



LIONS CERTIFIED
INSTRUCTOR PROGRAM

LCIP

LIONS CERTIFIED INSTRUCTOR PROGRAM TRAINING QUICK GUIDE

Cost of Attendance:

Accepted Participant's Responsibility:

- \$200 participant fee.
- Travel to and from the training.
- Any costs associated with additional nights lodging.
- Any costs associated with obtaining the appropriate visas and travel documents.
- If participant has a guest, guest is responsible for all charges incurred during their stay.
- Any meals outside of the training days will be a personal expense.

LCI's Responsibility:

- **Meals:** beginning with lunch on the first day of the training and ending with dinner on the last day of the training.
- **Lodging:** a single occupancy (private) room beginning on the first day of the training with checkout on the morning after the last day of the training. (4 guest nights)

Travel & Lodging:

- Participants must arrive at the hotel on the arrival date indicated in their acceptance email.
- Participants are responsible for arranging their own travel to and from the training.
- Participants are responsible for securing all required travel documents and researching any medical requirements.
- Participants must stay at the hotel throughout the training. LCI will make the reservation.
- Participants are required to stay through the appreciation dinner on the last day of the training.

Additional Information:

Preparation:

- As preparation for the LCIP training there is a requirement to complete pre-assignments which are emailed to accepted participants three weeks before the training.
 - Participants will use PowerPoint and Adobe Reader to access the materials for their assigned training session.
- Participants may want to bring a laptop, if available, for use outside of the classroom.

Attire:

- For daily training sessions, we recommend business/smart casual or Lions apparel.
- On the day of the participant-led sessions, professional business attire is recommended. When you are delivering your training session, a lavalier microphone will be attached to your clothing. Please be mindful of your attire.
- For the Appreciation Dinner, participants may dress in traditional/cultural wear or cocktail attire.

