Lion Portal

In diesem Leitfaden wird ein einfacher Prozess zur Aktualisierung Ihrer Clubdaten im Lion Portal beschrieben, damit alle Informationen aktuell und zugänglich sind. Indem Sie den einzelnen Schritten folgen, können Sie ganz einfach wichtige Aspekte wie Clubart, Beschreibung und Informationen zu den Treffen bearbeiten sowie Sichtbarkeit und Teilnahme erhöhen. Dies führt zu einer organisierten und informativen Präsenz Ihres Clubs, was dabei hilft, neue Mitglieder anzuziehen und derzeitige Mitglieder informiert zu halten.

1 Im Lion Portal anmelden. lionportal.org

2 Auf „MEIN CLUB“ klicken.



3 Auf „Club-Vorgänge“ klicken.

Example Club For Training

Club ID	Type	Status	Billing Address	Active Member Count
00158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	58

Details | Data Export | Club Statements | Club Service Activities | More

Member ... **Club Acti...**

Club Name: Example Club For Training

Type: Lions Club

Active Member Count: 58

Club Specialty: Cultural

Club Sub-Specialty: Arts and Entertainment

Charter Established Date: 7/1/2010

Manage Club Members

Manage Club Officers

Manage Club Club Leader

4 Nach unten scrollen und auf „Clubdetails bearbeiten“ klicken.

Club Details

Charter Established Date: 7/1/2010

Description: Website

Address

Billing Address: 124 Any Place
Naperville, Illinois 60565
United States

Billing Address: 124 Any Place
Naperville, Illinois 60565
United States

Meeting Location 1

Meeting Place: Meeting Local Place

Create Club Branch

Create New Application

Edit Club Details

Club Me... | Club Offic... | More

Active Members

Active Members

58 of 58 items

Search this list...



Zu Informationen über Ihren Club gehören:

- Allgemeines - Clubart, Spezialisierung, Beschreibung und Website (oder andere url, wie Facebookseite oder E-Club-House-Seite des Clubs.
- Informationen zu Treffen - Termine/Zeiten, Treffpunkt. Es können bis zu zwei Treffen festgehalten werden. Diese können auch als „Online“-Treffen kategorisiert werden.

5

Von hier aus können Sie die Informationen des Clubs aktualisieren. Wählen Sie das Feld/die Felder aus, die zu aktualisieren sind, und geben

Club Programs ⓘ Specialty Description ⓘ Arts and Entertainment View Reports

Edit Club Details

▼ Club Details

Club Specialty
Cultural

Specialty Description
Arts and Entertainment

Club Website
|

Club Description

▼ Meeting Location 1

Meeting Place
Town Center

Meeting Local Address
Country
--None--

Meeting Local Place ⓘ

6 Informationen zu den Treffen

Arts and Entertainment

Edit Club Details

populations right here at home.

Meeting Location 1

Meeting Place
Town Center

Meeting Local Place ⓘ
टाउन सेंटर

Meeting Week of the Month

- First
- Second
- Third
- Fourth
- Fifth

Meeting Local Address

Country
--None--

Street

City
State/Province
--None--

Zip/Postal Code

Meeting Day

7 Wenn die Aktualisierungen fertiggestellt sind, klicken Sie auf „Weiter“, um die Änderungen zu speichern.

Meeting 2 Address

Country
--None--

Street

City
State/Province
--None--

Zip/Postal Code

Meeting 2 Time
--None--

Online Meeting 2

Online Meeting 2 Place

Online Meeting 2 Address

Next

Meeting Place
Town Center

Meeting Local Place ⓘ
टाउन सेंटर

Meeting Week of the Month ⓘ
First

Meeting Local Street ⓘ
Town Center

N. v M. v M. v M. v

Lion- ⓘ

8 Sie kehren zur Seite „Clubdetails“ zurück, wo Ihnen die Änderungen angezeigt werden.

200158

Youth Programs ⓘ

Specialty Description ⓘ
Arts and Entertainment

Charter Established Date ⓘ
7/1/2010

▼ Club Details

Description
We are dedicated to the betterment of our community by serving our local needs. We support aging and youth populations right here at home.

Website
<http://e-Clubhouse.org/sites/OakBrook>

▼ Address

Billing Address
124 Any Place
Naperville, Illinois 60565
United States

Shipping Address
124 Any Place
Naperville, Illinois 60565

View Reports

Create Club Branch

Create New Application

Edit Club Details

Club Me... Club Offic... More

▼ Active Members

Active Members

9 Beispiel: Aktualisierte Informationen zu den Treffen.

Meeting Location 1

Meeting Place ⓘ
Town Center

Meeting Week of Month ⓘ
1st

Meeting Day ⓘ
Monday

Meeting Time ⓘ
7:00

Meeting Street ⓘ
15 Town Road

Meeting City ⓘ
Naperville

Meeting State or Prov ⓘ

Meeting Zip Code ⓘ
60565

Meeting Local Place ⓘ
टाउन सेंटर

Meeting Local Street ⓘ
400 Town Center

Meeting Local City ⓘ
Naperville

Meeting Local Zip Code ⓘ
60540

Meeting Local State or Prov ⓘ
Illinois

Meeting Local Country ⓘ
United States

Online Meeting 1 ⓘ

Online Meeting 1 Place ⓘ

Active Members

58 of 58 items

Search this list...

N. ▼	M ▼	M ▼	M ▼
Exam ple Twelv e	Lion- Chart er- Regul ar [Activ e]	zuser 012@ lionfa ke.co m	(63 0) 890 -12 34
Exam ple Eight	Lion- Chart er- Regul ar [Activ e]	zuser 008@ lionfa ke.co m	(63 0) 456 -78 90
	Lion- Chart	zuser	(63 0)

10 Auf „Home“ klicken, um zur Landing Page des Portals zurückzukehren.

The screenshot shows the Lion Portal interface. At the top, there is a dark blue header with the Lions Club logo and the text "Lion Portal". To the right of the header is a search bar with the text "Search" and a "Search" button. Further right are a notification bell icon and a user profile icon. Below the header is a navigation bar with the following items: "Home" (highlighted with an orange circle), "Membership" with a dropdown arrow, "Service" with a dropdown arrow, "Learn", and "More" with a dropdown arrow. Below the navigation bar is a section for "Account" with the text "Example Club For Training" and a "+ Follow" button. Below this is a table with the following data:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	58

Below the table is a section for "Club Details" with tabs for "Data Export", "Club Statements", "Club Service Activities", and "More". The "Club Details" tab is active, showing the following information:

Account Name	Type
Example Club For Training	Lions Club
Parent Account	Active Member Count

To the right of the "Club Details" section is a "Member A..." section with a "Club Acti..." tab and a "Get Membership Cards" button.

11 Damit ist der Schnelleitfaden „Club-Handlungen - Clubdetails bearbeiten“ beendet.

The screenshot shows the Lion Portal interface with a navigation bar containing four main menu items: "MY MEMBERSHIP" (with a person icon), "MY CLUB" (with a house icon), "MY CA" (with a star icon), and "MY ASSOCIATION" (with the Lions Club logo). Below the navigation bar is a large orange circle and a blue circle with a person icon.