

## Applying District & Club Community Impact Grant funds as part of a local match for another LCIF grant program

District & Club Community Impact Grants (DCG) offer a new opportunity for Lions to support humanitarian activities in their communities. DCG funding is provided to districts and clubs from their own contributions to the foundation. More information about the qualifications and application process for DCG funds can be found on the LCIF website.

Information and guidelines provided in this form are to assist Lions in pooling DCG funds together for a collaborative project or in using DCG funds as a local match for another LCIF grant program.



### How to combine DCG funds from multiple clubs together

Clubs can apply to use their own DCG funds for a stand-alone project. Alternatively, multiple clubs that are interested in working collaboratively on a project have the option of pooling their DCG funds together.

The process for pooling funds together is:

- Each club must indicate that they agree to pool funds for a single project by providing a letter signed by the club president stating that they agree to transfer a certain amount of funds from their DCG balance to the district. Each club must also submit meeting minutes confirming the club's approval to transfer funds to the district.
- The district will then submit a DCG application to be used on a single project using the pooled funds from the clubs. The signed letters from the clubs and meeting minutes should be included with the district's DCG application.
- Funds will be transferred from the clubs to the district only if LCIF approves the district's DCG grant application.
- The district will be the grantee and have the ultimate responsibility for grant administration and reporting.



## How to apply DCG funds to meet the local matching funds requirement of another LCIF grant program

Districts and clubs have the option to use their respective DCG available balance funds as part of the local matching funds component of other LCIF grant program applications. All LCIF grant programs that have a local matching funds requirement can be applied for only by districts.

The process for using DCG funds as all or part of a local matching funds component of another LCIF grant application is:

- Each club must indicate that they agree to use a certain amount of funds from their available DCG balance for the matching component of another LCIF grant application. Agreement is signified with a signed letter by the club president stating they agree to transfer a certain amount of funds from their DCG balance to their district. Each club must also submit meeting minutes confirming the club's approval to transfer funds to their district.
- The district will then simultaneously apply for both a DCG grant and the LCIF grant program for which the DCG grant will be applied as all or part of the local matching funds requirement. The signed letters from clubs and meeting minutes should be sent with the applications.
- If LCIF approves the other LCIF grant application, then the DCG funding will be approved. DCG funds are not transferred from the club to the district until both grant applications are approved.
- A district can also use all or part of its own available DCG balance as a local matching funds component of another LCIF grant application for which it is applying following the same process.



Lions Clubs International Foundation  
300 West 22nd Street | Oak Brook, IL 60523-8842 | USA

Telephone: (630) 203-3819

Fax: (630) 571-5735

Email: [lcifdistrictandclub@lionsclubs.org](mailto:lcifdistrictandclub@lionsclubs.org)