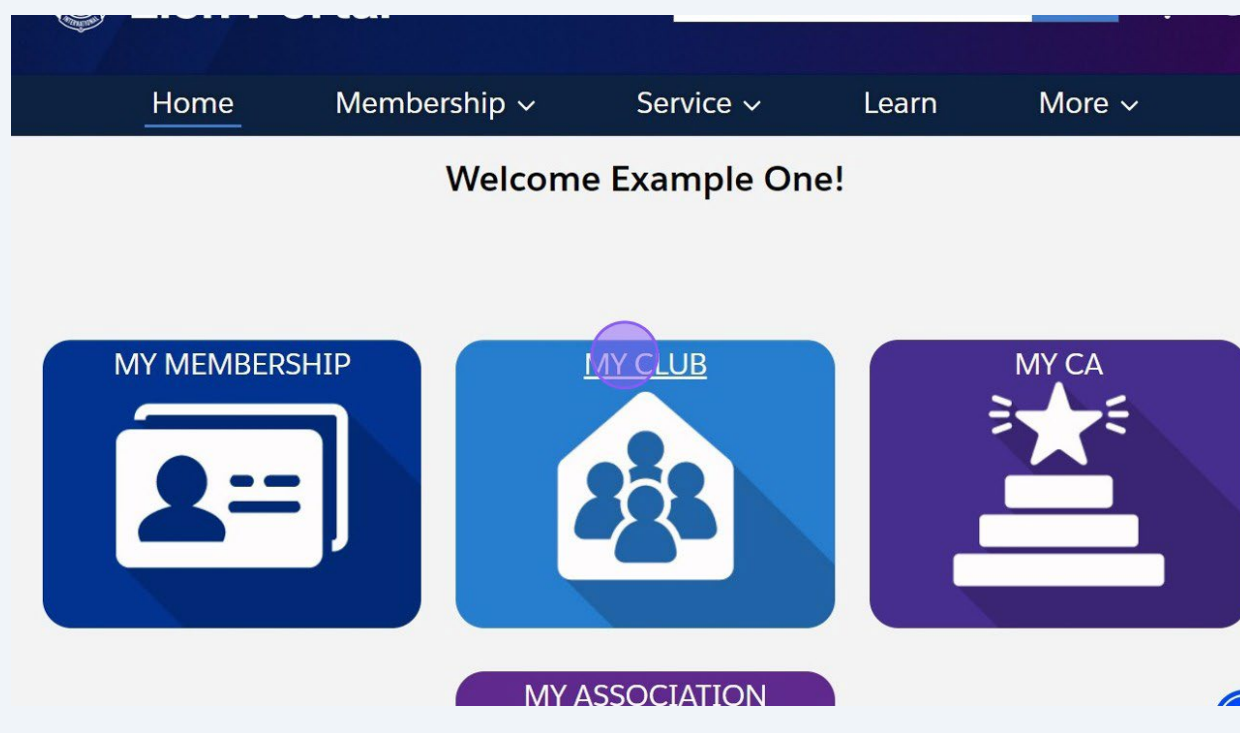


Gestire i soci del club - Modificare i dati di un socio: Modificare la tipologia associativa

Questa guida, pensata per gli amministratori di club, fornisce una panoramica completa su come aggiornare la tipologia associativa di un socio all'interno del Lion Portal. Sottolinea l'importanza di gestire accuratamente i tipi di socio, che possono influenzare l'idoneità per il calcolo dei delegati e per un reintegro in associazione. Seguendo questa guida, gli utenti possono assicurarsi di mantenere registri aggiornati e di rispettare i regolamenti di Lions International, migliorando in ultima analisi l'efficienza della gestione del club.

1 Accedere al Lion Portal lionportal.org

2 Cliccare su "IL MIO CLUB".



Aggiornamento della tipologia associativa

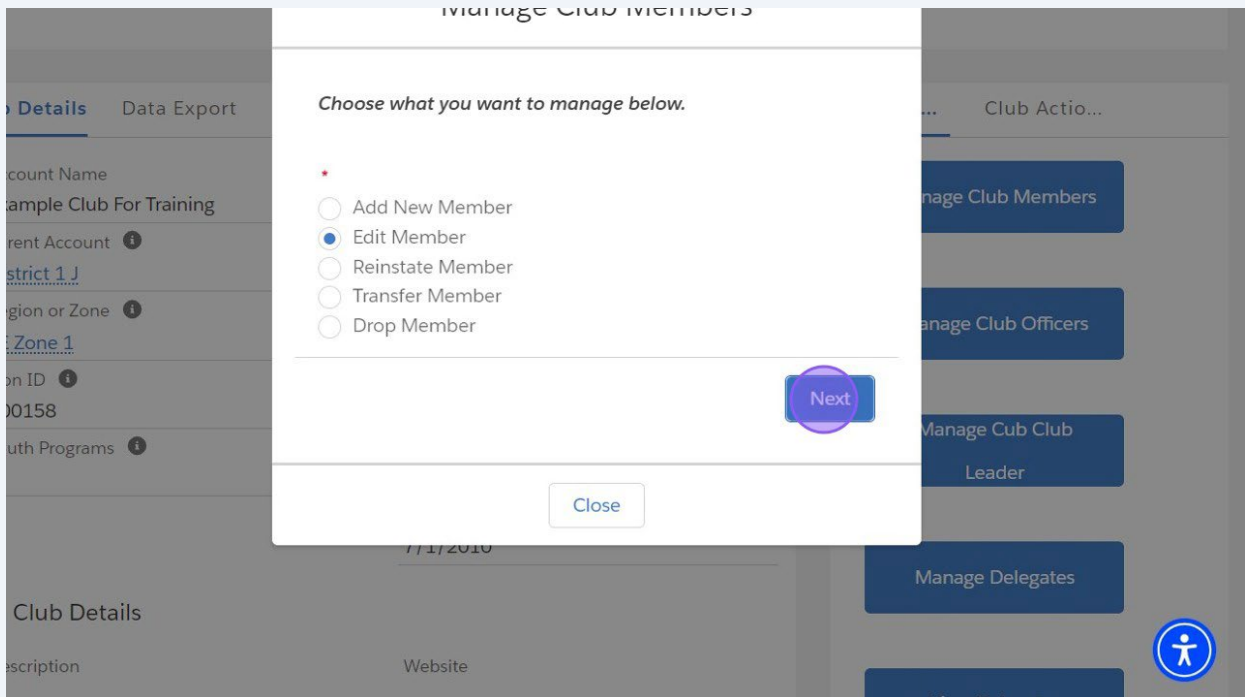
3 Fare clic su "Gestire i soci del club".

The screenshot displays a club management interface. At the top, a table lists club information: Lion ID (200158), Type (Lions Club), Status (Active), Billing Address (124 Any Place, Naperville, Illinois 60565, United States), and Active Member Count (56). Below this, a 'Details' section provides further information: Account Name (Example Club For Training), Parent Account (District 1 J), Region or Zone (SE Zone 1), Lion ID (200158), and Youth Programs. On the right, a 'Member ...' section contains several blue buttons: 'Manage Club Members' (highlighted with a purple circle), 'Manage Club Officers', 'Manage Club Club Leader', and 'Manage Delegates'.

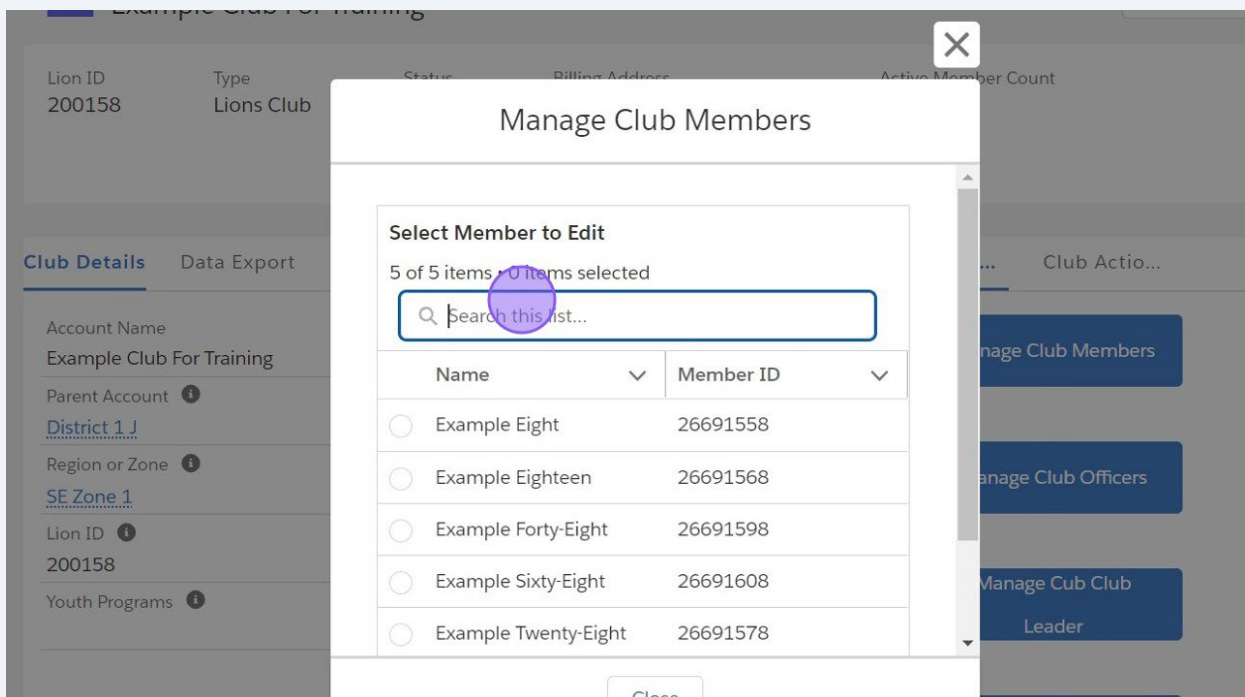
4 Selezionare "Modifica socio".

The screenshot shows a 'Manage Club Members' dialog box overlaid on the club details page. The dialog box has a title bar with a close button (X) and the text 'Choose what you want to manage below.' Below this, there is a list of radio button options: 'Add New Member', 'Edit Member' (selected and highlighted with a purple circle), 'Reinstate Member', 'Transfer Member', and 'Drop Member'. At the bottom of the dialog, there are two buttons: 'Next' and 'Close'.

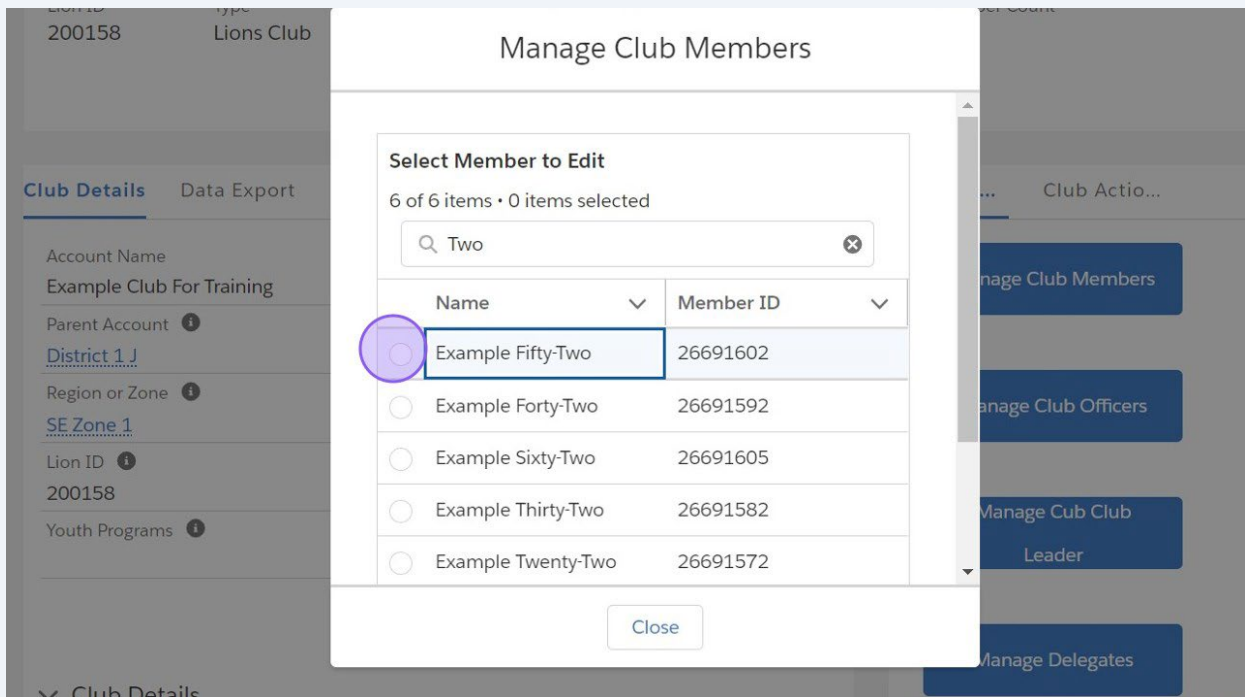
5 Cliccare su "Avanti".



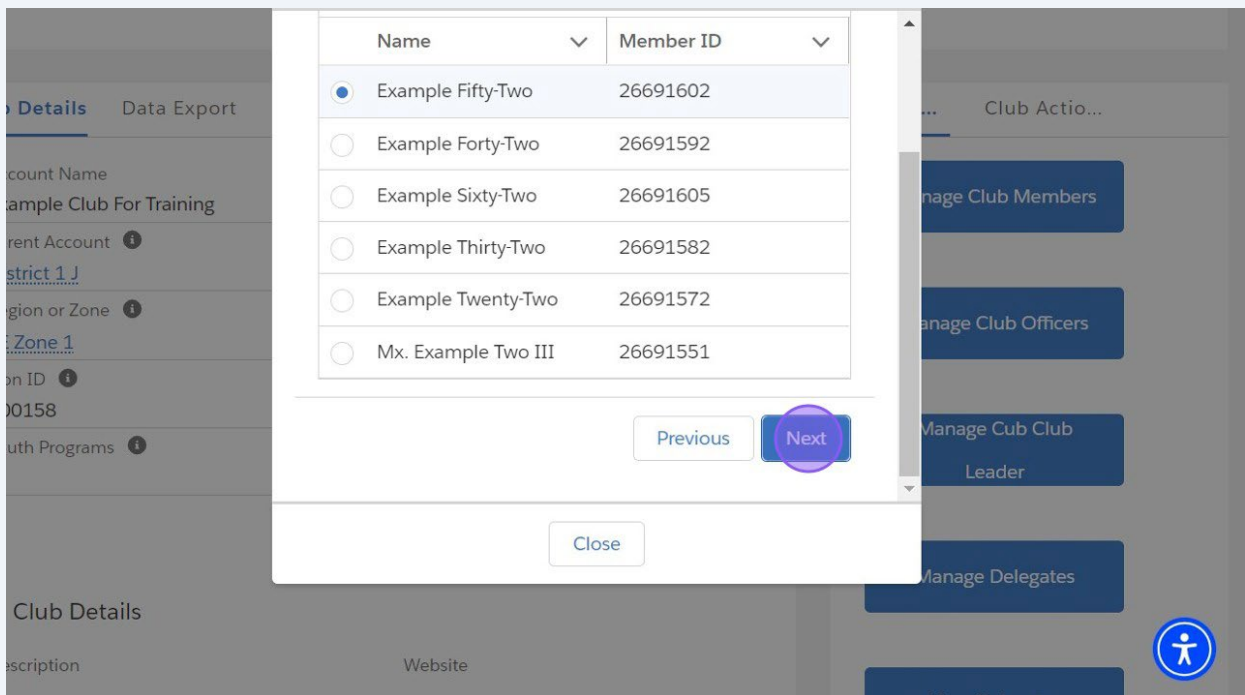
6 Scorrere l'elenco dei soci o cliccare l'opzione "Cerca in questo elenco..." e inserire tutto o parte del nome o dell'identificativo del socio.



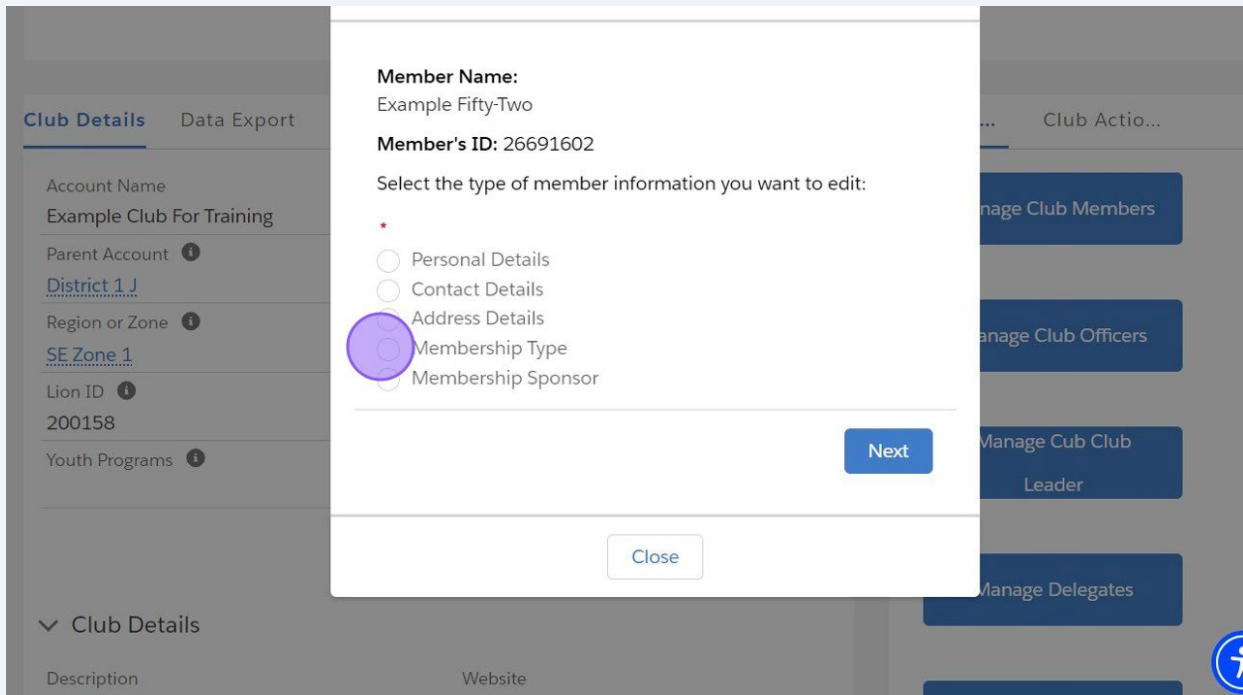
7 Cliccare sul pulsante di opzione accanto al nome del socio.



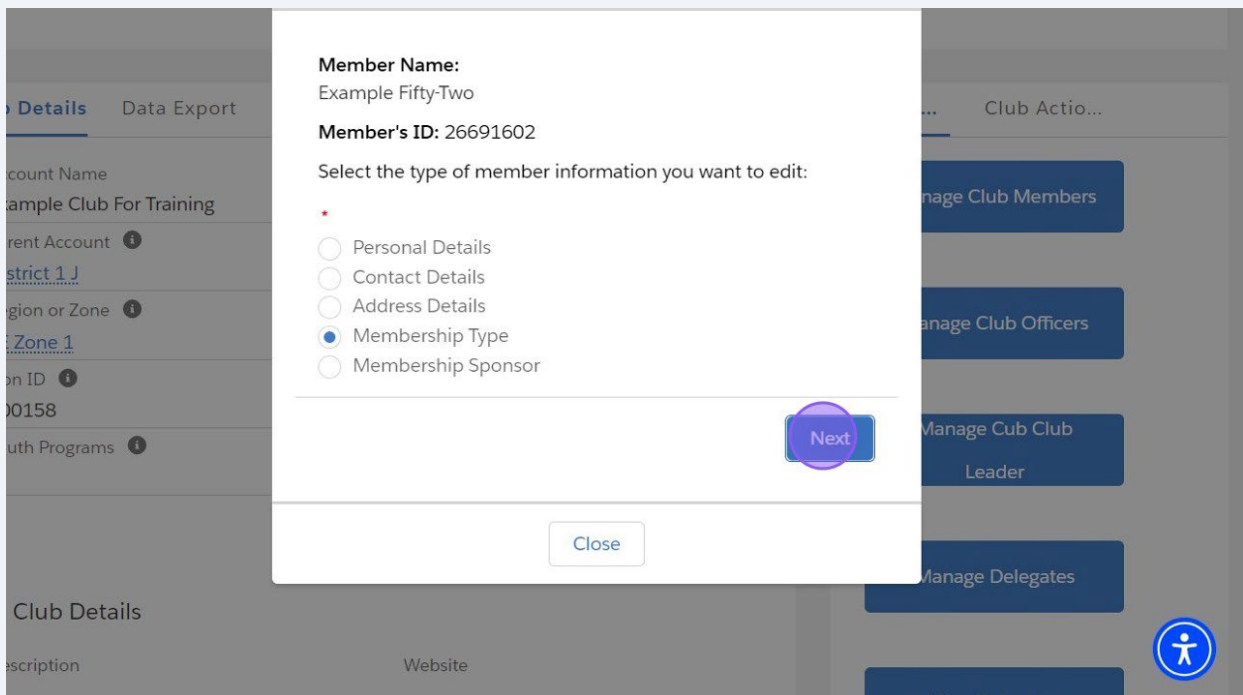
8 Cliccare su "Avanti".



9 Cliccare sul pulsante di opzione "Tipologia associativa".



10 Cliccare su "Avanti".





Promemoria - Scegliere l'opzione che sarà la nuova "Tipologia associativa".

11 Selezionare la "Tipologia associativa" dall'elenco.

Manage Club Members

* Membership Type: Regular Member

* Membership Category: Active

Next

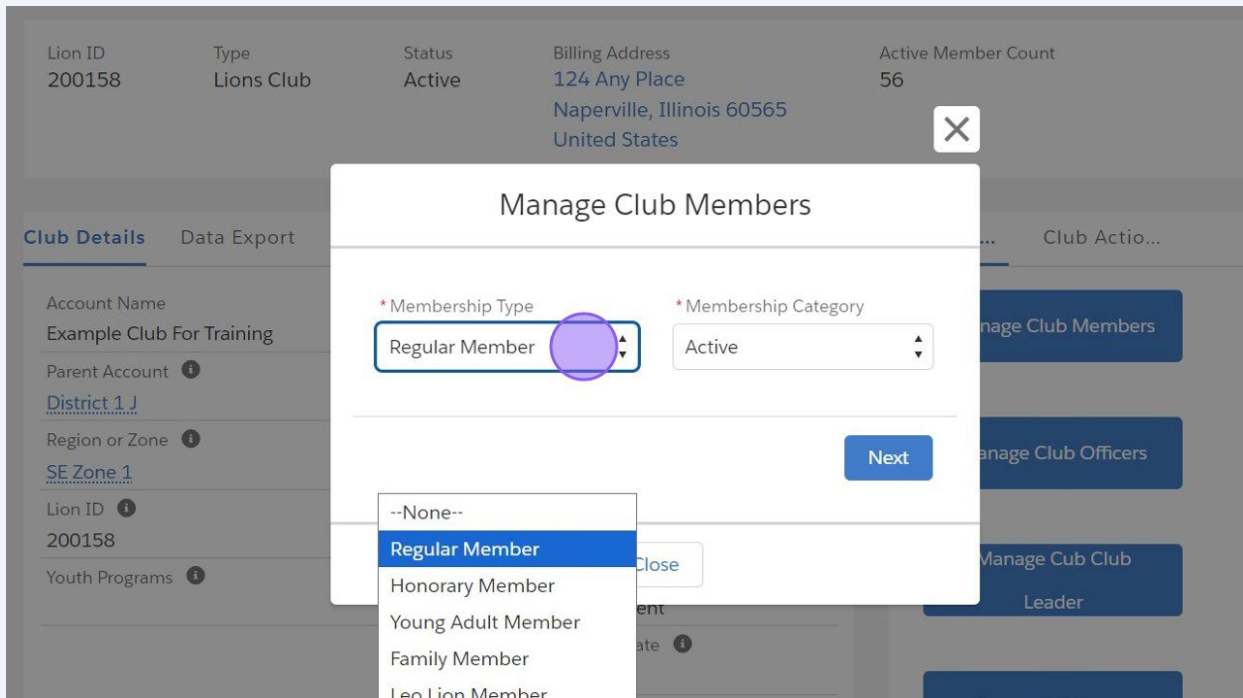
--None--
Regular Member
Honorary Member
Young Adult Member
Family Member
Leo Lion Member



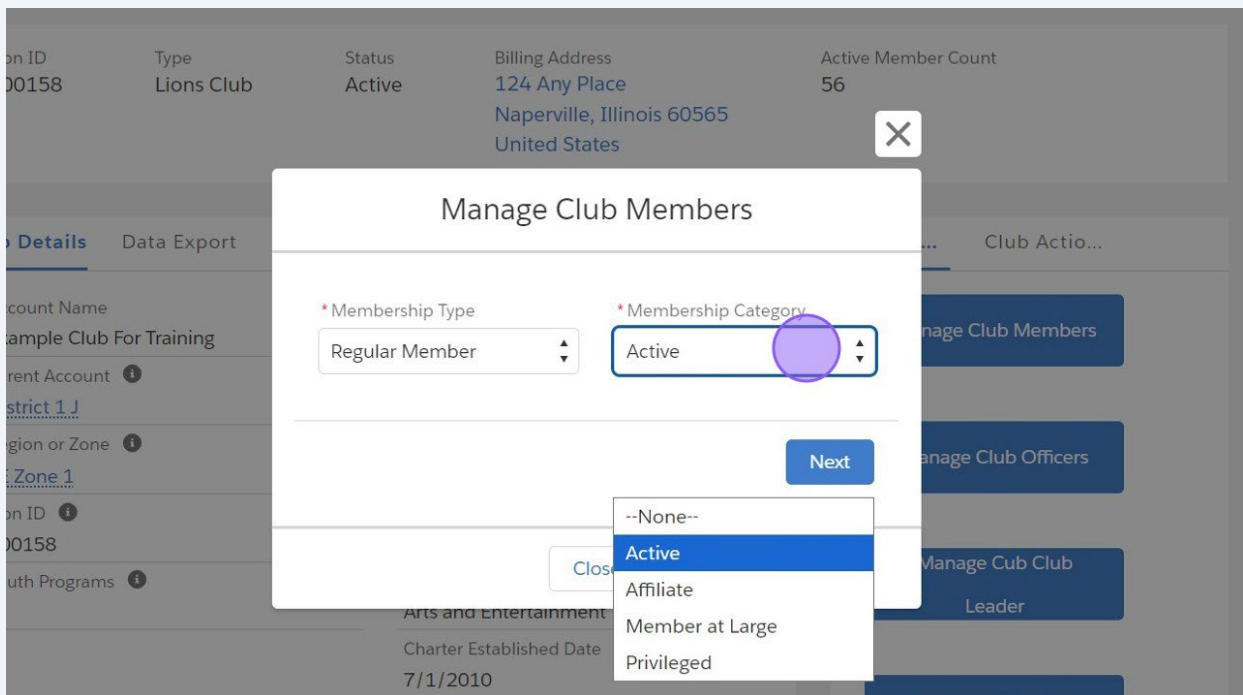
Attenzione! Le tipologie di socio sono:

- Socio regolare o effettivo (socio pagante la quota intera)
- Socio onorario
- Socio Giovane Adulto
- Socio familiare
- Socio Leo Lion
- Socio studente

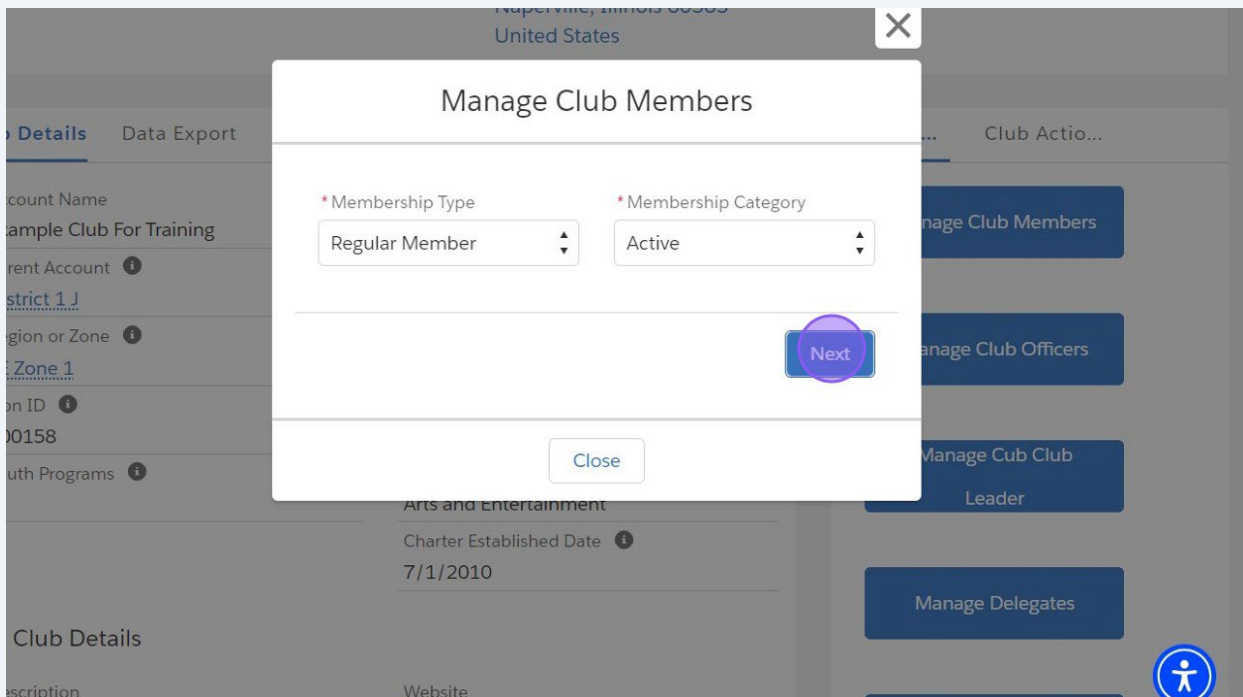
12 Selezionare la nuova opzione di "Tipologia associativa".



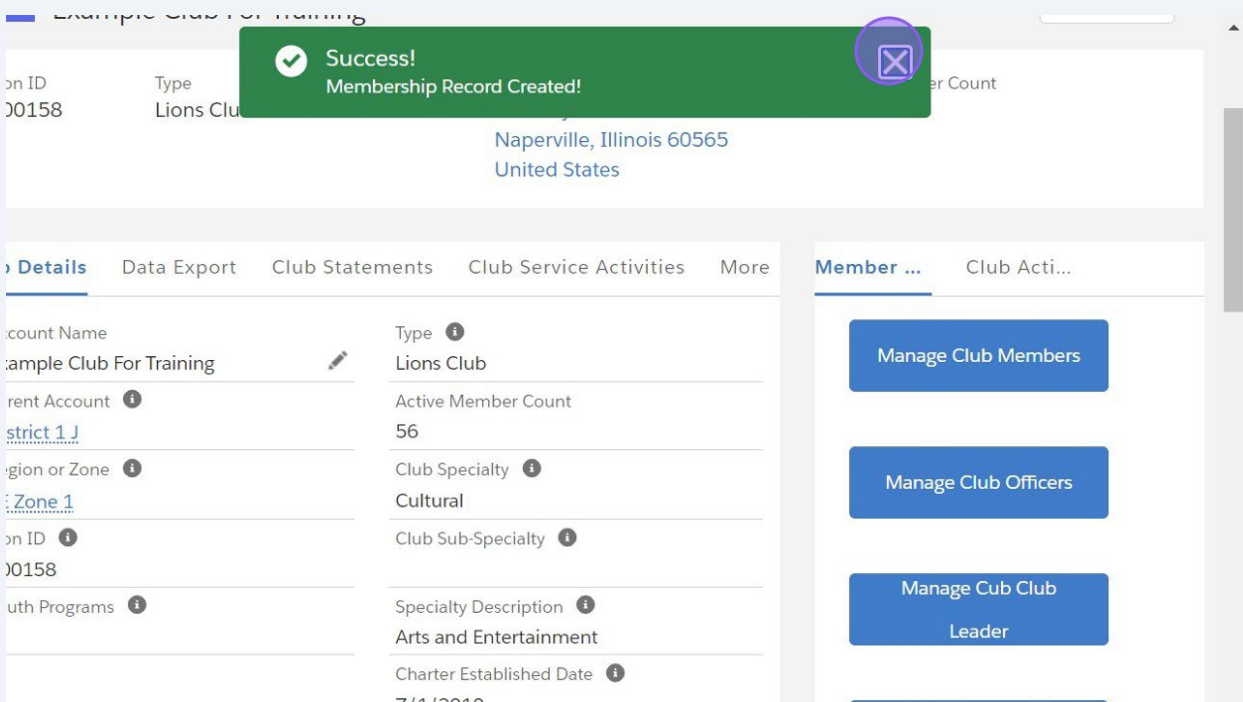
13 "Attivo" è l'opzione predefinita. Cliccare "Categoria associativa" per selezionare ulteriori opzioni.



14 Cliccare su "Avanti".



15 Apparirà un messaggio di conferma in verde con il testo "Successo!" per indicare che l'operazione è andata a buon fine. Cliccare sull'icona "X" per chiudere il messaggio.



Visualizzare lo storico associativo del socio

16 Localizzare il socio sulla pagina "Dettagli del club".

24 Any Place
 aperville, Illinois 60565
 nited States

Meeting Location 1

Meeting Place ⓘ
 own Center

Meeting Week of Month ⓘ
 rst

Meeting Day ⓘ
 onday

Meeting Time ⓘ
 7:00

Meeting Street ⓘ
 35 Town Road

Meeting City ⓘ
 aperville

Meeting State or Prov ⓘ

Meeting Zip Code ⓘ

Meeting Local Place ⓘ
 टाउन सेंटर

Meeting Local Street ⓘ

Meeting Local City ⓘ

Meeting Local Zip Code ⓘ

Meeting Local State or Prov ⓘ
 IL

Meeting Local Country ⓘ
 US

Online Meeting 1 ⓘ

Online Meeting 1 Place ⓘ

▼ Active Members

Active Members

56 of 56 items

🔍 Search this list...

N. ▼	M ▼	M ▼	M ▼
Exam ple Twelv e	Lion- Chart er- Regul ar [Activ e]	zuser 012@ lionfa ke.co m	(63 0) 890 -12 34
Exam ple Eight	Lion- Chart er- Regul ar [Activ e]	zuser 008@ lionfa ke.co m	(63 0) 456 -78 90

17 La "Tipologia associativa" del socio denominato Example Member Fifty-Two (Socio Esempio Cinquantadue) è stata aggiornata.

Home
MEMBERSHIP ▼
SERVICE ▼
LEARN
MORE ▼

Contact

Example Member Fifty-Two

+ Follow

Primary Affiliation	Member ID	Email	Phone
Example Club For Training	26691602	zfiftytwo@fake.com	773 2341111

Name

Example Member Fifty-Two

Primary Affiliation ⓘ

[Example Club For Training](#)

Nickname ⓘ

Gender ⓘ

Female

▼ Local Language Information

First Name (Local)

Spouse Name ⓘ

Companion Fifty-Two

Birthday ⓘ

September 20

Birthdate

9/20/1994

Occupation ⓘ

Transportation/Utilities

Contact Members Services

Email: lionssupport@lionsclubs.org

Phone: (+001) 630-468-6900

Club Me... (3) ⚙️ ↻

3 items · Sorted by Start Date · Updated a few seconds ago

	Club Name ▼	Membershi
1	Example Club ...	Lion-Regula
2	Example Club ...	Lion-Discou

18 Lo Storico associativo per il socio è mostrato a destra.

Example Club For Training 26691602 ziftytwo@fake.com 773 2341111

Name
Example Member Fifty-Two

Spouse Name ⓘ
Companion Fifty-Two

Primary Affiliation ⓘ
[Example Club For Training](#)

Spouse Name ⓘ
Companion Fifty-Two

Birthdate ⓘ
September 20

Nickname ⓘ

Birthdate
9/20/1994

Gender ⓘ
Female

Occupation ⓘ
Transportation/Utilities

Local Language Information

First Name (Local)

Middle Name (Local)

Last Name (Local)

Contact Members Services
Email: lionssupport@lionsclubs.org
Phone: (+001) 630-468-6900

Club Me... (3) ⓘ ⌵ ⌲

3 items • Sorted by Start Date • Updated a few seconds ago

	Club Name	Membershi...
1	Example Club ...	Lion-Regular [
2	Example Club ...	Lion-Discount
3	Example Club ...	Lion-Regular [

View All

19 Cliccare "Visualizza l'affiliazione a tutti i club" per visualizzare l'intero storico.

Name
Example Member Fifty-Two

Spouse Name ⓘ
Companion Fifty-Two

Primary Affiliation ⓘ
[Example Club For Training](#)

Spouse Name ⓘ
Companion Fifty-Two

Birthdate ⓘ
September 20

Nickname ⓘ

Birthdate
9/20/1994

Gender ⓘ
Female

Occupation ⓘ
Transportation/Utilities

Local Language Information

First Name (Local)

Middle Name (Local)

Last Name (Local)

Contact Information

Contact Members Services
Email: lionssupport@lionsclubs.org
Phone: (+001) 630-468-6900

Club Me... (3) ⓘ ⌵ ⌲

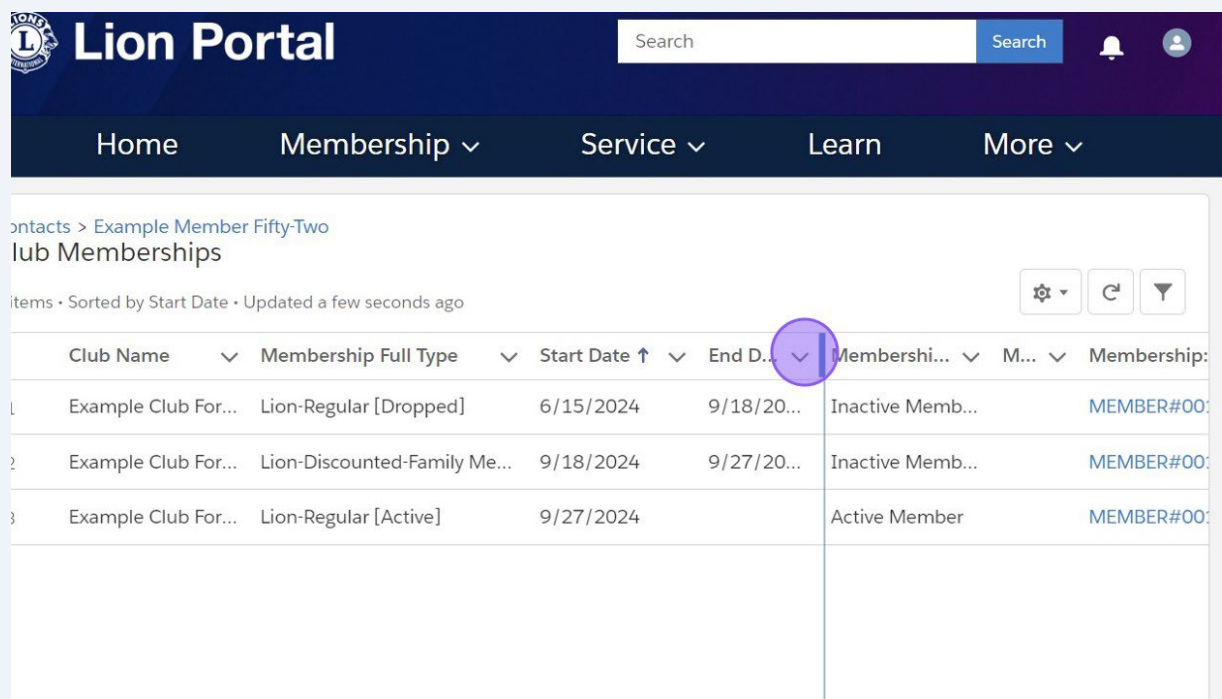
3 items • Sorted by Start Date • Updated a few seconds ago

	Club Name	Membershi...
1	Example Club ...	Lion-Regular [
2	Example Club ...	Lion-Discount
3	Example Club ...	Lion-Regular [

View All

Members Sponsored (0) ⓘ

20 Per allargare o restringere la colonna, utilizzare le barre di scorrimento in alto.



Lion Portal

Search [Search] [Bell] [User]

Home Membership ▾ Service ▾ Learn More ▾

contacts > Example Member Fifty-Two
Club Memberships

Items • Sorted by Start Date • Updated a few seconds ago [Settings] [Refresh] [Filter]

Club Name ▾	Membership Full Type ▾	Start Date ↑ ▾	End Date ▾	Membershi... ▾	M... ▾	Membership:
1 Example Club For...	Lion-Regular [Dropped]	6/15/2024	9/18/20...	Inactive Memb...		MEMBER#00:
2 Example Club For...	Lion-Discounted-Family Me...	9/18/2024	9/27/20...	Inactive Memb...		MEMBER#00:
3 Example Club For...	Lion-Regular [Active]	9/27/2024		Active Member		MEMBER#00:



Attenzione! Lo storico associativo tiene traccia dei cambiamenti di "Tipologia associativa", che possono determinare l'idoneità a essere inclusi nel calcolo dei delegati di club o l'idoneità al reintegro in associazione. Per informazioni specifiche, fare riferimento ai documenti ufficiali dello Statuto e Regolamento di Lions International.

21

Viene visualizzato lo storico delle modifiche al tipo di affiliazione di questo socio. L'ordine predefinito è "Data di inizio", in ordine cronologico dalla data meno recente alla più recente.

Questo socio:

- È diventato un Lion "Tipo di affiliazione regolare" (quota intera) il 15/6/2024 come socio
- È passato al "Tipo di affiliazione familiare" (quote scontate) il 18/9/2024
- Modificato in "Tipo di affiliazione regolare" (quota intera) il 27/9/2024

The screenshot shows the 'Lion Portal' interface. At the top, there is a navigation bar with 'Home', 'Membership', 'Service', 'Learn', and 'More' (highlighted with a purple circle). Below the navigation bar, the breadcrumb path is 'contacts > Example Member Fifty-Two' and the page title is 'Club Memberships'. There are three icons for settings, refresh, and filter. The table below shows the membership history:

Club Name	Membership Full Type	Start Date	End Date	Membershi...	M...	Membershi
Example Club For...	Lion-Regular [Dropped]	6/15/2024	9/18/2024	Inactive Memb...		MEMBER#C
Example Club For...	Lion-Discounted-Family Me...	9/18/2024	9/27/2024	Inactive Memb...		MEMBER#C
Example Club For...	Lion-Regular [Active]	9/27/2024		Active Member		MEMBER#C

22 Per tornare alla Pagina del club, cliccare sul link blu che mostra il nome del club.

The screenshot shows the 'Lion Portal' interface. At the top, there is a search bar and navigation links for 'Home', 'Learn', and 'More'. A user profile for 'Example Member Fifty-Two' is visible, with a purple circle highlighting the 'Primary Affiliation' link 'Example Club For Training'. A modal window titled 'Example Club For Training' is open, displaying the following details:

Lion ID	200158	Type	Lions Club
Status	Active	Billing Address	124 Any Place Naperville, Illinois 60565 United States
Active Member Count	56	No related lists to display	

Below the modal, the user's profile details are partially visible, including Name, Nickname, Gender, Birthdate (9/20/1994), and Occupation (Transportation / Utilities).

23 Ritorno alla Pagina del club.

The screenshot shows the 'Example Club For Training' club page. The navigation bar includes 'Home', 'Membership', 'Service', 'Learn', and 'More'. The club's account information is displayed at the top, with a purple circle highlighting the club name 'Example Club For Training'. Below this, a summary table provides key details:

Lion ID	200158	Type	Lions Club	Status	Active	Billing Address	124 Any Place Naperville, Illinois 60565 United States	Active Member Count	56
---------	--------	------	------------	--------	--------	-----------------	--------------------------------------------------------------	---------------------	----

The page features a 'Details' tab with sub-sections for 'Data Export', 'Club Statements', 'Club Service Activities', and 'More'. The 'Details' section shows the club name 'Example Club For Training' and the parent account 'strict 1 J'. The 'Club Service Activities' section lists the club's specialty as 'Cultural'. On the right side, there are two prominent blue buttons: 'Manage Club Members' and 'Manage Club Officers'.

24 Cliccare su "Pagina iniziale" per tornare alla pagina di destinazione.

The screenshot shows the 'Lion Portal' interface. At the top, there is a search bar and a user profile icon. Below the navigation bar, the account name 'Example Club For Training' is displayed with a '+ Follow' button. A table provides club details:

Lion ID	Type	Status	Billing Address	Active Member Count
200158	Lions Club	Active	124 Any Place Naperville, Illinois 60565 United States	56

Below the table, there are tabs for 'Club Details', 'Data Export', 'Club Statements', 'Club Service Activities', and 'More'. The 'Club Details' tab is active, showing fields for 'Account Name' (Example Club For Training), 'Parent Account', 'Type' (Lions Club), and 'Active Member Count'. A 'Manage Club Members' button is visible on the right.

25 Questo conclude la Guida rapida "Gestire i soci di un club - Modificare i dati di un socio - Modificare la tipologia associativa."

The screenshot shows the 'Lion Portal' home page. The navigation bar includes 'Home', 'Membership', 'Service', 'Learn', and 'More'. A welcome message reads 'Welcome Example One!'. Below this, there are four main navigation buttons: 'MY MEMBERSHIP' (with a person icon), 'MY CLUB' (with a house and people icon), 'MY CA' (with a star and podium icon), and 'MY ASSOCIATION' (with the Lions Club logo). A user profile icon is visible in the bottom right corner.